

The present Reference Document was filed with the French Financial Markets Authority (*Autorité des Marchés Financiers*) on 28 January 2016, in accordance with Article 212-13 of its General Rules. It may be used in a financial transaction provided it is accompanied by a prospectus approved by the Financial Markets Authority. This reference document is available on the website of the *Autorité des Marchés Financiers* (AMF) at **www.amf-france.org**, and on the Manutan International website at

Pursuant to Article 28 of European Regulation No. 809/2004, the following items are included in this Reference Document:

- the consolidated financial statements, parent company accounts at 30 September 2012 and the Statutory Auditors reports relating to it, presented respectively in pages 92 to 139 of the reference document filed with the AMF on 31 January 2013;
- the consolidated financial statements, parent company accounts at 30 September 2013 and the Statutory Auditors reports relating to it, presented respectively in pages 94 to 142 of the reference document filed with the AMF on 31 January 2014;
   the consolidated financial statements, parent company accounts at 30 September 2014 and the Statutory Auditors reports relating to it, presented respectively in pages 84 to 134 of the reference document filed with the AMF on 29 January 2015.



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#### Chairman's message

Jean-Pierre Guichard



Every year we reconsider our objectives, we make every effort to meet with our commitments to results and we assess the pertinence of our plans for the future. This exercise is all the more important in an international economic environment that is increasingly aggressive and dominated by the speed of change. Our customers now have access to an ever wider range, from numerous and varied sources. Clearly this represents a threat, but also a fantastic opportunity. It is up to us to grasp it!

#### Our achievements

The Group continues to transform by developing many means to support business:

■ One of the highlights of this financial year was the acquisition of Papeteries Pichon, a major player in providing school supplies to infant and junior schools in

This further strengthens our position in the local authorities sector after the acquisitions of Camif Collectivités and Casal Sport.

- Another challenge was the deployment of our new information system in France. A challenge that we overcame. This new tool will contribute to the development of several activities.
- Finally, we are continuing to harmonise our product range at a Group level in order to allow our customers to choose from quality products at competitive prices.

#### Our results for 2014/2015

The Group's performances over the year ended are in-line with our objectives and illustrate the solidity of our economic model, which is ever changing. This year also marks the end of the drop off in activity that we have seen in recent years, the fruit of our efforts to support the business.

We are still paying particular attention to controlling spending and continue to invest in promising projects.

#### And tomorrow...

With the development of our brand and our offer, the Group is now in a position to build on our expertise to offer our customers a unique relationship that will allow us to win market share in an environment that is changing enormously.

We are still convinced that our strategy will allow us to continue the lasting development of our Group.

Dear Shareholders, Directors and colleagues, we always relish the opportunity to share with you our achievements, our ideas and our ideals. We thank you all for your essential support.

Jean-Pierre Guichard, Chairman of the Board of Directors



## Presentation of the Group

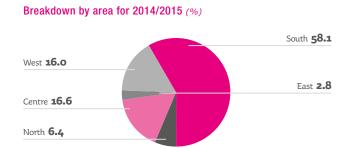
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## Consolidated growth and financial situation

#### **CONSOLIDATED TURNOVER**

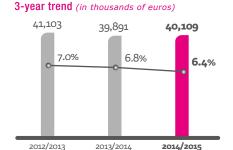
# **3-year trend** (in thousands of euros) 585,646 590,370 **623,539**

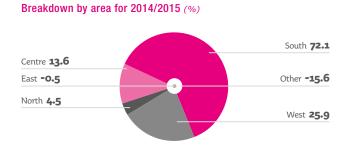
2013/2014



#### **CURRENT OPERATING PROFIT**

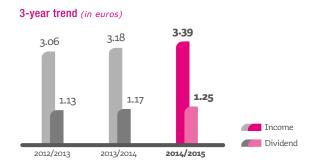
2012/2013



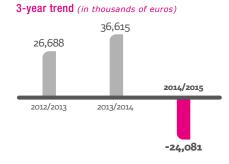


#### NET INCOME PER SHARE AND DIVIDEND PER SHARE

2014/2015



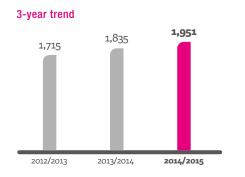
#### NET CASH POSITION



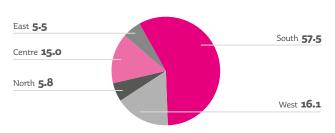
The available cash is comprised of the balance sheet aggregates "cash and cash equivalents" and "marketable securities and current assets".

The net available cash is calculated from the difference between available cash and financial debts.

#### **AVERAGE HEADCOUNT**



#### Breakdown by area for 2014/2015 (%)



## Financial communications calendar

Manutan International's financial year begins on 1 October and ends on 30 September.

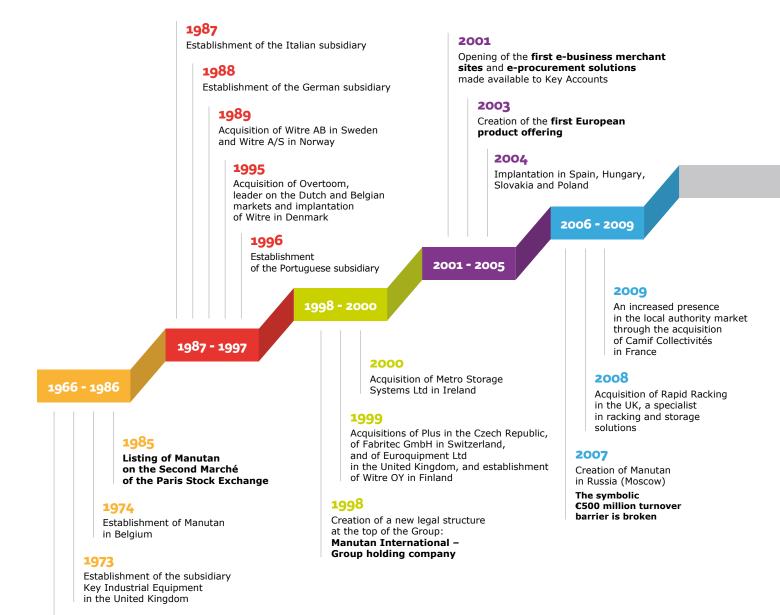
#### Publication dates for the figures for the financial year 2015/2016<sup>(1)</sup>

Q1 turnover	14 January 2016
Q2 turnover	14 April 2016
Half-yearly results	27 May 2016
Q3 turnover	19 July 2016
Q4 turnover	19 October 2016
Annual results	14 December 2016

The financial communications calendar and all the financial information are available to Investors and Shareholders on the Company website at: www.manutan.com

The Group's Legal department can answer any questions regarding the Manutan Group. Tel.: +33 (0)1 34 53 35 87/ contact.legal@manutan.com

## History



1966

Establishment of Manutan by André and Jean-Pierre Guichard The first French company in the catalogue

selling of industrial equipment

#### 2010

Implementation of an **integrated organisational structure**, **strengthening of high ambitions for business** 

#### 2011

Opening of the **European Centre** in Gonesse (France), which symbolises the Group's unity, its ambitions and its business, human, and environmental vision

#### 2012

Acquisition of Sports et Loisirs (Casal Sport), specialist in sales of sporting equipment for schools, town halls and federations in France

2010 - 2012

#### 2013 - 2015

#### 2015

Acquisition of **Papeteries Pichon,** specialist in the distribution of school supplies to primary and infant schools in France

#### 2014

Implementation of a harmonised customer offering in eight countries

#### 2013

Launch of the overhauling of the Group's Information System Acquisition of IronmongeryDirect in the UK, a specialist in the distribution of ironmongery products to artisans Acquisition of Ikaros Cleantech in Sweden and in Finland, a specialist in environmental protection products

## Presentation of operations

Manutan is one of the leading European companies in multichannel distribution of equipment for companies and local authorities. Present in 18 countries through 25 operational subsidiaries, the Group is a major player in Europe.

## Our positioning: combining an industrial approach with personalised customer relations

#### An independent and solid Group

As a pioneer in distance selling, Manutan has a true expertise in the distribution sector and is continuing to grow in a market with a high potential estimated at €150 billion (source Manutan International).

The Group's development is based on nearly 50 years of experience and a lasting economic model that is deployed in all the subsidiaries. The Guichard family, which has been at the head of the Manutan since 1966, intends to maintain the Group's independence through rigorous and transparent management combined with operational excellence. This family structure, combined with listing on the stock market since 1985 (Euronext Paris – Compartment B), grants the Group its independence and financial solidity.

### 1,951 employees working closely with our customers

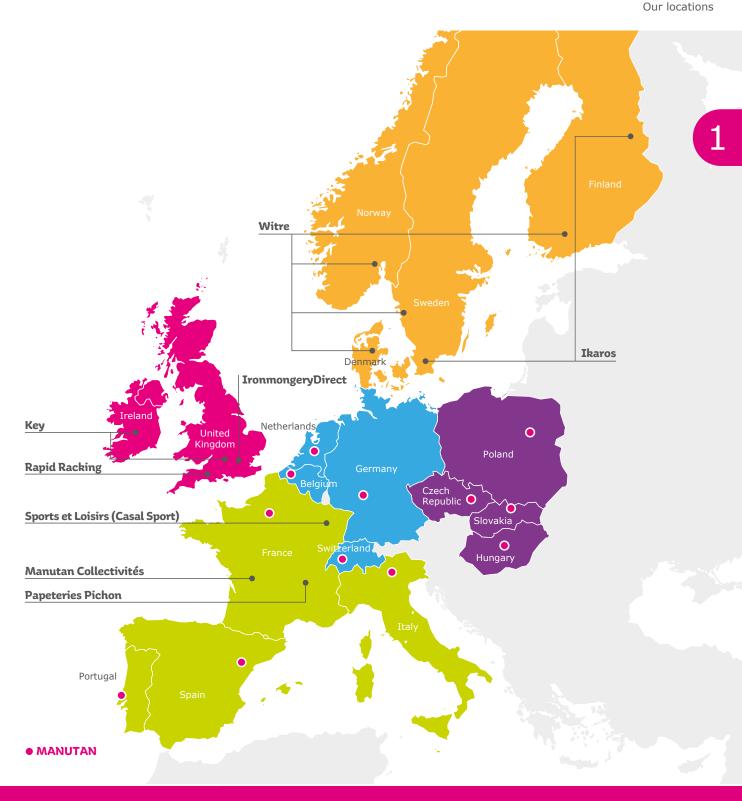
Every day, the Group's 1,951 employees share the same ambition and commitment: providing our customers with added value, by offering the best solution for their non-strategic, repeat purchasing. Responsibility and sincerity are the values that unite everybody who works for the Group.

## The strength of a European industrialist, the bespoke service of a local tradesman

What makes Manutan unique and gives us our strength is combining an industrial approach with personalised customer relations, based on mutual respect and transparency. Our customers benefit from efficient and competitive solutions and the quality of bespoke assistance you would expect from an artisan.

1,951 EMPLOYEES OF WHICH 47% OF WOMEN

**200,000** ITEMS



25 OPERATING SUBSIDIARIES

18 COUNTRIES

€623.5 MILLION
IN TURNOVER

#### Our profession: assisting our customers in optimising their non-strategic purchases

#### A recognised expertise in multi-channel distribution

The Group markets its products through paper catalogues, online and through sales teams and agencies. Our mastery of these different distribution channels, combined with targeted marketing, allows Manutan to offer its customers global solutions that are simple and accessible.

With 25 e-business merchant sites, Manutan has fully integrated electronic sales into its development. In 2015, online sales represent 30% of the Group's turnover (excluding local authorities) and the internet has established itself as a major growth area.

#### A benchmark partner for non-strategic purchases

Manutan has the stated ambition of providing high quality products and services to its customers in a simple, quick and efficient manner. Helping them to reduce the time spent on non-strategic purchases (supplies, equipment, etc.).

The appropriateness of the solutions offered by Manutan helps our customers to centralise their recurring purchases with a single supplier and to be able to concentrate on their core business.

#### The Manutan Group's expertise is based on recognised know-how:

- the rigorous selection of high quality, competitive products;
- a dynamic and unlimited range of items allowing every customer to find the solution to their needs;
- simple, quick and efficient order management (24 hours a day online);
- a dynamic sales service, ready to listen to the needs of every type of customer;
- personalised advice and purchasing assistance;
- a large storage capacity that ensures product availability;
- rigorous logistics that offer quick and reliable delivery.

#### A dynamic and unlimited offer

The Manutan Group has one of the largest product offerings in Europe and aims to cover all the needs of companies and local authorities, regardless of their size or sector. The range already has more than 200,000 items including handling, lifting, and storage equipment, industrial supplies, safety, hygiene and packing products, office, school and workshop furniture, furniture for catering and hotels, education, health and sports equipment, ironmongery and products for environmental protection, and school supplies. Our readiness to listen to our customers allows the Group to regularly add to its range.

All the listed products and services, including our own brands, are subject to rigorous selection, based on a regular review of 1,850 suppliers, the majority of which are in Europe. The Group does not rely on any one supplier, this allows us to choose products independently, according to our own quality standards.

#### Bespoke services

In order to provide its customers with extensive, competitive and personalised solutions, Manutan offers a large range of associated services: assembly, spare parts, bespoke design, express delivery, a loyalty programme, and e-business solutions for key accounts (hosted catalogue, punch out, etc.), on-demand sourcing, VMI (managing hosted stock).

#### Efficient and profitable logistics

The Group has a storage capacity of nearly 190,000 m<sup>2</sup> divided over fifteen logistics hubs with the best inventory management solutions. Efficient logistics management and controlling subcontracted transport allows Manutan to manage the thousands of orders received every day and to ensure fast delivery to customers across Europe.

#### Our three customer commitments

We shall continue to respect our delivery promise.

We shall always find a **solution** to our customer's requests for products.

We make every contact with the customer a unique moment.

#### Our customers: 1,000,000 companies and local authorities put their faith in us

From small companies to multinationals, from regions to town halls, the Group markets its offer to over 1 million customers. The average value of their orders is €400.

- For companies, Manutan offers a general range, complemented by specialist offers:
  - in the UK: Rapid Racking (racking and storage solutions) and IronmongeryDirect (ironmongery);
- in Scandinavia: Ikaros Cleantech (environmental protection products).
- ▶ For local authorities, Manutan Collectivités offers a range of school furniture, health and education equipment; Sports and Leisure equipment (Casal Sport), sports equipment and clothing; Papeteries Pichon, school supplies.

#### Our markets: a strong presence in Europe

Manutan operates in 18 European countries and in Africa, Asia and the Middle East through the export activities of its subsidiaries. Our European development is based on a desire to have a strong local presence and an in-depth knowledge of our markets. The countries are responsible

for their sales policy and adapt their product offering to suit local particularities. Their expertise also makes use of the Group's support functions and structural organisation that encourages the sharing of experience from in the field.

#### Our competitors: a range of players

Manutan must stand up to competition from many sources, be they B2B distance sellers, retail and or wholesale outlets, specialist or generalist distributors:

- General players: TAKKT (a German company listed on the Frankfurt stock exchange), Schäfer Shop (Germany) and AJ Produkter (Sweden).
- **▶** Specialist players: office furniture and equipment: Staples, Bruneau (France), Viking (USA), Neat Ideas (UK), Printus (Germany); maintenance, and health and safety products and equipment: Bernard (France); packaging provisions and hardware: Raja (France); signage: Seton (UK); specific offering for local authorities: UGAP public purchasing (France).
- Traditional industrial distribution: Descours & Cabaud, Rexel, Retif in France.
- The large variety of competitor offerings for business supplies available over the Internet via e-marketplaces, exchange markets, brokers and traditional competitors' e-business merchant sites.

## Group strategy

Driven by its innovative vision for distribution, the Group is reaffirming its conviction and its priorities for the years to come. Developments in the market and feedback on the expectations of companies and local authorities confirm the appropriateness of our multichannel strategy.

#### A renewed ambition

Manutan's ambition is to deliver its customers competitive and reliable products, through accessible, fast and global solutions that allow our customers to focus on their core business.

## strategic priorities

#### $oldsymbol{1}$ Emphasising the multichannel strategy and developing local relationships with our customers

The multichannel strategy deployed by the Group depends on three objectives:

- capitalising on the multichannel distribution offered by the Group: paper catalogues, online, sales agencies and
- developing e-commerce, which is a major growth lever
  - offering an ever greater range of products online,
  - finding thousands of new customers at minimal cost,
  - personalising customer relations, through electronic order management,
  - offering innovative solutions through new media, such as mobile applications;
- building on our close relationship and the trust of our customers, by making each sales contact a unique moment. This will allow the Group to add to its front office services to offer more advice and assistance as a true partner.

#### 2 Strengthening the "One-stop shop" positioning

The Group is strengthening its "One-stop shop" strategy to offer its customers a simple, fast and efficient solution that allows them to:

- access a large range of preselected, appropriate and competitive products;
- reduce their order times;
- facilitate the order process by adapting it to their organisation;
- reduce the overall cost of purchase.

The Group is adapting and changing its organisation to continue its dynamic growth, particularly in the areas of high potential. Driving and managing key business lines such as purchasing policy or web marketing - is a priority, in order to encourage cross-functional initiatives, facilitate discussions and create real synergies.

#### 3 Harmonising the range of solutions and rationalising purchases

Sales teams pay attention to the changes in their customers' needs and are close to their markets. This allows them to focus their efforts on referencing new products and launching innovative services. They are careful to always offer suitable products that are well positioned in terms of quality and cost. To allow our customers to have access to high quality products at competitive prices, Manutan is also committed to bulk purchasing and rationalisation: in 2015 the Group offered roughly 37,000 common items negotiated with over 550 Group suppliers. This product offering represents 80% of Group purchasing for the Companies division and allows us to adapt to local markets. The product offering is in this way 85% harmonised for the South and Centre zones.

#### 4 Industrialising our growth model at the European level

Manutan's European development depends on the implementation of central functions (communication, finance, IT, etc.), the deployment of Group wide operational tools and the sharing of best practices. A large scale restructuring project has begun to optimise and standardise the procedures within business lines, ensure efficient management of operations and encourage communication between different countries through the implementation of an information system (ERP). This industrialisation of processes allows us to aim for operational excellence, by optimising supplies, commercial efficiency, financial management and customer relations.

## 5 Making the Manutan brand a benchmark in Europe

Alongside its development strategy, the Group is committed to a far reaching brand management project at a European level, which will be deployed over several years. The makeover of the graphic identity in 2013 was a first step, with a more modern, up to date logo that communicates values such as responsibility, diversity and the desire to advance as a team. Manutan is set on becoming a European benchmark brand. However, subsidiaries that deal with specialists will retain their own brand.



# Social, societal and environmental responsibility

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As a major player in multichannel distribution, Manutan intends to act responsibly with regard to all its stakeholders. The Group is committed to a social, societal and environmental approach that is illustrated every day by real actions. Maintaining the balance between man and the environment is at the heart of our priorities in our professional activities and in all of our operations.

## Our CSR reporting methodology

Manutan's CSR reporting approach is based on articles L. 225-102-1, R. 225-104 and R. 225-105 of the French Commercial Code.

#### Reporting period

The data collected covers the period from 1 October in the year N-1 to 30 September of the year N. The data is reported annually.

#### Scope

The consolidation method for the scope of CSR reporting is global integration (the data are 100% integrated).

The Manutan Group operates exclusively in Europe. Although local particularities exist, European countries present a certain level of homogeneity with regard to economic, social, cultural and environmental matters. The methodology and definition of the indicators are therefore identical throughout the whole of the chosen scope.

The main CSR indicators are published every year in the Group Reference Document, which is available on the website www.manutan.com.

With the exception of the particularities given hereafter, the social, corporate and environmental data presented concern the Group's seven main subsidiaries located in:

#### France:

- ESU Manutan [economic and social unit], including: Manutan SA, Manutan International SA, Association du R.I.E. Manutan,
- Manutan Collectivités SAS,
- Sports & Loisirs SAS;
- the UK(1):
  - Key Industrial Equipment Ltd,
  - Rapid Racking Ltd;

- Belgium<sup>(1)</sup>:
  - Manutan NV;
- the Netherlands<sup>(1)</sup>:
  - Manutan BV.

Overall, these seven subsidiaries account for 76% of the Group's turnover and therefore give a representative vision of the data, other than for the "average workforce" and "remunerations" that cover all of the Group's activity. Other subsidiaries are intended to be included in 2016 to bring the scope covered by the CSR report to 94%.

The entities that are not included in the CSR reporting scope are those entities of a small size that do not have the resources to allow them to collect the CSR data in the following areas: Central Europe (Germany, Switzerland), Eastern Europe (Czech Republic, Slovakia, Hungary, Poland) and the Southern Europe (Portugal, Italy, Spain). However, eight other subsidiaries shall be included in the closing of the 2015/2016 financial period.

<sup>(1)</sup> It should be noted that the hours of training referred to in this report relate only to France.

#### Choice of indicators

The indicators have been chosen with regard to the social, environmental and corporate impacts of the activities of the Group's companies and the risks associated with the professional challenges confronted.

#### Consolidation and internal control

The data are collected in a central manner or from each entity included in the scope of CSR reporting from the following sources: the HFM consolidation software, extractions from the pay management system, Excel monitoring files, etc. The qualitative information is, for its part, collected in a centralised manner by Manutan Group Management.

#### External audits

Pursuant to the regulatory obligations of Article 225 of the Grenelle 2 law and its application decree of 24 April 2012, the Manutan Group has, from 2012/2013, asked its Statutory auditors for a report including a certificate of the inclusion of the information that must feature in the Management Report and a reasoned opinion on the accuracy of the data published.

#### Non-applicable information required by the regulations

In view of the activity of the Group, some areas of information have been identified as being irrelevant. These include in particular:

- the use of land → this use is restricted to the areas where our buildings are located;
- adaptation to the consequences of climate change → due to the areas where the Group is implanted in Europe, the potential risks related to climate change that may impact its facilities seem to be limited;
- protecting biodiversity → due to the very limited footprint of the Group's facilities, the impact of the activities on biodiversity appears to be insignificant;
- actions undertaken to prevent corruption → the risk of corruption is not significant considering the geographical areas in which our subsidiaries are implanted.

#### Methodological limitations and particularities

- ▶ The workforce is calculated based, on the one hand, on the average for the financial year, in equivalent full-time hours paid.
- ▶ The average workforce is calculated as a mathematical average over 12 months of the average workforce in full-time equivalent.
- On the other hand, the statistics relating to the workforce are based on the number of employees present and paid as at 30 September. Employees who joined the Company at the end of September but are paid from October are excluded from this figure.
- Data on absenteeism are calculated in calendar days.
- ▶ The hours worked used to calculate the frequency and seriousness rates are calculated as follows: the mathematical average of all the entities in average weekly hours worked x average employed workforce x 52.

- ▶ For CO₂ emissions associated with the consumption of electricity and natural gas, the following emission factors are used:
  - Natural gas:
    - 0.214 kg CO<sub>2</sub>e/kWh GCV (Source: European emission factor, ADEME 2014 carbon base)
  - Electricity:
    - France: 0.071 kg CO<sub>2</sub>e/kWh,
  - Belgium: 0.211 kg CO<sub>2</sub>e/kWh,
  - the Netherlands: 0.413 kg CO<sub>3</sub>e/kWh,
  - the UK: 0.450 kg CO<sub>2</sub>e/kWh. (Source: 2009/2011 averages, International Energy Agency 2013 Statistics).

### Our social commitments

#### **Employment**

#### Average and non-permanent workforce

The Group's average workforce has increased by 6.3%, and by 4% over the CSR scope.



Group workforce: information intended to give a global vision and facilitate comparison with the financial data.

- **Workforce:** includes all the employees with an employment contract, as an average over the financial period.
- ▶ Non-permanent workforce: includes all interim and/or seconded staff.

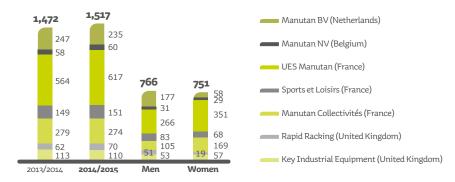
Facilitating internal mobility - The internal mobility policy demonstrates the Group's intention to offer new opportunities to all its employees in order to allow them to succeed in their professional ambitions. This policy aims to promote mobility within all of the subsidiaries, and also between the subsidiaries of the Group. This mobility is also increasingly inter-departmental: with this in mind, in France, Manutan created "Vis Mon Job" (Try my job), an initiative that allows an employee to try a new profession for a given period.

#### Workforce present on 30 September 2015 in figures

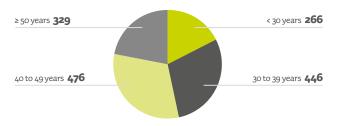
Workforce present on	30/09/2014	30/09/2015
Executives	444	445
Employees	1,028	1,072
TOTAL	1,472	1,517

#### +3% The workforce continues to grow

Over the CSR scope, the workforce has been constantly increasing (+3%) and the male/female balance is respected overall in each of the subsidiaries:



Age pyramid - Although the age pyramid does not give any cause for concern, it still demonstrates that the Group needs to pay attention to career management and recruitment, in order to allow for knowledge transfer.



#### **Employee movements**

It should be noted that the Manutan Group has made no economic redundancies.



**Recruitments** accounts for all the hiring over the period.

**Departures** includes all departures, regardless of the type. In France, 14% of departures concerned lay-offs.

**Encouraging the integration of employees -** Every new employee that joins the Group benefits from an appropriate induction programme, which allows them to discover and experience the Company's business plan (this programme lasts for more than a month for the main managers). In addition to presenting the Company and discovering the activities, the new hire also plays a part in their own integration: this allows them to take the time to understand the Company's business plan before starting on a new assignment.

#### Remuneration and changes

At a Group level, remuneration has increased by 8%.

2013/2014	2014/2015
96,947,971	104,564,820

**The remuneration policy –** The Group's remuneration policy is based on the following factors:

**Fixed remuneration:** fixed remuneration is related to the level of responsibility and is based on consistent principles within the Group.

Variable remuneration: variable remuneration is aimed at encouraging individual and collective performances for some of the teams, in particular managers and experts.

For "Group" functions, the variable part of remuneration is indexed on the development of turnover and the Group's pre-tax income.

For "Markets" functions, the variable part also takes into account the development of turnover and the Group's pre-tax income for the market in question.

The performance objectives related to the Group's income are set by the Board of Directors.

For other people concerned by variable remuneration, individual objectives are defined each year with their hierarchical manager.

Collective remuneration: collective remuneration is intended to encourage collective performance to the benefit of the Company.

In France, at Manutan's European Centre and on the companies market, the collective remuneration budget is based on a percentage of the Group's net income for the 2014/2015 financial year. It is shared, for one third in an equal manner and for two thirds in a proportional manner between the employees, across the whole workforce (nearly 600 people). This collective agreement applies to all categories of staff and complies with the legal provisions in force, in particular regarding the calculation of social and tax contributions.

#### Work organisation

#### Working time organisation

The organisation of working hours, defined in strict compliance with the legal framework of each entity, complies with the legislation and company agreements in force in each country. As the Group operates exclusively in Europe, there are no major differences between the countries. The weekly working times are therefore between 34 hours (Manutan Collectivités in France) and 40 hours (Key and Rapid Racking in the UK).

Due to the highly seasonal nature of the activity in the local authorities market in France, Sports & Loisirs and Manutan Collectivités have, pursuant to regulations and by agreement with the staff representatives, implemented modulated working hours with low weeks (29 hours) and high weeks (46 hours).

9.3%

#### The number of employees on fixed term contracts remains low

The implementation of a new Group information system, within the French subsidiary, has given rise to a large training plan that required fixed term contracts.

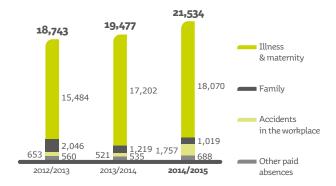
Overall, for the scope of this report, part-time staff account for 9.3% of the workforce, most of which are based in France and Benelux.

Salaried workforce present as at	30/09/2015
Work/Study sandwich contracts	29
Part-time employees	113
% of permanent contracts	90.6%

#### **Absenteeism**

Absenteeism is monitored by all the entities of the Group as an indicator of the management of the business. It represents the number of calendar days of absence of the salaried workforce over the financial period.

Maternity leave accounts for 15% of the absences; this is accounted for with sick leave.



#### Social relationships

#### Organisation of employee relations

The management of each entity is responsible for assisting the Company with its intention to gradually develop its social commitment, whilst sustainably developing its economic activity.

Building social policies is based on a regular dialogue with social partners from each entity.

In France, Manutan has an ongoing dialogue with the Trade Union Organisations and the Institutions Representing Personnel, which accounts for 80 elected representatives within the subsidiaries included in the CSR scope:

- Works Council (Comité d'Entreprise CE);
- Staff representatives (Délégués du Personnel DP);
- ▶ Health, Safety and Working Conditions Committees (Comité d'Hygiène, de Sécurité et Conditions de travail -CHSCT).

In the Benelux countries, a Human Resources Manager directs the policy defined by the Executive Management and maintains an ongoing dialogue with employees.

#### Review of collective agreements

An overview of the collective bargaining agreements is given in this table:

Subject	Scope	Signature	Comment
Mandatory Annual Negotiations	ESU Manutan Manutan Collectivités	December 2014 March 2015	
Agreement on reducing working hours	ESU Manutan	December 2014	
Adjusting working hours	Manutan Collectivités Sports & Loisirs	April 2011 January 2000	
Chosen part-time work Working time accounts	ESU Manutan ESU Manutan	December 2011 December 2011	
Professional equality between women and men	ESU Manutan Manutan Collectivités Sports & Loisirs	December 2011 April 2015 In progress	
Seriously ill children	Manutan Collectivités	January 2012	
Inter-generational agreement	ESU Manutan	November 2013	
Forward planning of employment and skills agreement (GPEC)	ESU Manutan	March 2012	
IT service on-call shifts	ESU Manutan	August 2012	
Company Savings Scheme	ESU Manutan	September 2012/ amendment of Dec. 2014	
Company Savings Scheme	Manutan Collectivités	February 2010	
Collective Pension Scheme	ESU Manutan	September 2012/ amendment of Dec. 2014	
Overriding profit sharing Profit sharing	ESU Manutan Manutan Collectivités	December 2013 February 2010	% of Group net income Legal calculation

#### Health and safety

For several years, the Group has been committed to an approach to improve the physical and mental health and safety of its employees.

#### Health and safety conditions in the workplace

Manutan includes its prevention approach as part of its social dialogue. In France a Health, Safety and Environment division (HSE) was created in 2010. This specific organisation makes it possible to manage actions and identify the specific risks of the Group's business lines, such as:

#### Measuring and analysing the hardship of work -

In 2011, studies were undertaken with an ergonomist from the Occupational health service regarding muscular-skeletal issues, and in 2012 on acoustics with an engineer from the Occupational health service, particularly for the logistics activities. The results of these studies did not reveal any discrepancies with the standards in force.

The HSE division has anticipated the factors for the hardship account (compte pénibilité) that will enter into effect in France in July 2016. An analysis of the situations where employees are exposed to hardship was conducted and the conclusions of this study show that the Company's workforce is not exposed to any risk that may leave lasting and irreversible traces on their health.

As part of a continuous improvement approach, studies of the comfort of users are also regularly carried out with the HSE division, the Health and Safety Committee and, as required, the Occupational health service of the Val-d'Oise region.

At the same time, the HSE manager is attending workshops on preventing muscular-skeletal risks with ergonomists for three years. It should also be noted that purchasers and the HSE division take the needs of warehouse employees into account to offer new protective equipment that is suited to their needs.

#### Improving ergonomics and comfort in workstations -

In France, the opening of the Group's European Centre in Gonesse, in 2011, offered an opportunity to review and improve the ergonomics of the workstations and the health and safety practices for the 617 employees on the site. The site was designed using a High Environmental Quality approach and places well-being at the heart of the working environment: the 9,500 m<sup>2</sup> administrative building has been built around a sheltered patio and hosts 360 people. The building has remarkable insulation thanks to a triple glazed facade and integrated blinds.

Encouraging participation in sport - The 1,000 m<sup>2</sup> Sports Centre is an essential part of the Group's European Centre. It allows employees to regularly indulge in physical activity with the assistance of specialist coaches.

Continuing in the area of prevention, Manutan has signed a partnership with France's biggest school of osteopathy (ESO), which offers a free check-up to employees based in France and preferential rates for appointments.

All of these actions are aimed at reducing the number of accidents in the workplace.

#### An overview of the health and safety collective agreements

Preventing harassment in the workplace - In order to ensure the physical well-being and to protect the mental health of employees during their professional work, a new Anti-Harassment Charter was signed in April 2014 at the European Centre and a special committee was formed. After hearing from the protagonists, a Workplace Harassment Mediation Committee seeks an amicable solution to any ill feeling and other conflicts that may have a detrimental effect on the working environment, without commenting on the legal grounds of the underlying facts.

No new health and safety agreements were signed over the 2014/2015 financial period.

#### Accidents in the workplace

This refers to the number of accidents in the workplace that resulted in at least one day's absence.

	2012/2013	2013/2014	2014/2015
Number of workplace accidents with > 1 day's absence	34	30	47
Frequency rate	13.49	13.40	16.5
Seriousness rate	0.15	0.10	0.62

In addition to the proactive policy intended to ensure safety within the Company, in particular in the warehouses, the Group compares its data with the ATMP statistics from the French Social Security Service, published by the INRS:

Workplace accidents	2012	2013	2014
Frequency rate	23.5	22.7	22.9
Seriousness rate	1.4	1.4	1.4

#### **Training**

#### **Training policies**

Manutan College - In order to give itself the means to achieve its ambitions, the Group created its own University and invests a large amount in training.

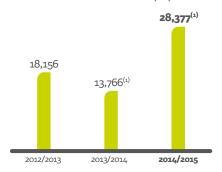
Manutan University covers over 1,000 m² over three levels and is based at the Company's European Centre in France. The University is central to the Company's development, it creates the conditions that allow employees who so wish

- understand and share the Company's strategy and commitments;
- build on their professional expertise;
- develop team spirit.

Manutan University is open to all of the Group's employees. It offers customised programmes and a range of training sessions, which favour and strengthen the bonds between employees. The University makes full use of a Cultural Centre and Sports Centre, which allow any employee to regularly partake in physical activity according to their aptitude and their progress objectives.

#### The number of training hours is greatly increasing

Over the 2014/2015 financial period, the cost of training accounted for 1.4% of the payroll.



(1) France only.

#### Equal treatment

#### Anti-discrimination policy

Taking into account the diversity of its business lines, the profiles recruited and the number of its employees, the Manutan Group aims to combat all forms of discrimination. The Group's main areas of action concern origin, gender, handicap, age, sexual orientation, religious diversity, etc.

One of the strategies of the Group's human resources policy is to respect each individual for who they are and "to make our differences make a difference".

#### Measures taken to promote equality between men and women

The Group intends to reinforce equality between women and men through a proactive policy in this area.

In France, agreements on professional equality between women and men have been negotiated with the social partners, and action plans have been implemented. The areas of work are mostly focussed on training, promoting and articulating the balance between professional life and family responsibility, with for example:

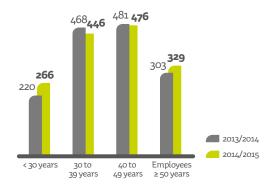
- since 2011, the provision of 20 cradles for employees at the European Centre, as part of an inter-company crèche with an organic label – less than 800 m from Manutan's European Centre;
- the creation of early release of the Working time savings account in the event of a family incident that requires absence from work:
- individual meetings after prolonged absences in order to better position the employees in their job (an induction programme and training sessions according to needs);
- an objective of progressive equality in the managerial functions.

#### Measures taken to promote employment and integration of the disabled

#### Initiatives to help young people and seniors

The subsidiaries covered by the scope of this report employ 266 young people aged less than 30 and include 29 employees with work/study contracts as at 30 September 2015.

People aged more than 50 account for 329 employees as at 30 September 2015.



At the European Centre (France), an agreement for continuing employment beyond 55 years of age (5% of the population) was renegotiated in 2013. The areas of work are mostly focussed on improving working conditions, preventing hardship and organising the transfer of strategic expertise.

The Group also carries out **ongoing talent monitoring.** At every level in the Company, the deployment of assessment tools has been generalised: annual appraisals and "people reviews" by Top Management contribute to the system for continually identifying talents. These tools have made it possible to introduce greater objectivity and better customisation in decisions regarding career management, remuneration and acknowledgement.

#### **Employing disabled people**

Within the scope covered by this report, 27 employees **have a disability,** they account for 1.8% of the workforce.

Ignorance and fear of making mistakes can hold people with disabilities back. In order to consider the attitudes to adopt and the behaviour to be encouraged, some of the Group's subsidiaries have called upon reference organisations to develop or to advertise their commitment:

- In France, following a partnership with the AGEFIPH (French fund management organisation for the profesional integration of the disabled), Manutan manages its Disability policy independently. Furthermore, since 2011, Manutan has supported the Bretagne Ateliers Association, as a shareholder in the association favouring this community that allows people on the fringes of society or with a disability to find dignity through professional work. The French subsidiaries also assign part of their activities to ESATs (French Institutions and Services for Work-Based Assistance).
- In the Netherlands, Manutan has created a partnership with three schools specialised in assisting mentally handicapped young people. The local entity hosts students to help them to learn about the world of work.

#### Promotion of and compliance with the ILO's Core Conventions

The Group is committed to complying with the principles of the International Labour Organisation's Declaration on fundamental principles and rights at work. Manutan undertakes to comply with national and local social regulations, regarding the minimum age for workers,

refusing forced labour and abusive disciplinary practices, preventing discrimination, supporting the freedom of association and of the right to collective bargaining, working hours, remuneration, and health and safety.

## Our societal commitments in favour of sustainable development

#### Regional economic and employment impact

#### From a regional employment and development standpoint

Manutan's location in the suburbs of Paris in Gonesse (95), for more than 40 years, demonstrates the **Group's intention** to favour local development. Located at the heart of an area that is confronted by certain difficulties regarding employment(1), the Company hopes to allow people who for example have a low level of qualifications to enter the corporate world. More than 45% of the employees in the CSR scope live in neighbouring areas.

#### From the standpoint of neighbouring or local residents

A major part of the Group's activities are located on the edge of urban areas (Paris, Amsterdam, Southampton, Gothenburg, Ostrava, etc.), in business lines suited to logistics activities, which require storage space. As a result, the impact on neighbouring and local populations is very limited.

#### Relationship with stakeholders

Maintaining sustainable and transparent relationships with stakeholders - For many years, the Group has strived to build a regular and constructive dialogue with its stakeholders at a local and nation level, in all of the countries where it operates. It favours an open dialogue, which aims to develop innovative projects or partnerships. Modes of dialogue vary according to the stakeholders in question, at the level of each entity or at a Group level.

From 2016, the implementation of a new Group Human Resources Division will make it possible to monitor the different actions undertaken in this area by all the subsidiaries.

#### **EXAMPLES OF STAKEHOLDERS**

Stakeholders	Main forms of dialogue
Employees	<ul> <li>Regular internal communication actions (intranet), intended for all the subsidiaries</li> <li>A number of communication screens around all of the European Centre (France)</li> <li>Regular meetings between the Executive Management and all the employees, with plenary sessions organised</li> </ul>
Social partners	<ul> <li>Regular discussions with the staff representative bodies</li> <li>Signature of collective bargaining agreements with the Trade Union Representatives</li> </ul>
Shareholders, investors	<ul> <li>Half-yearly meetings with the financial community, when the Group's results are published</li> <li>Quarterly communiqués and publications in the economic and financial press, available on the www.manutan.com website</li> <li>Financial statements available on the www.manutan.com website, in French and English, to present the Group's development and communicate the financial and stock market information</li> </ul>
Customers	<ul> <li>Commercial websites</li> <li>Communication on the social networks</li> <li>Customer satisfaction surveys</li> <li>Regular publications to promote the Group</li> </ul>
Public and local authorities	<ul> <li>Member of the Val-d'Oise Corporate Movement Organisation</li> </ul>
Partners	<ul> <li>A member of the French Distance Selling Companies Federation (Fédération des Entreprises de Vente à Distance – FEVAD)</li> </ul>

(1) Unemployment level: 14.81% (national average: 10.49%).

#### Sub-contracting and suppliers

#### Taking account of social and environmental issues in the purchasing policy

Considering its activities as a distributor, the Group has an approach to social responsibility that goes beyond internal practices and also includes the risks and challenges related to its supply chain. The Manutan Group operates exclusively in Europe and purchases almost all of its products from European suppliers, which greatly reduces the risks related to the fundamental provisions of the ILO.

However, an audit is conducted for the share of products sourced directly in Asia (less than 5% of total purchases) through regular inspections of production sites by the Manager of procurement.

#### The importance of sub-contracting, and of taking suppliers and sub-contractors' social and environmental responsibility into account when dealing with them

Subcontracting is the process through which a businessman assigns, under their own liability, by means of a subcontracting agreement, all or part of the performance of a contract or a public contract concluded with a contractor to a third party, known as a subcontractor.

The Manutan Group does not use subcontractors according to this definition. The Group does outsource some activities such as transport but these services are not covered by a subcontracting agreement.

#### Fair practices

#### Measures taken to combat corruption

The Group's Internal Control division does not carry out any specific awareness raising actions with the Group's subsidiaries as the risk appears to be low in view of the geographical areas where our subsidiaries operate (EU).

#### Measures taken to promote consumers' health and safety

The quality and safety of the products are absolute priorities for the Group for all products, including its own brands. 98% of our merchandise is purchased from European suppliers. For products sourced in Asia (the remaining 2%), specification sheets are systematically drafted to serve as a reference for inspection by sampling of the products in containers. For EC regulated products, laboratory tests are carried out (technical compliance, marking, product documentation).

#### Other

#### Measures taken to promote human rights

The Group is committed to complying with the principles of the Human Rights Declaration.

### Our environmental commitments

#### General policy

The Manutan Group has three priorities in the environmental area:

- reducing greenhouse gas emissions;
- improving energy efficiency;
- reducing and recycling waste.

#### The organisation of the Company to take environmental issues into account, environmental assessment or certification procedures and the means given over to preventing environmental risks and pollution

The Manutan Group has a proactive policy regarding the environment. In order to prevent and limit the environmental risks of the Group's activities, the Health, Safety and Environment division (HSE) manages environmental priorities, leads the sharing of best practices and monitors actions plans.

This division deploys a **continuous improvement** approach to the Group's environmental performance, based on specific local working groups.

#### The Manutan European Centre, the emblem of a commitment to the environment

Because the Group gives itself the means to meet its objectives, the European Centre is now an emblem of its environmental commitment: 13.5 hectares, 41,000 m<sup>2</sup> of warehouses, 9,500 m<sup>2</sup> of offices, a university, a Company restaurant, a Sports Centre and a concierge service, which are all certified as being of High Environmental Quality. Manutan's European Centre was one of the first sites in France to have double HEQ certification (construction and operation) for the high environmental quality of its tertiary and logistics areas.

This HEQ design is equipped with a system that allows the Company to optimise its energy resources in several areas:

- recovering rain water for toilets and watering plants;
- infra-red taps, economic flushes;
- using economic light sources;
- green roofs for thermal and acoustic comfort;
- excessive thermal and acoustic insulation of areas;
- triple glazing, which provides perfect insulation;
- Nightcooling technology, which makes it possible to purge the heat accumulated in the building and introduce cool air from outside;
- ▶ Centralised Technical Management, which manages all of the buildings (temperature, lighting, air renewal, monitoring, etc.);
- heating and cooling of ambient air using geothermal technology (1) distributed by a network of heat-emitting panels:
- a car park for electronic vehicles with charging terminals.

#### **Developing certification initiatives**

The Group encourages its entities to carry out certification procedures wherever this can add value. In this way, the activities of many of the Group's large size companies have been certified, particularly regarding environmental aspects.

Certifications	ISO 14001 version 2000	HEQ	ISO 9001 version 2000
European Centre (France)		Since September 2011	
Manutan SA (France)			Since December 1996
Manutan Collectivités SAS (France)			Since 1997
Manutan BV (the Netherlands)	Since April 2015		Since March 2014
Rapid Racking Ltd (United Kingdom)	Since August 2010		Since July 1999
Key Industrial Equipment Ltd (United Kingdom)	Since 2004		Since 2002

<sup>(1)</sup> Geothermal technology: this technology is sourced by pumping from the water table at a depth of 57 m. The water there is at a temperature of 13 °C and goes through heat exchangers to exchange energy with a heat pump. The water is then discharged via a second well.

#### Initiatives implemented in order to train and inform employees about protecting the environment

#### Offering and promoting environmentally responsible products

Selecting high quality products has always been a major preoccupation for the Group.

The "Lili" children's furniture range - In 2012, in France, Manutan Collectivités launched "Lili", a range of ecological furniture for young children, developed with ESAT (vocational rehabilitation centre) in Aiffres (Deux-Sèvres Department). This partnership is part of a real world approach to sustainable development, on an environmental, social and local level. The "Lili" collection is designed to be fun, ergonomic and even safer and healthier for children. If favours employment through its use of natural resources using less toxic wood that is less fragile for use. Made from materials that emit few Volatile Organic Compounds (VOC) and from panels that emit little formaldehyde, beyond the regulatory requirements (NF Crèches, NF Environnement, etc.), this range also contributes to improving the air quality in establishments for young children.

#### Raising employees' awareness

As employees are the primary participants in the Group's environmental approach, a number of awareness raising actions about the issues of sustainable development are organised.

Manutan, taking part in the French sustainable development week - In France, Manutan Collectivités and Manutan SA take part in the Sustainable development Week (a national week organised by the French Ministry of the Environment and Sustainable Development). These two entities organise fun, educational activities on their sites to explain environmentally friendly gestures and the Company's environmental approach in order to create an in-house drive to protect the environment.

Training employees in environmentally friendly driving - Several companies in the Group (Witre in Scandinavia, Manutan Collectivités, Sports et Loisirs, and Manutan SA in France) carry out actions to educate employees about eco-driving. In Scandinavia and the French subsidiaries, the Company's policy is to offer low pollution and/or hybrid cars to employees who are entitled to a Company car.

Encouraging waste sorting and recycling - In France, the concierge service encourages responsible behaviour by providing employees with an area to sort their waste and to recycle batteries and bulbs. Recycling is carried out by State approved environmental organisations. Major efforts are also made to encourage the sorting of paper, bottles and caps. Finally, low energy bulbs are used in internal areas and external lighting is reduced to identified needs

#### Amount of provisions and guarantees for environmental risks

A "pollution and damage to the environment" guarantee is included in the Third Party Liability insurance policy intended to cover the Company against any environmental risks. Over the financial period, the Group has not made any provisions or paid any compensation in this regard.

#### Pollution and waste management

#### Measures for preventing, reducing, or remedying discharges into the atmosphere, water, and soil that have a serious impact on the environment

In France, on the site of the European Centre in Gonesse, the plants on the banks of the roads carrying lorries have been selected due to their properties for absorbing hydrocarbons in order to avoid infiltration into the soil. In this way, two planted strips run all the way around the site to increase efficiency.

Also, in France, Company vehicles are selected according to their CO<sub>2</sub> emissions that must be lower than 125 g. A hybrid vehicle is systematically offered for every category of vehicles.

#### Measures for recycling, preventing and disposing of waste

#### Promoting selective collection and recycling -

The main items of waste produced by the group's operations are cardboard, plastic and paper. Practically all Manutan group subsidiaries have put in place a strategy of selective waste collection and recycling in accordance with local regulations. In the Netherlands, for example, 50% of packaging received from suppliers is reused in-house.

In France, a project team has been working since the summer of 2015 on optimising paper consumption and recycling wooden pallets, with the aim of bringing about a real change in the business culture. Quantitative statistics will be produced between now and 30 September 2017.

Apart from this, our buyers are taking part in a study of our main suppliers' product packaging aimed at reducing the volume of cardboard and plastic to be recycled.

**Encouraging responsible consumption –** The Group's European Centre has implemented a generalised distribution of mugs and cloth napkins, to raise awareness with employees and greatly reduce the consumption of plastic cups and paper serviettes. Furthermore, all of the multifunction printers in the pool in France have been set to print in black and white and on both sides of paper by default.

**Developing electronic invoicing –** Upstream actions have been taken to avoid or reduce producing waste. The Group is therefore developing electronic invoicing to an ever greater extent: Dutch or French customers and those of Rapid Racking in the United Kingdom can now opt for electronic taxation. In the Netherlands, 62% of invoices have been sent by email, a rate that hits 90% for Rapid Racking.

#### For several years the Company has been working on optimising the production of its catalogue in order to reduce costs and the environmental impact:

- **The use certified paper:** the design of the catalogues, which is mostly centralised in France, favours the use of certified paper (PEFC or FSC). The PEFC (Program for Endorsement of Forest Certification) or FSC (Forest Stewardship Council) certifications cover all of the forestry chain. Applying this label to a product guarantees that it has been produced using wood from a sustainably managed forest, based on the three principles that the forest must be: ecologically adapted, socially beneficial and economically viable.
- A paper producer that is committed to an environmental approach: the Group's main paper supplier takes the following actions to preserve natural resources:
  - 90% of the water consumed is filtered and returned to nature:
  - less chlorine, lower CO2 emissions;

- an energy saving programme: using biofuels;
- transportation is carried out by rail or waterways.
- **A responsible approach:** For its part, the Manutan Group undertakes to:
  - print on high environmental quality sites (using plant based inks, water recycling programmes, producing their own energy, etc.);
  - select the thinnest paper (35 g), reducing the volume of paper consumed (less transport, fewer raw materials);
  - use graphic style guides that are designed to use less ink, smaller formats (optimising page layouts);
  - send any catalogues that have not been distributed to another customer.

For the 2016 catalogue, a 1% reduction in the format has been planned in order to optimise the quantities distributed (-16% compared with 2015) this will allow for a saving of 360 tonnes of paper (-25% compared with 2015) without having any impact on the quality of service offered to customers.

#### Taking noise nuisance and any other pollution specific to a business activity into account

Noise pollution caused by the Group's activity is limited due to several initiatives: opening warehouses from 7 am until 7 pm, receiving merchandise in the morning and delivering to customers during the day, on working days. Acoustic studies are carried out regularly in warehouses, particularly near to areas where products are loaded and unloaded. These have never revealed any values higher than the standards in force.

#### Sustainable use of energy

#### Water consumption and supply depending on local constraints

The Group's activities mostly use water from local networks, and mainly for sanitary uses.

At the European Centre, in France, rainwater is recovered and used for sanitation and to water the green areas. However, it should be noted that the recent dry and windy spring meant that water had to be taken from the domestic network to water the green areas.

#### **WATER CONSUMPTION**

Water consumption	2012/2013	2013/2014	2014/2015
In m³	11,990	13,342	14,713

#### The consumption of raw materials and measures taken to improve their efficient use

As its business is as distributor, the Group does not directly consume raw materials, but it undertakes to offer and promote environmentally friendly products.

#### Energy consumption, measures taken to improve the energy efficiency and use of renewable energy

Improving the energy efficiency of the Group's premises is a priority. The three main items of energy consumption (essentially electricity and gas) are lighting and heating for offices and warehouses, and recharging the batteries of the fork lifts used to handle products.

#### Stabilising energy consumption

#### **ELECTRICITY AND GAS CONSUMPTION**

Electricity consumption	2012/2013	2013/2014	2014/2015
In kWh	7,497,368	7,209,008	7,363,224
Gas consumption	2012/2013	2013/2014	2014/2015
In kWh	6,319,547	4,052,819	4,206,578

Different studies have been launched to maintain a drive towards energy saving (re-lamping with LED, etc.), and other lines will be developed as soon as the energy audit is received, which is expected in early 2016.

#### Climate change

#### Greenhouse gas emissions

**Carbon report –** Two of the Group's largest subsidiaries have initiated a Bilan Carbone® (Carbon footprint analysis). This approach was launched in December 2009 in the Netherlands and in November 2010 for Manutan in France. The aim of these initiatives is to produce an objective vision of the sources of CO<sub>2</sub> emissions so that actions can be taken on the most critical points. Manutan decided to launch a new Bilan Carbone® in 2016 in order to measure the effects of the actions already taken and to define a new action plan for the Group.

Car sharing - The car sharing website implemented in 2013 did not have the desired effect as it emerged that car sharing develops better through word of mouth and that no online tool was required. Because of this, it has not been possible to measure car sharing at the European Centre in Gonesse, France. However, a project team has since been working on means to facilitate car sharing practices.

CO<sub>2</sub> emissions related to power consumption on the sites, which account for one of the largest causes of emissions, reached 2,377 t CO<sub>2</sub>e for the 2014/2015 financial period. 2

Report of one of the Statutory Auditors appointed as an independent third-party body on the consolidated social, environmental and societal information provided in the Management Report

# Report of one of the Statutory Auditors appointed as an independent third-party body on the consolidated social, environmental and societal information provided in the Management Report

Financial year ended 30 September 2015

Dear Shareholders,

In our capacity as the Statutory auditors for Manutan International appointed as a third party independent organisation, accredited by COFRAC under the number 3-1049<sup>(1)</sup>, we hereby present to your our report on the consolidated social, environmental and corporate information regarding the financial year ending 30 September 2015, presented in the Management Report (hereafter the "CSR information"), pursuant to article L. 225-102-1 of the French Commercial Code.

#### The Company's responsibility

The Board of Directors is obliged to prepare a Management Report including the CSR information provided for by article R. 225-105-1 of the French Commercial Code, prepared pursuant to the protocols used by the Company (hereafter the "Guidelines"), a summary of which is included in the Management Report and available on request at the Company's registered office.

#### Independence and quality control

Our independence is defined by the regulatory texts, the professional code of ethics and the provisions provided for by article L. 822-11 of the French Commercial Code. Furthermore, we have implemented a quality control system that includes documented policies and procedures aimed to ensure compliance with ethical rules, professional standards and applicable regulations and legislation.

#### Responsibility of the Statutory Auditor

Based on our work, it is our duty to:

- certify that all the required CSR Information is included in the Management Report or, in the event of omission, is subject
  to an explanation pursuant to article R. 225-105 of the French Commercial Code (certificate of inclusion of the CSR
  Information);
- to reach a conclusion expressing a moderate assurance that the CSR Information, as a whole, is presented, in all significant aspects, in a fair manner according to the Guidelines (Reasoned opinion on the accuracy of the CSR Information).

Our work has been carried out by a team of seven people between October 2015 and January 2016 over a period of approximately three weeks. We have called upon our experts in the area of CSR to assist us in performing our work.

We have performed the work described below according to the professional standards applicable in France and the French order of 13 May 2013 determining the terms under which the independent third party organisation performs its assignment, regarding the reasoned opinion on the accuracy, and international standard ISAE  $3000^{(2)}$ .

- (1) Of which the scope is available on www.cofrac.fr.
- (2) ISAE 3000 Assurance engagements other than audits or reviews of historical financial information.

Report of one of the Statutory Auditors appointed as an independent third-party body on the consolidated social, environmental and societal information provided in the Management Report

## Certificate of inclusion of the CSR Information

We have studied, based on interviews with the managers of the Divisions in question, the presentation of the strategy regarding sustainable development, according to the social and environmental consequences related to the Company's activity and the Company's undertakings and, where applicable, the resulting actions or programmes.

We have compared the CSR Information included in the Management Report with the list provided for by article R. 225-105-1 of the French Commercial Code.

Due to the absence of some of the consolidated information, we have verified that explanations were provided pursuant to the provisions of article R. 225-105 paragraph 3 of the French Commercial Code.

We have verified that the CSR Information covers the consolidated scope, i.e. the Company and its subsidiaries as defined in article L. 233-1 and the companies that it controls as defined in article L. 233-3 of the French Commercial Code within the limits specified in the paragraph "CSR Report Methodology Note" in the Management Report.

Based on this work and taking into account the limits given above, we certify the inclusion of the required CSR Information in the Management Report.

## Reasoned opinion on the accuracy of the CSR Information

#### Nature and scope of the work

We have performed approximately five interviews with the people responsible for preparing the CSR Information from the divisions responsible for the process of collecting the information and, where applicable, responsible for the internal control and risk management procedures, in order to:

- assess the appropriate nature of the Guidelines regarding the relevance, its exhaustiveness, its reliability, its neutrality, and its comprehensiveness, taking into account, where applicable, best practices in the area;
- verify the implementation of a collection, compilation, processing and control procedure that aims to ensure the exhaustiveness and the coherence of the CSR Information and to be aware of the internal control and risk management procedures regarding the preparation of the CSR Information.

We have determined the nature and the extent of our tests and controls according to the nature and the scale of the CSR Information regarding the characteristics of the Company, the social and environmental issues of its activities, its strategies regarding sustainable development and best practices in the sector.

For the CSR information that we considered to be the most important<sup>(3)</sup>:

- at the level of the consolidating entity, we have consulted the documentary sources and performed interviews to corroborate the qualitative information (organisation, policies, actions). We have implemented analytical procedures on the qualitative information and verified, based on surveys, the calculations and the consolidation of the data and we have verified that they are coherent and concordant with the other information in the Management Report;
- at the level of a representative sample of the entities<sup>(4)</sup> that we have selected according to their activity, their contribution to the indicators, their implantation and a risk analysis, we have performed interviews to verify the proper application of procedures and the implementation of the detail tests based on sampling, consisting of verifying the calculations made and in comparing the data from evidence. The sample we selected accounts for 45% of the workforce and between 25% and 61% of the qualitative environmental information.

For the other consolidated CSR Information, we have assessed their consistency compared with our knowledge of the Company.

Finally we have assessed the relevancy of the explanations regarding, where applicable, the total or partial absence of some information

- (3) Social indicators: Average workforce FTE Workforce as at 30 September 2015 broken down by sex and age Number of hires Number of departures -Number of days absence broken down by reason – Number of accidents at work entailing more than one day's lost time – Number of hours worked - Number of hours of training.
  - Environmental indicators: Electricity consumption Natural gas consumption Water consumption.
  - Qualitative information: Health and safety conditions at work, organising the company so as to take account of environmental issues, the procedures applying to any environmental evaluation or certification that may be applicable, the importance of subcontractors and, in dealings with suppliers and subcontractors, taking account of their social and environmental responsibilities.
- (4) Manutan France, Rapid Racking Ltd (UK).

## 2

#### Social, societal and environmental responsibility

Report of one of the Statutory Auditors appointed as an independent third-party body on the consolidated social, environmental and societal information provided in the Management Report

We consider that the sampling methods and the size of the samples that we have selected by using our professional judgement allow us formulate a conclusion of moderate assurance; a higher level of assurance would have required more extensive verification work. Due to using sampling techniques and the other limitations inherent to the operation of any internal information and control system, the risk of failing to detect a significant anomaly in the CSR information cannot be totally eliminated.

#### Conclusion

Based on our work, we have not found any significant anomaly of such a nature as to call into question the fact that the CSR Information, as a whole, is presented in an accurate manner, in compliance with the Guidelines.

Paris - La Défense and Nantes, on 28 January 2016

**KPMG SA** 

Anne Garans *Partner* 

Climate Change & Sustainable Development Department Franck Noël



## Corporate Governance

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Its family structure and its listed company status since 1985 guarantee the independence, stability and dynamism of the Manutan Group.

## Board and Management Bodies

We would remind you that the General Meeting of Shareholders of 30 November 2011 had decided to change the way in which the Company was governed. The Company's legal form changed from a French Limited Company (Société

*Anonyme)* with a Management Board and a Supervisory Board into a Limited Company with a Board of Directors with dissociation of the Chairman of the Board and the General Manager roles.

#### **Board of Directors**

Changes to the composition of the Board of Directors during the financial year ended:

Corporate Officer	Date of change	Nature of change
André Guichard, Director	Board of Directors of 13 March 2015	Mr André Guichard was appointed Honorary Chairman of the Board of Directors in March 2015

#### Composition of the Board of Directors on 20 January 2016

The General Meeting of 12 March 2015 voted to renew the appointments of the Directors with the exception of Mr André Guichard, who did not wish to renew his appointment.

It is specified that the Directors elect domicile at the Company's registered office for the purpose of their activities.



Board members	Family connections with other Corporate Officers:	Position/Committee	Age	Nationality	Initial appointment date/ Renewal date	End-of-term year	Number of shares held
André Guichard	Father of Jean-Pierre Guichard, grandfather of Xavier Guichard	Honorary Chairman of the Board	91 years old	French	02/05/94: Chairman of the Supervisory Board GM 30/11/2011 GM 19/03/2013 GM 13/03/2014 GM/BD 12/03/2015: Honorary Chairman of the Board (appointment)	GM 2017	2,078,173
Jean-Pierre Guichard	Son of André Guichard, father of Xavier Guichard	Chairman of the Board	69 years old	French	02/05/94: Chairman of the Management Board GM/BD 30/11/2011: Chairman of the Board of Directors (appointment) GM/BD 19/03/2013 GM/BD 12/03/2015	GM 2017	449,196
Xavier Guichard	Son of Jean-Pierre Guichard, grandson of André Guichard	General Manager and Director	43 years old	French	30/10/09: Member of the Management Board GM/BD 30/11/2011: Deputy General Manager GM/BD 19/03/2013: General Manager (appointment) GM/BD 12/03/2015	GM 2017	4,500
Brigitte Auffret	N/A	Deputy General Manager Director and Secretary General	54 years old	French	25/01/2002: Member of the Management Board GM/BD 30/11/2011: Deputy General Manager (appointment) GM/BD 19/03/2013 GM/BD 12/03/2015	GM 2017	4,500
Pierre-Olivier Brial	N/A	Deputy General Manager Director	42 years old	French	30/10/09: Member of the Management Board GM/BD 30/11/2011: Deputy General Manager (appointment) GM/BD 19/03/2013 GM/BD 12/03/2015	GM 2017	2,500
Nicolas Huet <sup>(1)</sup>	N/A	Director Chairman of the Audit Committee Member of the Appointments and Remuneration Committee	45 years old	French	GM 30/11/2011 GM 19/03/2013 GM 12/03/2015	GM 2017	20
Carlo d'Asaro Biondo <sup>(1)</sup>	N/A	Director Member of the Audit Committee Chairman of the Appointments and Remuneration Committee	50 years old	French	GM 30/11/2011 GM 19/03/2013 GM 12/03/2015	GM 2017	148
Jérôme Lescure <sup>(1)</sup>	N/A	Director Member of the Audit Committee and of the Appointments and Remuneration Committee	55 years old	French	GM 19/03/2013 GM 12/03/2015	GM 2017	100
Violette Watine <sup>(1)</sup>	N/A	Director	40 years old	French	GM 13/03/2014	GM 2016 <sup>(2)</sup>	85

 $<sup>(1) \ \</sup> Independent \ members. \ Please \ refer \ to \ page \ 47 \ in \ the \ Chairman's \ Report \ regarding \ independence \ criteria.$ 

<sup>(2)</sup> The Board of Directors shall request the renewal of this appointment by the General Meeting on 17 March 2016 for a period of two years, *i.e.* until the end of the General Meeting held in 2018.

#### Directors' biographies and main appointments



Jean-Pierre Guichard, who is an entrepreneur at heart, has spent his entire career at Manutan, from when he founded the Company in 1966, with his father, André Guichard.

He was appointed Chairman of the Management Board in 1994, and then Chairman of the Board of Directors in November 2011, following the change in Manutan International's management structure.

Jean-Pierre Guichard

Chairman of the Board of Directors (non-executive)



Xavier Guichard, who is a devotee of Art in all its forms, and especially of modern painting, joined the Manutan Group as the Group Financial Controller in 2002. He was the Group's Director of Operations between 2005 and 2008. He was appointed as a member of Manutan International's Management Board by the Supervisory Board in October 2009.

Following the change in Manutan International's management structure, Xavier Guichard was appointed as a Director and Deputy General Manager of the Company in 2011, and then as General Manager in March 2013.

**Xavier Guichard** 

**General Manager and Director** 



Brigitte Auffret adores opera singing, in which she has been involved since her teenage years, and was hired as a financial controller by the Company in February 1986.

She was appointed as the Manutan Group's Administrative and Finance Director in 2000.

In January 2002, she was appointed as a member of the Manutan International Management Board by the Supervisory Board, and then as General Manager in September 2006.

Following the change in Manutan International's management structure, Brigitte Auffret was appointed as a Director and Deputy General Manager in November 2011.

**Brigitte Auffret** 

Deputy General Manager, Director, Secretary General



Pierre-Olivier Brial has enjoyed playing the guitar and singing since he was a child, and devotes his free time to his passion at his home recording studio. In October 2001, he was hired as Assistant to the Director of Research and Development by Manutan International, the French Company.

He then held various management positions within the Group, including in e-business and development, and as manager of the European geographical areas.

Pierre-Olivier Brial was appointed as a member of Manutan International's Management Board by the Supervisory Board on 30 October 2009.

Following the change in Manutan International's management structure, Pierre-Olivier Brial was appointed as a Director of the Company and then as Deputy General Manager in November 2011, while combining his corporate office with an employment contract.

Pierre-Olivier Brial Deputy General Manager and Director



André Guichard founded Manutan International in 1966, with his son, Jean-Pierre Guichard. At the time, he was the General Manager of a company that marketed forklifts. However, he joined Jean-Pierre Guichard in 1973, in order to take charge of the Company's Marketing Department, among other things.

André Guichard was appointed Chairman of the Supervisory Board in May 1994, and then as a Director of Manutan International in November 2011, following the change in the Company's management structure. In March 2015, he decided not to renew his appointment as Director; he was then appointed as Honorary Chairman of the Board of Directors.

André Guichard

**Honorary Chairman** 



Nicolas Huet trained as a lawyer, and holds Degrees in Business Law (1992) and International Law (1993) from Paris II University – Panthéon Assas. He practised as a lawyer specialising in mergers & acquisitions up until 2011. He was a partner at White & Case between 2006 and 2011. Since then, he has been the Director of Legal Affairs for Eurazeo SA, which is listed on Euronext Paris.

Nicolas Huet was appointed Director by the General Meeting of 30 November 2011; his appointment has been renewed by the General Meeting of 19 March 2013 and by that of 12 March 2015. He is also Chairman of the Audit Committee and member of the Appointments and Remuneration Committee. He is classified as independent Director.

Nicolas Huet Director



Carlo d'Asaro Biondo, a French and Italian national, studied in Italy. He began his career as a consultant at KPMG SA, he then became the consulting Group's General Manager for France.

He joined Unisys in late 2001, as Vice-Chairman and General Manager for the Communications and Media Businesses. He was appointed as Senior Vice-President in Charge of Telecommunications at AOL Europe in 2004, and then as General Manager of AOL France. He was then promoted to Chairman of AOL Europe. Carlo d'Asaro Biondo was appointed as General Manager for International Operations at Lagardère Active Media in early 2007. He has been the Chairman of Google's Operations in Southern and Eastern Europe, the Middle East, and África since 2009.

Since January 2015, he has been Chairman of EMEA, responsible for strategic and institutional relations.

Carlo d'Asaro Biondo was appointed Director by the General Meeting of 30 November 2011; his appointment has been renewed by the General Meeting of 19 March 2013, then that of 12 March 2015. He is also Chairman of the Appointments and Remuneration Committee and member of the Audit Committee. He is classified as independent Director.

Carlo d'Asaro Biondo

Director



Jérôme Lescure is a graduate of the École Spéciale d'Architecture and École Nationale des Ponts et Chaussées, and also holds an MBA from HEC. He began his career in the information technology sector in 1985. After his MBA, he joined AT Kearney, a consulting strategy firm that he co-managed as Partner until 2010. Between 1997 and 2001, he was Vice-Chairman of Euro Disney, where he was responsible for the development of the theme park and of the property division. He became General Manager for Accenture Management Consulting in France in 2011.

He has been an entrepreneur and investor in fast growing SMCs since the end of 2012.

Jérôme Lescure was appointed Director by the General Meeting of 19 March 2013, then that of 12 March 2015. He is also member of the Audit Committee and of the Appointments and Remuneration Committee. He is classified as independent Director.

Jérôme Lescure

Director



Violette Watine is a graduate of Reims Business School. She completed her education by enrolling on the HEC Challenge Plus programme, which is dedicated to innovative and high technology start-ups.

She began her career at Procter & Gamble in 1998, and then at L'Oréal, in marketing development positions. Following her conversion to the environmental cause, she decided to put her skills at the service of her convictions. In 2006, she founded Mademoiselle Bio, which became the leading multichannel organic beauty and well-being product retail brand, and which she sold in 2010. After supporting the company's buyers until the end of 2011, she set up and managed the French subsidiary of Da Wanda, a European marketplace dedicated to crafts and handmade products. Since February 2014, she has been Development Director for Envie de fraises, the digital fashion brand, French leader in maternity clothes.

Violette Watine was appointed Director by the General Meeting of 13 March 2014. Her appointment as a Director will be proposed to the General Meeting of 17 March 2016 by the Board of Directors. She has the capacity of Independent Director.

Violette Watine

Director

#### List of the offices held by the Directors

	Existing appointments	Expired appointments	
	Existing appointments (other than those performed in the	ne Company)	Appointments and roles (outside the Group)
Names	In the Group	Outside the Group	performed in the last 5 years that no longer exist at this time
Jean-Pierre Guichard	Director of Manutan SA (France) Co-manager of SCI Philippe Auguste (France) Director of Manovert BV (Netherlands) Chairman of Manutan Ltd (United Kingdom) Chairman of Key Industrial Equipment Ltd (United Kingdom) Chairman of The Euroquipment Ltd (United Kingdom) Chairman of Metro Storage Systems Ltd (Republic of Ireland) Chairman of Witre AB (Sweden) Director of Manutan Unipessoal Lda (Portugal) Chairman of The Eurostore Group Ltd (United Kingdom) None of these companies are listed	Director of MT Finance SA (Luxembourg), unlisted company	None
Xavier Guichard	Chairman and Chief Executive Officer of Manutan SA (France) Co-manager of SCI Philippe Auguste (France) Chairman of Manutan Collectivités SAS (France) Chairman of the inter-company restaurant association (France) Chairman of Sports et Loisirs SAS (France) Chairman of Papeteries Pichon SAS (France) Chairman of Manutan Italia Spa (Italy) Manager of Manutan SL (Spain) Director of Manutan S. r.o. (Czech Republic) General Manager of Trovatar a.s. (Czech Republic) Director of Manutan Unipessoal Lda (Portugal) Chairman of IronmongeryDirect Ltd (United Kingdom) Director of The Eurostore Group Ltd (United Kingdom) Chairman of Group Hardware Ltd (United Kingdom) Director of Witre Oy (Finland) Director of Witre Danmark A/S (Denmark) Chairman of Ikaros Cleantech AB (Sweden) Chairman of Ikaros Oy (Finland) Director of Manutan Ltd (United Kingdom) None of these companies are listed	Director, Chairman of the Board of MT Finance SA (Luxembourg), unlisted company	None
Brigitte Auffret	Deputy General Manager of Manutan SA (France) Chairwoman of the Supervisory Board of Manutan Collectivités SAS (France) Chairwoman of the Supervisory Board of Sports et Loisirs SAS (France) Member of the Supervisory Board of Papeteries Pichon SAS (France) Director of Manovert BV (Netherlands) Director of Witre AB (Sweden) Member of the Supervisory Board of Trovatar a.s. (Czech Republic) Chairwoman of The Eurostore Group Ltd (United Kingdom) Co-manager of Manutan Polska Sp z.o.o. (Poland) Co-manager of Manutan Slovakia s.r.o. (Slovakia) Co-Manager of Manutan Hungària Kft (Hungary) Director of Manutan s.r.o. (Czech Republic) Director of IronmongeryDirect Ltd (United Kingdom) None of these companies are listed	None	None
Pierre- Olivier Brial	Deputy General Manager of Manutan SA (France) Member of the Supervisory Board of Manutan Collectivités SAS (France) Member of the Supervisory Board of Sports et Loisirs SAS (France) Member of the Supervisory Board of Papeteries Pichon SAS (France)	None	None

	Existing appointments		Expired appointments
	Existing appointments (other than those performed in	the Company)	Appointments and roles (outside the Group)
Names	In the Group	Outside the Group	performed in the last 5 years that no longer exist at this time
Pierre- Olivier Brial (cont.)	Director of Manovert BV (Netherlands) Director of Manutan NV (Belgium) Co-manager of Manutan GmbH (Switzerland) Co-manager of Manutan GmbH (Germany) Member of the Supervisory Board of Trovatar a.s. (Czech Republic) Director of Manutan Ltd (United Kingdom) Director of Key Industrial Equipment Ltd (United Kingdom) Director of Euroquipment Ltd (United Kingdom) Director of Rapid Racking Ltd (United Kingdom) Director of The Eurostore Group Ltd (United Kingdom) Director of Metro Storage Systems Ltd (Republic of Ireland) Chairman of Witre A/S (Norway) Director of Witre AB (Sweden) Chairman of Witre Danmark A/S (Denmark) Chairman of Witre OY (Finland) Director of Ikaros Cleantech AB (Sweden) Director of IronmongeryDirect Ltd (United Kingdom) Director of Group Hardware Ltd (United Kingdom) None of these companies are listed		
André Guichard	None None	None	Chairman of the Board of Directors, MT Finance SA (Luxembourg) unlisted company
Nicolas Huet	None	Chairman of Legendre Holding 23 General Manager of Legendre Holding (11 companies) General Manager of CarryCo Croissance General Manager of Croissance 2 General Manager of Eurazeo Patrimoine (Italy), unlisted company	Director of ECIP M SA (Luxembourg), unlisted company
Carlo d'Asaro Biondo	None	Independent Director of Darty Plc, listed company	Chairman of Rusconi (Italy) Member of the Management Board of 40 subsidiaries of the Lagardère Group
Jérôme Lescure	None	Co-manager of Lavilla SARL Chairman of Douz' capital SAS (LAVILLA) Chairman of Camsel SAS Chairman of Brassac Holding SAS Chairman of Bois du Midi SAS Director of Azimut Industries SA Chairman of OTC Asset Management SAS now APICAP Chairman of ADDITIO SAS Permanent representative of OTC AM, Director: Group ARCHIMEN SAS: OTC AM ACTIVE3D: OTC AM Inspirational Stores SA: OTC AM D3T: OTC AM, unlisted companies Permanent representative of OTC AM, Director of Ymagis SA, listed company	Manager of Trois Rivières Holding Chairman of BACKBONE SAS LAVILLA, unlisted companies Deputy General Manager and Director of Brassac Industries SAS Chairman of Bargues Bois SAS, listed companies
Violette Watine	None	Manager of Partners & Co. (France), unlisted company	



#### **Executive Directors**

**Xavier Guichard** General Manager

**Brigitte Auffret** Deputy General Manager Pierre-Olivier Brial Deputy General Manager

#### Committees of the Board of Directors

The Board of Directors has set up the following Committees:

- an Audit Committee;
- an Appointments and Remuneration Committee.

Every Committee plays a role in examining, assessing, and preparing certain Board resolutions that fall under its remit, as well as examining issues and/or projects forwarded by the Board or by its Chairman for review. The Committee has consultative powers and acts under the authority and responsibility of the Board to which it reports.

The composition, organisation, operation and role of committees are described in the Chairman's report, pages 46 et seq.

#### **Potential convictions of Corporate Officers**

The Company is not aware at the date of preparation of this document of any member of the Board of Directors and Executive Management who may have been party to any business bankruptcy, insolvency or liquidation over the past five years. Likewise, during the last five years none of them were convicted of fraud, received an official public penalty or

sanction, have been prevented by a court of justice of acting as a member of a Management, Executive or Supervisory corporate body or of acting in a management or executive capacity in respect of the activities of a listed company.

#### **Conflicts of interests of Corporate Officers**

The Company is not aware at the date of preparation of this document of the existence of any identified conflict of interests regarding the duties exercised by each member of the Board of Directors and Top Management as Corporate Officer and their private interests or other duties.

The Company is not aware of any service contract binding members of the Board of Directors and Executive Management to the issuer or any of its subsidiaries, from which a member may derive economic benefits.

The Company is not aware at the date of preparation of this document of the existence of any arrangements or agreements concluded with the main shareholders, customers or suppliers by which a member of the Board of Directors and Executive Management would have been selected as such.

The Company is not aware at the date of preparation of this document of the existence of any restrictions adhered to by members of the Board of Directors and Executive Management regarding the sales of their stake in the share capital of the Company, except for two collective agreements to retain shares for a number of them. Refer to the chapter entitled "General information concerning the share capital" on page 136.

## Remuneration of the Board and Management Bodies

#### Global remuneration of the Corporate Officers

In respect of the financial year ended 30 September 2015, total remuneration paid to members of the Board and Management bodies for services rendered to the Group amounted to  $\in\!1,\!432,\!847$  ( $\in\!2,\!034,\!984$  at 30 September 2014). The Directors' remuneration is paid by Manutan International, while the various employee benefits authorised by the

Board of Directors are set out in the Statutory Auditors' special report on regulated agreements and undertakings, which is provided on pages 59 *et seq.*, of this document.

Remuneration of members of the Board of Directors is paid by Manutan International.

#### Non-executive corporate officer

#### **Mr Jean-Pierre Guichard**

The following information regarding Jean-Pierre Guichard is given with regard to his role as (Non-Executive) Chairman of the Board of Directors of the Company.

Jean-Pierre Guichard – Chairman of the Board of Directors	Financia	l period
In euros	2013/2014	2014/2015
Remuneration due for the year (detailed in table below)	450,000	450,000
Valuation of multi-annual variable remuneration awarded during the year	None	None
Valuation of options awarded during the year	None	None
Valuation of performance shares awarded during the year	None	None
TOTAL	450,000	450,000

Jean-Pierre Guichard	2013/2014		2014/2015	
Amounts awarded during the year				
In euros	Due <sup>(1)</sup>	Paid <sup>(2)</sup>	Due <sup>(1)</sup>	Paid <sup>(2)</sup>
Fixed remuneration	450,000	450,000	450,000	450,000
Variable annual remuneration*				
Multi-annual variable remuneration				
Exceptional remuneration				
Directors' fees				
Benefits in kind – company car				
TOTAL	450,000	450,000	450,000	450,000

- (1) This is the remuneration awarded to a Corporate Officer during the financial year, regardless of the payment date.
- (2) This is the total remuneration paid to a Corporate Officer in respect of their duties during the financial year.
- \* No variable remuneration is payable in respect of his duties as (Non-Executive) Chairman of the Board of Directors.

#### **Executive Directors**

#### **Mr Xavier Guichard**

The following information regarding Xavier Guichard is given with regard to his appointment as Director and General Manager of the Company.

Xavier Guichard – GM of Manutan International	Financial period		
In euros	2013/2014	2014/2015	
Remuneration due for the year (detailed in table below)	335,442	376,259	
Valuation of multi-annual variable remuneration awarded during the year	None	None	
Valuation of options awarded during the year	None	None	
Valuation of performance shares awarded during the year	None	None	
TOTAL	335,442	376,259	

Xavier Guichard	2013/2014		2014/2015	
Amounts awarded during the year In euros	Due <sup>(1)</sup>	Paid <sup>(2)</sup>	Due <sup>(1)</sup>	Paid <sup>(2)</sup>
Fixed remuneration	330,000	330,000	330,000	330,000
Variable annual remuneration*	0	130,488	39,703	0
Multi-annual variable remuneration				
Exceptional remuneration				
Directors' fees				
Benefits in kind – company car	5,442	5,442	6,556	6,556
Benefits in kind – senior executive unemployment insurance				
TOTAL	335,442	465,930	376,259	336,556

<sup>(1)</sup> This is the remuneration awarded to an Executive Director during the financial year, regardless of the payment date.

<sup>\*</sup> Variable annual remuneration:

Board of Directors	Bonus rate targeted at 100% achievement of targets <sup>(1)</sup>	
Xavier Guichard	50% of gross annual fixed remuneration	The variable portion of the remuneration is indexed to objectives based on profit before tax and on turnover, and is subject to minimum performance conditions proposed annually by the Board of Directors of Manutan International <sup>(2)</sup> .

<sup>(1)</sup> The bonus rate may vary between 0 and 1.5 times the target bonus, depending on the achievement of objectives. The share of variable remuneration is indexed to profit before taxation objectives, subject to the achievement of minimum levels of performance (triggering threshold).

<sup>(2)</sup> This is the total remuneration paid to an Executive Director in respect of their duties during the financial year.

<sup>(2)</sup> For confidentiality reasons non-public performance objectives were pre-established and defined in detail by the Board of Directors of Manutan International on 16 December 2015.

#### **Mrs Brigitte Auffret**

The following information regarding Brigitte Auffret is given with regard to her appointment as Director and Deputy General Manager of the Company.

Brigitte Auffret – DGM of Manutan International Finan		al period
In euros	2013/2014	2014/2015
Remuneration due for the year (detailed in table below)	349,534	382,662
Valuation of multi-annual variable remuneration awarded during the year	None	None
Valuation of options awarded during the year	None	None
Valuation of performance shares awarded during the year	None	None
TOTAL	349,534	382,662

Brigitte Auffret	2013/2014		2014/2015	
Amounts awarded during the year	'			
In euros	Due <sup>(1)</sup>	Paid <sup>(2)</sup>	Due <sup>(1)</sup>	Paid <sup>(2)</sup>
Fixed remuneration	330,000	330,000	330,000	330,000
Variable annual remuneration*		104,390	31,763	0
Multi-annual variable remuneration				
Exceptional remuneration				
Directors' fees				
Benefits in kind – company car	4,188	4,188	4,188	4,188
Benefits in kind – senior executive unemployment				
insurance	15,346	15,346	16,711	16,711
TOTAL	349,534	453,924	382,662	350,899

- (1) This is the remuneration awarded to an Executive Director during the financial year, regardless of the payment date.
- $(2) \ \ \text{This is the total remuneration paid to an Executive Director in respect of their duties during the financial year. }$
- \* Variable annual remuneration:

Board of Directors	Bonus rate targeted at 100% achievement of targets <sup>(1)</sup>	
Brigitte Auffret	40% of gross annual fixed remuneration	The variable portion of the remuneration is indexed to objectives based on profit before tax and on turnover, and is subject to minimum performance conditions proposed annually by the Board of Directors of Manutan International <sup>(2)</sup> .

- (1) The bonus rate may vary between 0 and 1.5 times the target bonus, depending on the achievement of objectives. The share of variable remuneration is indexed to profit before taxation objectives, subject to the achievement of minimum levels of performance (triggering threshold).
- (2) For confidentiality reasons non-public performance objectives were pre-established and defined in detail by the Board of Directors of Manutan International on 16 December 2015.

#### **Mr Pierre-Olivier Brial**

The following information regarding Pierre-Olivier Brial is given with regard to his role as Marketing and Group Development Director and his appointment as Director and Deputy General Manager of the Company.

Pierre-Olivier Brial – DGM of Manutan International	Financia	Financial period		
In euros	2013/2014	2014/2015		
Remuneration due for the year (detailed in table below)	293,086	323,306		
Valuation of multi-annual variable remuneration awarded during the year	None	None		
Valuation of options awarded during the year	None	None		
Valuation of performance shares awarded during the year	None	None		
TOTAL	293,086	323,306		

Pierre-Olivier Brial	2013/2014		2014/2015		
Amounts awarded during the year In euros	Due <sup>(1)</sup>	Paid <sup>(2)</sup>	Due <sup>(1)</sup>	Paid <sup>(2)</sup>	
Fixed remuneration	287,502	287,502	290,000	290,000	
Variable annual remuneration*	0	88,573	27,913	0	
Multi-annual variable remuneration					
Exceptional remuneration					
Directors' fees					
Benefits in kind – company car	5,584	5,584	5,393	5,393	
Benefits in kind – senior executive unemployment insurance					
TOTAL	293,086	381,659	323,306	295,393	

- (1) This is the remuneration awarded to an Executive Director during the financial year, regardless of the payment date.
- (2) This is the total remuneration paid to an Executive Director in respect of their duties during the financial year.
- \* Variable annual remuneration:

Board of Directors	Bonus rate targeted at 100% achievement of targets <sup>(1)</sup>	
Pierre-Olivier Brial	40% of gross annual fixed remuneration	The variable portion of the remuneration is indexed to objectives based on profit before tax and on turnover, and is subject to minimum performance conditions proposed annually by the Board of Directors of Manutan International <sup>[2]</sup> .

- (1) The bonus rate may vary between 0 and 1.5 times the target bonus, depending on the achievement of objectives. The share of variable remuneration is indexed to profit before taxation objectives, subject to the achievement of minimum levels of performance (triggering threshold).
- (2) For confidentiality reasons non-public performance objectives were pre-established and defined in detail by the Board of Directors of Manutan International on 16 December 2015.

#### **SUMMARY TABLE**

	Bonuses or benefits or likely to be payor to the termination of functions		e payable due tion or change	ble due r change Supplementary		Indemnities relating to a non-compete clause		
	Yes	No	Yes	No	Yes	No	Yes	No
Jean-Pierre Guichard Director and Chairman of the Board of Directors Appointment start date: 19 March 2013 Appointment expires: General Meeting 2017		X		X		Х		Х
Xavier Guichard <sup>(1)</sup> Director and General Manager Appointment start date: 19 March 2013 Appointment expires: General Meeting 2017	X			X		Х		X
Brigitte Auffret <sup>(2)</sup> Director and Deputy General Manager Appointment start date: 19 March 2013 Appointment expires: General Meeting 2017	X		Х			Х		Х
Pierre-Olivier Brial <sup>(3)</sup> Director and Deputy General Manager Appointment start date: 19 March 2013 Appointment expires: General Meeting 2017	X			X		Х		Х

- (1) Xavier Guichard holds an employment contract signed with Manutan International. This contract has been suspended since 30 November 2011 by a decision of the Board of Directors taken on the same day. The continuation of the employment contract is justified due to the period of service of the employment contract; the contract was signed on 30 June 2002.
- (2) Brigitte Auffret holds an employment contract with Manutan International. This contract has been suspended since 1 April 2008. As Deputy General Manager, Brigitte Auffret is not covered by the MiddleNext Code recommendations on combining an employment contract with an appointment as a corporate officer. Brigitte Auffret is entitled to end-of-service bonuses the terms of which are described in the Report of the Chairman on Corporate Governance and internal control and risk management procedures, on page 52.
- (3) Pierre-Olivier Brial has held an employment contract with Manutan International since 1 October 2001. As Deputy General Manager, Pierre-Olivier Brial is not covered by the MiddleNext Code recommendations on combining an employment contract with an appointment as a corporate officer.

#### Stock options and free shares

#### No option for the subscription or purchase of shares and no performance shares have been awarded to the Managing Directors during the year. They have exercised no options.

#### Directors' fees

The Combined General Meeting of 30 November 2011 allocated to the Board of Directors a fund for the purposes of Directors' fees of a maximum amount of €150,000 until otherwise decided.

Directors' fees paid to members of the Board of Directors amounted to  $\le 90,600$  at 30 September 2015 ( $\le 96,000$  for the financial period ended on 30 September 2014) broken down as follows:

#### Members of the Board of Directors during the financial year

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In euros	2013/2014	2014/2015
Jean-Pierre Guichard — Chairman of the Board	-	-
Xavier Guichard – General Manager	-	-
Brigitte Auffret – Deputy General Manager, Director	-	-
Pierre-Olivier Brial – Deputy General Manager, Director	-	-
André Guichard – Director	-	-
Nicolas Huet – Director	24,000	25,160
Carlo d'Asaro Biondo – Director	18,000	12,580
Jérôme Lescure – Director	24,000	25,160
Violette Watine – Director	30,000	27,700
TOTAL	96,000	90,600

No compensation other than Directors' fees and the remuneration paid to the Chairman of the Board of Directors was paid to non-executive members of the Board of Directors during the 2014/2015 financial year.

Report of the Chairman on Corporate Governance and internal control and risk management procedures

## Report of the Chairman on Corporate Governance and internal control and risk management procedures

This report by the Chairman of the Board of Directors on internal control and risk management procedures implemented by the Group is prepared pursuant to Article L. 255-37 of the French Commercial Code.

Dear Shareholders,

In accordance with the Law, the Chairman of the Board of Directors of French limited companies (Sociétés Anonymes) whose shares are listed for trading on a regulated market, must submit a report together with the Board's report on:

- the composition of the Board, and the application of the principle of balanced representation of men and women in its midst, the conditions under which the work of the Board is prepared and organised, any potential limitations imposed on the powers of the General Manager, the references made to a corporate governance code, and the specific procedures relating to participation of Shareholders in the General Meeting;
- the internal control and risk management procedures implemented by the Company.

This report also sets out the principles and rules used to determine the remuneration and benefits of any kind granted to Corporate Officers and any information likely to have an impact in the event of a public offering.

Departments supporting the preparation and the drawing up of this report were as follows:

- Financial Management;
- Legal Management;
- Communications Management.

The draft of this report was prepared internally by the departments listed above; it was then reviewed with Executive Management, before being forwarded to the Chairman of the Board. The Chairman examined this document and forwarded it to the Board members prior to the meeting, informing them that they would need to issue an opinion on the approval of this report.

This report was submitted to the Board of Directors for approval on 16 December 2015 and forwarded to the Statutory Auditors.

#### Corporate governance

#### 1 Change in the form of governance

First of all, the Chairman reminded the attendees that the General Meeting of Shareholders of 30 November 2011 had decided to change the way in which the Company was governed. The Company's legal form changed from a French Limited Company (Société Anonyme) with a Management Board and a Supervisory Board into a Limited Company with a Board of Directors with dissociation of the Chairman of the Board and the General Manager roles.

This change of governance was intended to increase the efficiency of the Executive Management's decision-making process, while allowing the (Non-Executive) Chairman of the Board of Directors to participate in setting the Group's major strategic guidelines.

#### **2** Corporate Governance Code

With regard to the Corporate Governance Code, by a decision of the Board of Directors during its meeting on 18 December 2013, our Company shall refer to the corporate governance code for small and medium listed companies published by MiddleNext in December 2009.

This code is particularly well suited to the Company taking into account its size and shareholding. It is available on the website: www.middlenext.com (hereafter "Reference Code").

When this Code was adopted, the Board was made aware of the factors listed in the "points of vigilance" in the Code. The Reference Code also includes points of vigilance drawn from guidelines for reasonable governance for French companies, which recalls the questions that the Board of Directors must consider to ensure the correct operation of governance. The Board of Directors of the Company was made aware of these points of vigilance during its meeting on 16 December 2015.

## Composition of the Board of Directors and Committees

The Chairman indicated that this section only concerns the composition of new bodies since 12 March 2015.

#### 3.1 Composition of the Board of Directors

At 21 January 2016, the Board consists of eight members:

- Jean-Pierre Guichard, Chairman of the Board of Directors;
- Xavier Guichard, Director and Deputy General Manager;
- Brigitte Auffret, Director, Deputy General Manager and Secretary General;
- Pierre-Olivier Brial, Director and Deputy General Manager;
- Jérôme Lescure, Director;
- Nicolas Huet, Director;
- Carlo d'Asaro Biondo, Director;
- Violette Watine, Director.

It is recalled that André Guichard was appointed as Honorary Chairman of the Board of Directors. In this regard, he is invited to attend the meetings of the Board of Directors with a consultative role.

Please see the "Corporate Governance" chapter, Board and Management Bodies, page 34 *et seq.* for more details on the members of the Board of Directors.

### Independence of the members of the Board of Directors

Pursuant to the MiddleNext corporate governance code, a Director is independent wherein no significant familial, financial or contractual relationship may impact the independence of their judgement.

During its meeting of 16 December 2015, the Board considered the situation of each of the Directors with regard to the MiddleNext Code independence criteria referred to above and considered that Jérôme Lescure, Nicolas Huet, Carlo d'Asaro Biondo and Violette Watine could be considered as independent, pursuant to the definition given by recommendation R8 of the MiddleNext Code. Thus, at 21 January 2016, at least four of the members of the Board are Independent Directors.

The following table summarises the independence criteria from the MiddleNext Code chosen for each of the members.

Independence criteria	Jérôme Lescure	Nicolas Huet	Carlo d'Asaro Biondo	Violette Watine
Not being an employee or an Executive Director of the Company or a company in its Group and not having been either of the above for the previous three years	Χ	Х	Х	Х
Not being a significant customer, supplier or banker for the Company or its Group or for which the Company or its Group represents a significant part of the activity	Χ	Χ	Х	Χ
Not being a reference shareholder in the Company	Χ	Χ	Χ	Χ
Not having close family ties with a Corporate Officer or a reference shareholder	Χ	Χ	Χ	Χ
Not having been a Company auditor over the previous three years	Χ	Χ	X	Χ

#### Representation of men and women on the Board

Where the representation of men and women on the Board is concerned, we would remind you that the Board includes two women and six men among its members.

The principle of equal representation of men and women on the Board shall be one of the factors for the next assessment of the Board.

### 4 Directors' concurrent appointments

The Company complies with the recommendation from the MiddleNext code for corporate governance for listed companies under the terms of which it is recommended that a Director, who performs a "Managing" role, refrains from accepting more than three appointments as Director in listed companies, including in other countries, outside their Group.

Refer to pages 38 and 39 "Management Bodies".

## 5 Internal Rules of Procedure of the Board of Directors

The Board Internal Rules of Procedure are available on the Company's website: www.manutan.com.

It is in particular specified that the Company Internal Rules of Procedure were considered and updated by a decision of the Board on 18 December 2013 specifically to take into account the adoption of the MiddleNext Code.

## 6 Limitations on Executive Management's powers

According to internal procedures, the powers of Executive Management (General Manager and Deputy General Managers) are limited. Therefore, in accordance with the provisions of the Internal Rules of Procedure of the Board of Directors, the Board must approve the following transactions in advance:

- proceeding with the purchase, sale or exchange of any building, real estate rights or business goodwill, of a value exceeding five hundred thousand euros (€500,000) per transaction;
- proceeding, for amounts exceeding five hundred thousand euros (€500,000) per transaction, with the incorporation of companies or equity investments or disposals of shareholdings of any form in any company;
- proceeding with the incorporation or termination of any subsidiary, branch or office, either in France or in any other country;
- proceeding with investments and/or divestments of a value exceeding five hundred thousand euros (€500,000);
- taking out borrowings and/or loans exceeding five hundred thousand euros (€500,000), supported or not by collateral in the form of mortgages, pre-emption right or pledging of the assets of the Company;
- pledging the assets of the Company in any form whatsoever:
- authorising and/or granting deposits and sureties, or other guarantees in the Company's name;
- authorising the hiring and/or the termination of any management executive's employment contract, according to the meaning of Article L. 3111-2 of the French Labour Code, and/or of any Managing Director at the Group's subsidiaries;
- introducing any collective premium, profit-sharing, or employee savings schemes, any share subscription or purchase schemes, any free share allocation schemes or any other collective incentive or motivational scheme for the Company's employees and/or Managing Directors;
- introducing any retirement or contingency scheme for the benefit of the Company's employees and/or its Corporate Officers, or deciding on any contribution to any scheme set up by a third party and that involves retirement or contingency benefits.

The same applies to any material transaction outside the Company's stated strategy.

## 7 Organisation and operation of the Board of Directors and Committees during the financial year ending on 30 September 2015

The Chairman indicates that the new Board and Management Bodies were appointed on 12 March 2015.

#### 7.1 Assignments of the Board of Directors

By exercising its legal prerogatives, the Board of Directors:

- sets the strategic guidelines for the Company's business activities and ensures that they are implemented;
- addresses any issues that affect the proper running of the Company, and settles the issues that concern it through its resolutions;
- defines the Company's financial communications policy;
- monitors the quality of the information provided to shareholders and to the markets;
- performs the controls and checks that it deems appropriate, specifically management controls;
- authorises the sureties, endorsements and guarantees granted by companies other than those operating banking or financial institutions, under the conditions specified in Article R. 225-28 of the French Commercial Code;
- authorises the conclusion of regulated agreements in advance;
- chooses the way in which Executive Management is organised: complementarity or dissociation of the Chairman and General Manager roles;
- appoints and dismisses the Chairman, the General Manager and the Deputy General Managers;
- defines the Executive Management's remuneration policy and, where necessary, allocates the total amount of Director's fees voted by the Shareholders' Meeting among the Directors:
- may co-opt Board Members under the conditions specified by the regulations in force;
- may create Specialist Committees, for which it appoints the members, sets the assignments and operating procedures;
- draws up management forecast documents;
- approves the annual financial statements submitted to the Shareholders' Meeting for approval;
- convenes and sets the agenda for the Shareholders' Meeting;
- reports on its actions in the report to the Shareholders' Meeting;

- approves the Chairman's report, determines the number of free shares or shares arising from the exercise of options that Corporate Officers are bound to hold until the end of their mandate, in the event that options or free shares are awarded;
- determines the number of free shares or shares arising from the exercise of options that Corporate Officers are bound to hold until the end of their mandate, in the event that options or free shares are awarded;
- approves the Chairman's report.

#### The Chairman's role

By exercising his legal prerogatives, the Chairman:

- organises and directs the work undertaken by the Board, and accounts for it at the General Shareholders' Meeting;
- ensures the proper running of the Company's bodies and specifically ensures that the Directors are in a position to fulfil their assignments;
- accounts for the composition, the conditions for preparing and organising the Board's work, as well as for the internal control and risk management procedures implemented by the Company in their report.

Moreover, the Non-Executive Chairman is also entrusted with the following additional assignments:

- representing the Company, and relationships with professional federations, public authorities, domestic or international institutional authorities, and more generally, economic players;
- relationships with the Group's major customers or partners both at the domestic and international level;
- public relations with French or foreign subsidiaries;
- the relationship with the Company's shareholders;
- seeking potential targets in order to encourage external growth projects;
- visiting trade shows.

### 7.2 The conditions for preparing the work of the Board of Directors

To enable Board members to adequately prepare for meetings, the Chairman endeavoured to communicate to them, in advance, the necessary information or documents.

The annual financial statements, reviewed by the Audit Committee, and the draft report were sent to the members of the Board of Directors within a reasonable period prior to the meeting called to examine said documents.

Whenever requested by a Board member, the Chairman sent, as far as it is possible, any additional information and documents requested.

#### 7.3 Holding of Board of Directors meetings

The Board of Directors meets as often as is in the Company's interest, and at least four (4) times per year. The summons were sent in writing or made orally at least eight days prior to the meeting.

The meetings were held at the registered office or at the Manutan Group's European Centre in Gonesse.

The Board has met five (5) times since the start of the 2014/2015 financial year.

During this period, the attendance rate for members present or represented was 75%. The Statutory Auditors were invited to the Board meetings called to approve the annual and interim financial statements.

### 7.4 Subjects discussed at Board meetings and the business report

The main subjects discussed related to the operation and preparation of its work, the examination of the annual and interim financial statements, the internal control policy, professional and wage equality and the Group's main CAPEX projects.

### 7.5 Assessment of the Board of Directors' work

The Board carried out an assessment of the work performed over the financial year 2014/2015, in order to improve the conditions and its operation. This assessment was carried out internally and during a meeting of the Board on 16 December 2015, the operation of the Board was deemed, unanimously, to be overall positive.

Pursuant to Article 6 of the Internal Rules of Procedure, updated on 18 December 2013, the Chairman of the Board shall, each year, invite the members to give their views on the operation of the Board, the preparation of its works and on the issue of diversity within the Board.

### 7.6 Management and prevention of conflicts of interest

Where the prevention and management of conflicts of interests is concerned, the Board's Internal Rules of Procedure provide that: "In a situation that reveals or may reveal a conflict between the Company's interests and their personal interests, either directly or indirectly, or the shareholder's interests or those of the group of shareholders that they represent, the Director in question must:

- inform the Board as soon as they become aware of the conflict;
- and draw the appropriate conclusions regarding the exercise of their mandate. Depending on the case, they will therefore be required:
  - either to abstain from voting on the corresponding resolution,
  - or not to attend Board Meetings during the period when they find themselves in a conflict of interest situation,
- or resign from their duties as a Director."

The Director may be held liable if they fail to comply with these abstention or withdrawal rules. It is specified that providing no information is considered as a declaration of no conflict of interest.

Furthermore, the Chairman of the Board shall not be required to forward information or documents relating to the contentious issue to any Director(s) who he has serious grounds to believe is or are in a conflict of interest situation, and shall inform the Board of Directors of the fact that they have not been forwarded.

## 8 Organisation and operation of specialised committees

#### 8.1 Audit Committee

Where the Audit Committee is concerned, the Company adhered to the recommendations of the final Audit Committee report of 22 July 2010, which was drawn up by the working party chaired by Mr Henri Poupart-Lafarge.

The Audit Committee is composed, at 21 January 2016, of three independent members of the Board of Directors, appointed by the Board of Directors on 13 March 2015, for the term of their mandate as Director:

- Nicolas Huet, Chairman, independent;
- Carlo d'Asaro Biondo, independent;
- Jérôme Lescure, independent.

The Board took the view that all the members of the Audit Committee were independent, in accordance with the aforementioned criteria for the independence of Directors.

They also all have specific expertise in finance and accountancy, in view of their academic history and their professional experience (the professional experience of members of the Audit Committee is referred to on page 37).

The Audit Committee's main duties are to:

- examine the accounts and ensure the accounting methods used to draw up the consolidated and Company accounts are relevant;
- monitor:
  - the process for drawing up financial information,
  - the effectiveness of the internal control and risk management systems,
  - the audit of the accounts carried out by the Statutory Auditors,
  - the independence of the Statutory Auditors.

In this respect, the Committee must issue a recommendation on the proposal of Statutory Auditors to be appointed. The Audit Committee promptly informs the Board of Directors of any issues encountered during the course of its work.

The Audit Committee meets twice a year, before the Board meeting where the agenda includes the review of the annual and interim financial statements and/or the proposal to appoint the Statutory Auditors.

In addition, the Audit Committee meets every time that it views necessary, particularly in the event of an important development for the Company.

The Committee has met on two (2) occasions over the 2014/2015 financial year.

The main subjects discussed were consideration of the annual and interim financial statements as well as the direction and review of the Group's internal control programme. The attendance rate for this Committee was 83%.

Committee members are allowed sufficient time to examine the financial and accounting documents, and have had the option of meeting with the Statutory Auditors and the Company's Finance Director. The Committee reported its work to the Board, which recorded and monitored all recommendations.

### 8.2 Appointments and Remuneration Committee

The Appointments and Remuneration Committee is composed, at 21 January 2016, of three independent members of the Board of Directors, appointed by the Board of Directors on 13 March 2015, for the term of their mandate as Director:

- Carlo d'Asaro Biondo, Chairman, independent;
- Nicolas Huet, independent;
- Jérôme Lescure, independent.

The Board took the view that all the members of the Appointments and Remuneration Committee were independent, in accordance with the aforementioned criteria for the independence of Directors.

#### Appointment assignments

In the appointments area, the Committee:

- gives its opinion on the Chairman and Executive Management's appointment plans, through the Board, at the Chairman's suggestion;
- examines and gives an opinion on appointment and replacement proposals for the Group key executives;
- puts forward proposals for selecting Board Members and Committee Members, given the desirable balance for the composition of the Board, in view of the composition of and changes in the Company's shareholders, and of the split between men and women within the Board;
- reviews the independence of the Board Members and of the candidates for membership of the Board or of a Committee;
- draws up a succession plan for the Directors who are Corporate Officers, so as to be in a position to offer the Board succession solutions in the event of an unforeseen vacancy.

#### Remuneration assignments

This Committee's duties include making any recommendations on the remuneration of the Corporate Officers to the Board of Directors. If requested by the Board of Directors, it may also issue advisory recommendations on the remuneration of the Group's key management staff. It forwards these recommendations to the Board.

These recommendations cover all components of the remuneration package: the fixed component including benefits in kind, the variable component, any retirement bonuses, supplementary pension schemes, share subscription and purchase options, and free shares, irrespective of

whether these components are paid, awarded or paid for by the Company, its parent company or a company under its control.

The recommendations may also relate to the breakdown between the various components comprising the total remuneration and the terms and conditions for the payment thereof, particularly in terms of performance.

#### Specific operating procedures

The Appointments and Remuneration Committee meets at least once a year, before the Board meeting where the remuneration of the Chairman and Executive Management is reviewed, or which sets the agenda of a Shareholders' Meeting convened to approve draft resolutions relating to issues that fall within its remit.

In addition, the Committee meets as and when required at the request of its Chairman, at its own initiative, or at the request of the Chairman of the Board.

The Committee has met on two (2) occasions over the 2014/2015 financial year.

The main subjects discussed were a review of the remuneration method for members of the Board of Directors as well as setting the objectives for the calculation of remuneration.

The attendance rate at this Committee was 75%. The Committee reported its work to the Board, which recorded and monitored all recommendations.

## **9** Principles and rules for determining the remuneration of Corporate Officers

## 9.1 Remuneration of Directors (Directors' fees)

The General Meeting of 30 November 2011 set at €150,000 the maximum total amount of Directors' fees for the financial year in question, until a contrary decision is made. Please see the table on page 47 for further information regarding the allocation of Directors' fees for the financial year 2014/2015.

In accordance with the provisions of the Board of Directors' internal rules, every Director may receive Directors' fees, the amount of which is voted by the Ordinary General Meeting, and the allocation of which is decided by the Board of Directors, on the suggestion of the Appointments and Remuneration Committee, as follows:

- Directors who also serve as either Chairman of the Board or as Executive Managers (Chairman of the Board of Directors, General Manager or Deputy General Manager) do not receive Directors' fees;
- the Board will allocate Directors' fees on a pro rata basis for Directors who are not part of the management team;
- Directors who also belong to the Appointments and Remuneration Committee shall not receive any additional remuneration in this regard.

Every Director shall have the right to reimbursement of the travel costs incurred as part of the fulfilment of their duties.

### 9.2 Remuneration of the Chairman of the Board of Directors

At the suggestion of the Appointments and Remuneration Committee, the Board of Directors of 18 December 2013 decided to set the remuneration of the (Non-Executive) Chairman of the Board of Directors, the amount of which is referred to on page 41, in view of his legal assignments previously referred to on page 49 and the following additional assignments that the Board has entrusted to him:

- representing the Company, and relationships with professional federations, public authorities, domestic or international institutional authorities, and more generally, economic players:
  - relationships with the Group's major customers or partners both at the domestic and international level,
  - public relations with French or foreign subsidiaries,
- the relationship with the Company's shareholders,
- seeking potential targets in order to encourage external growth projects;
- visiting trade shows.

## 9.3 Remuneration of the Executive Directors (General Manager and Deputy General Managers)

The Board of Directors has drawn up a remuneration policy for Executive Directors, including the remuneration for each officer as proposed by the Appointments and Remuneration Committee.

This policy covers in detail the fixed, variable and exceptional remuneration and any benefits in kind granted by the Company (pension, retirement bonuses etc.).

It is determined not only based on the work carried out, the results obtained, the responsibility assumed, but also with respect to the practices observed in peer companies and the remuneration of other management staff within the Company.

#### 9.3.1 Calculation of the fixed component

The Board of Directors approves the fixed component of each Executive Director's remuneration for a period of twelve (12) months, based on the responsibilities assumed and market practices.

### 9.3.2 Calculation of the variable component of the remuneration

The Board of Directors approves the annual variable component of each Executive Director's remuneration based on the following quantitative criteria: target turnover and pre-tax operating income subject to minimal performance conditions. These quantitative criteria have been approved in detail by the Board; however, for confidentiality reasons, the fulfilment level of these criteria is not made public.

This variable portion is in a range of between 40% and 50% of the Executive Director's fixed annual remuneration.

#### 9.3.3 Stock options and free shares

The information regarding free share allocations provided below relates to the allocations that were made to former members of the Management Board, who have all remained Executive Directors since the change in the governance model.

#### Allocation policy

#### General policy

The allocation of free shares to the members of the Management Board in January 2009 took place within the broader context of an allocation to the eight members of the Executive Committee.

#### Policy specific to Executive Directors

The Supervisory Board meeting of 15 December 2008 decided, based on the proposals issued by the Appointments and Remuneration Committee, to set the following maximum percentages of stock options and performance shares that could be awarded to the Executive Directors in relation to the total budgets authorised by the Meeting:

- a number of options to subscribe for shares or to purchase shares representing a maximum of 20% of the total budget set by the Combined General Meeting of 15 March 2007, itself representing a maximum 1% of the share capital;
- a number of free shares representing a maximum 20% of the total budget set by the Combined General Meeting of 13 March 2008, itself representing a maximum 1% of the share capital.

In addition, as proposed by the Appointments and Remuneration Committee, the Supervisory Board meeting of 15 December 2008 set the maximum percentage of remuneration Executive Directors could be awarded in the form of stock options and free shares.

The Board has therefore decided that the value according to IFRS standards of the stock-options or performance shares that may be allocated in respect of the financial year cannot amount to more than 30% of their fixed and variable remuneration for the previous financial year.

The Management Board meeting of 15 January 2009 decided to award free shares to eight Executive Committee members subject to performance conditions, it being specified that the award of free shares is subject to two cumulative quantitative performance conditions.

#### Holding policy

With regard to the award of free shares, the Supervisory Board meeting of 15 December 2008 decided to set at 10% the quantity of free shares that could be awarded to Brigitte Auffret, member of the Management Board and General Manager, and which must be held in registered form until the termination of the General Manager's position.

## 9.3.4 Bonuses, benefits and remuneration granted to Executive Directors in the event of the termination of or change in their position

The Board of Directors meeting of 13 March 2015 renewed the indemnity likely to be payable to Brigitte Auffret, Director and Deputy General Manager, in an identical amount, in the event that her employment is terminated in the following way:

In the event of dismissal (with the exception of cases of serious or gross negligence, force majeure, redundancy due to a physical inability recognised by the Company doctor, retirement, early retirement or resignation) the Company agrees to pay the Corporate Officer contractual compensation for the early termination of their employment contract, in addition to redundancy pay as provided for by the Law.

The amount of this gross compensation is fixed at 21 (twenty-one) months' salary (fixed basic salary + bonus but excluding exceptional incentives).

Payment of the contractual compensation is subject to the following performance conditions:

- average current operating profit over the three (3) years preceding notification of termination of the employment contract to be maintained above 4% of turnover;
- and stable positive consolidated net income over the past three (3) financial years preceding the notification of the termination of the employment contract. These aggregate conditions are based on the consolidated results. The achievement of these objectives would be based on the consolidated accounts for the last three (3) financial years, as approved by the Board of Directors and certified by the Statutory Auditors, prior to the notification of the termination of the employment contract.

If Brigitte Auffret's appointment as a member of the Board of Directors is terminated, for any reason whatsoever, these performance conditions governing the granting of contractual compensation would become null and void at the end of a period of eight (8) months from the expiry date of the appointment.

The notification date of the termination of the employment contract would be taken into account when determining whether the performance condition would apply to the payment of compensation.

The undertaking made to the benefit of Brigitte Auffret, as described above, is a regulated agreement approved by the Annual General Meeting on 13 March 2014; as the renewal of the appointment of Brigitte Auffret was approved by the General Meeting on 12 March 2015, this undertaking shall be submitted to the Annual General Meeting convened to approve the financial statements for the year ended on 30 September 2015.

Furthermore, the Board meeting of 30 November 2011 decided to maintain the benefit of an Executive redundancy insurance policy taken out with the GSC, which provides the Class 6 Option 2 basic scheme and Class H Option 2 complementary scheme guarantees for the benefit of Brigitte Auffret, Director and Deputy General Manager.

#### 9.3.5 Pensions

The Executive Directors do not benefit from any supplementary pension scheme.

#### 9.3.6 Benefits in kind

The Executive Directors have a Company car. Furthermore, Brigitte Auffret benefits from insurance taken out with the GSC.

## 10 Participation of Shareholders in the General Meeting (Articles 16 and 17 of the articles of association)

General Meetings are attended by all shareholders irrespective of the number of shares they hold.

The right to participate in General Meetings is subject to the registration of shares in the name of shareholders or broker registered on their behalf, by the second working day preceding the General Meeting at midnight Paris time, (i) either in the registered securities ledgers kept by the Company (ii) or in bearer accounts kept by authorised intermediaries.

For bearer securities to be recorded the authorised intermediary must submit a corresponding statement of participation. If a shareholder is unable to personally attend the Meeting, he/she may select one of the following three options: (i) give voting authority to the individual or company of their choice under the conditions of Article L. 225-106 of the French Commercial Code; (ii) send the Company voting authority without indicating a proxy; (iii) vote by post.

Requests by shareholders to include draft resolutions or points in the agenda must be sent to the Company's registered offices, by registered letter with a request for acknowledgement of receipt, or *via* electronic mail, and must reach the Company at least twenty-five days before the General Meeting is held, but may not be sent more than twenty days after the publication of the prior notice in the Official Journal.

## 11 Information likely to have an impact in the event of a public offer

This information is detailed in the report of the Board of Directors.

#### Internal control and risk management procedures

The report covers all entities within the Manutan Group, both operational and holding companies.

This report was prepared by the Chairman of the Board of Directors, with the support of various players from internal control and more particularly the risk management and internal control unit that led the project.

## 1 Internal control and risk management procedures

#### 1.1 Definition of internal control

Within the Manutan Group, internal control is a procedure defined and implemented by the Executive Management, with the responsibility of all its employees.

It plays a key role in the performance and management of the different operations by assisting in preventing and controlling the risks of failing to achieve the targets fixed by the Company.

Internal control aims to ensure:

- compliance with laws and regulations;
- the application of the instructions and directions set by the Executive Management;
- that internal Company procedures operate correctly, in particular those contributing to safeguarding assets;
- the accuracy of financial information.

It contributes in a general manner to the management of activities, the effectiveness of the operations and the efficient use of resources. However, internal control cannot provide an absolute guarantee that the Company's targets will be achieved.

Consequently, the primary objective of the current internal control procedure within the Manutan Group is to provide Managing Directors, the Board of Directors and Shareholders with reasonable assurance that:

- the risks to which the Group is subject are identified and managed;
- the published financial statements are prepared on a reliable basis that accurately reflects the operations and position of the Company;
- the Group's operations comply with the law and regulations in force, as well as Group values and rules whilst preserving the Company's assets.

The implementation of good internal control practices also contributes to the reduction in risk of fraud and error within the Group.

#### 1.2 The Guidelines used by the Manutan Group

This draws its inspiration from the reference framework on the procedures for risk management and internal control systems for small and medium-sized listed companies, published on 22 July 2010 by the AMF (French Financial Markets Authority) and based on the internal control guidelines known as COSO (Committee of Sponsoring Organizations of the Treadway Commission).

## 2 The Manutan Group's internal control environment

The procedure in place within the Manutan Group is coordinated by a unit dedicated to risk management and internal control.

This unit depends on an operational organisation over different levels within the Corporate Finance department at the Group head office under the management of the Executive Management.

It is responsible for communications and awareness measures regarding this area. It aims to achieve better risk management and a higher level of performance.

#### 2.1 General organisation of the Manutan Group

The Manutan Group is organised into operational areas (South, Centre, North, West and East), covering all subsidiaries, and is led by the parent company Manutan International.

In this respect, Manutan International hosts Group functional managements (Marketing and Purchasing, Information Systems, Corporate Finance, Human Resources, Communications) that exercise a control function and provide expertise, advice and business-wide support.

The Managers of the operational areas are responsible, within their area, for the implementation of the strategy and the achievement of objectives set by the Group Executive Committees. The subsidiaries, within the areas, manage their operations in the various countries where the Group is present. Reporting to the Area Manager, they implement the Group's policy, while taking account of specific local conditions. To do this, they refer to the guidelines and procedures defined by the Group.

#### 2.2 Participants in internal control

Internal control is everybody's business, from the governing bodies of the Group to all Manutan Group employees.

Even though "management" is responsible for the implementation of good internal control practices, the risk management and internal audit team is in charge of applying and coordinating procedures throughout the Group.

The risk management and internal audit unit is part of the Group Financial Management and reports to the Executive Management and the Audit Committee.

The risk management and internal audit unit defines the structure and procedures for the Group's internal control together with all key operating and functional staff. It also ensures that the rules laid down are applied.

#### Executive Management

Management of the Manutan Group is entrusted to the Executive Management that defines the action plans required for the implementation of the Group's strategy. It also ensures the uniformity and consistency of practices within all the Group's subsidiaries.

Management is based on a functional and operational organisation of the departments within the Group with defined duties, responsibilities and expertise.

#### **Board of Directors**

The Board of Directors has a driving role in implementing internal control both by defining guidelines and internal standards and in inspecting their application. It also monitors the manner in which they are converted into action plans.

The Board of Directors is thus involved in local strategic decision-making (investments, development plans, etc.) within the limits of the duties contractually set with the management. This presence guarantees local action in line with Group strategy.

#### **Audit Committee**

The Audit Committee is responsible for monitoring the procedure for the preparation of financial information, the effectiveness of internal control and risk management systems (see page 50 of this document).

#### **Group Financial Management**

The preparation of Group accounting and financial information is the responsibility of the Group Financial Management which supervises the work carried out by local financial management. In this way, the Top Management relies mainly on:

- The Consolidation Division: it is responsible for preparing the interim and annual consolidated financial statements and the related closing instructions. It defines and distributes the Group standards and must ensure the reliability of the accounting information. It must also establish the guidelines for managing taxes, cash and relations with investors.
- The Risk management and internal audit division: it defines and implements the guidelines for internal audits. It also deploys the risk management system by in particular regularly updating the cartography of risks and offering appropriate action plans. The department dedicated to this procedure also directs the internal control work and audits through financial or operational business-wide assignments in the subsidiaries. It is also responsible for assessing, processing and raising awareness for managers on the Group's exposure to inherent risks to achieving the Group's strategic objectives.
- The Management Control Division: this is a key player in operational control for the Group. Its main role is to regularly check operational performance by implementing reports and defining KPI Key Performance Indicators. It deals directly with the operational realities of subsidiaries and may participate in the resolution of management difficulties beyond the single area of finance.
- The Legal Division: it monitors compliance with laws, regulations and rules of procedure for the delegation of powers and responsibilities within the Group.

Legal control is ensured by the presence of at least one of the members of the Group Board of Directors at the Boards of Directors of companies leading an operational area.

## 3 Procedures relating to the preparation and processing of accounting and financial information

The proper application of Group accounting and financial principles is verified by Group Financial Management, as well as by the local Statutory Auditors.

Group Financial Management also provides advice and support in dealing with specific problems and non-current transactions.

The Board of Directors reviews the annual and interim financial statements as well as the management information presented thereafter to the Audit Committee and the Board of Directors.

The preparation and analysis of financial information is based on an integrated process, from the budgetary procedure and reporting process to the preparation of consolidated financial statements audited by the Statutory Auditors.

#### 3.1 The budgetary procedure

The Group Financial Management is responsible for overseeing the budgetary procedure. The Manutan Group's budgetary procedure is managed according to an annual calendar. Budgets for countries and operating areas are generated on the basis of guidelines issued by the Board of Directors of Manutan International and discussions between Operating Management, the Group Financial Department and cross-functional departments.

Draft budgets for the areas are presented for each area during an official review between the Board of Directors and the Operational Managers: the strategic directions, the projects and the associated means as well as the detailed resulting objectives are commented on.

Following any revisions requested by the Board of Directors, the budgets for the operating areas and accordingly those of the corresponding companies are then validated.

The draft Group budget is then amended to its final version. The Group's targets and their financial impact are drawn from it and presented to and shared with the Group's senior Management team and its main managers.

Overall consistency is thus assured, with regard to the Group and its operating areas, areas within its countries, and Functional Top Management and Operating Top Management. The budget serves as a benchmark throughout the year. Forecasts are reviewed and revised on a quarterly basis.

#### 3.2 The reporting procedure

Group reporting consists of monthly monitoring of the performance of the entities by means of specific indicators whose coherence and accuracy are reviewed by the Group Financial Management: these are standard financial indicators, based on the income statement, the balance sheet and analysis of cash flows, and also indicators to measure performance and the achievement of quantified objectives.

#### 3.3 The consolidation procedure

The Manutan Group prepares consolidated financial statements to the IFRS standards every quarter as part of its internal management. Only the interim and annual consolidated financial statements are published today.

To achieve this, a detailed planning schedule and a description of the various steps and related duties are prepared for every quarterly closing of consolidated financial statements. A systematic review of the financial statements is carried out, as well as a review of the consistency with the IFRS standards, the Group accounting principles and compared to performance objectives. The audit points revealed by the Local Statutory Auditors are also treated. They are accompanied by a list of information and documents to be provided in a consolidation package (e.g. representation letter, information for the notes to the consolidated financial statements, etc.).

The consolidation, a key step in the preparation of Group accounting and financial information, is carried out centrally by the Group Financial Management on the basis of the subsidiaries' consolidation packages, validated previously by local management and the Statutory Auditors and analysed by Group Financial Management.

The consolidation process is structured around various information exchange and validation meetings. A local closing meeting, for interim and annual closings, is organised for every Group subsidiary. This brings together the local financial staff (frequently together with the Managing Director of the subsidiary), a representative of Group Financial Management and the local Statutory Auditors.

#### 3.4 Use of Statutory Auditors' reports

The Group internal control and risk management team manager summarises and reports all audit issues brought to his/her attention by the Statutory Auditors. He or she then ensures the internal audit follow-up on all of these issues, and participates as appropriate, in the implementation of corrective measures.

#### 3.5 Description of the Information System

All information that serves as a basis for the preparation of the consolidated financial statements is managed by a single integrated tool that is shared by all Group companies and recognised as a benchmark in the market.

This tool is controlled by the Group Financial Management and brings together, in a unique format and guidelines, the various phases of financial information generation: budget, reporting and preparing consolidated financial statements.

All analyses and discussions relating to financial information are based on information generated from this common tool.

#### 4 Risk assessment and audit activities

The internal control and risk management unit is responsible for raising awareness about risk management amongst all the internal participants. Its role is not limited to defining the standards and auditing that they are correctly applied: it actively monitors the deployment of corrective actions and the reduction of anomalies detected in the application of the Group procedures.

The internal control unit is responsible for developing and drafting Group procedures aimed at structuring and improving internal control.

The implementation of the Group risk management policy has made it possible to identify the following risks (see the "Issuer's risk Factor" section – page 76 *et seq.* of this document):

- financial risks: risks related to the market, rates, liquidity, exchange, shares, customer credit, the economic climate and raw materials;
- operational risks: the risks of the failure of a transporter, risks related to the information systems, to competition, acquisitions, the protections of ethical and corporate assets, or to reputation;
- industrial and environmental risks;
- legal risks.

In order to implement internal management of audits to ensure continuing improvement, the projects related to internal control and risk management result in the creation of various documents and tools, which are valuable points of reference for Manutan Group employees.

By agreement with the Audit Committee, the work carried out over the previous financial period were mainly centred on continuing risk assessment, reviewing access rights created attributed as part of the deployment of ERP for Manutan France, reviewing the procedures aimed at verifying the reliability of financial information and the implementation of new procedures (particularly in the areas of IT and Human Resources).

The risk management unit also carried out a number of specific assignments in different entities such as:

- assisting with the closing of accounts;
- reviewing the monthly financial performance analysis carried out within an entity.

Lastly, the internal control and internal audit and risk management unit is a key participant in the main Group Information Systems projects, making recommendations in the area of internal control.

The consolidated financial statements are also reviewed quarterly by Group Financial Management, which presents their analysis to the Board of Directors and the Audit Committee. Emphasis is placed on the turnover, results and cash position relative to budget, as well as on an analysis of major risks.

#### 5 Outlooks

The Manutan Group is committed to a continual improvement approach for its procedures. The priorities identified in previous years (expenditure commitment management, securing of financial flows, inventory management, purchase management, and IT and information systems security) are still relevant issues according to the audits performed and will form the guiding basis for the involvement of the internal control and risk management unit next year.

Work on increasing the security of our IT systems will intensify, particularly regarding the deployment of several exercises with the Group's new ERP system.

The organisational challenges facing the Group will also remain a major line of work for the unit.

The internal control and risk management unit will also continue to ensure the physical security of assets and people within the Group by performing site audits.

Particular attention will continue to be paid to monitoring major ongoing projects, through audits performed at key stages in the subsidiaries, as well as through monitoring risks relating to costs, deadlines, and quality.

Furthermore, the Company will continue to remain informed of changes in the AMF (French Financial Markets Authority) Reference Framework.

Chairman of the Board of Directors

# Statutory Auditors' report, prepared pursuant to Article L. 225-235 of the French Commercial Code (Code de commerce), on the report of the Chairman of the Board of Directors of Manutan International SA

#### Financial year ended 30 September 2015

#### Dear Shareholders,

In our capacity as Statutory Auditors of Manutan International SA and pursuant to the provisions of Article L. 225-235 of the French Commercial Code, we hereby present to you our report on the report prepared by the Chairman of your Company in accordance with the provisions of Article L. 225-37 of the French Commercial Code for the financial year ended 30 September 2015.

The Chairman is responsible for preparing and submitting for approval to the Board of Directors a report on the internal control and risk management procedures implemented within the Company and for providing other information required under Article L. 225-37 of the French Commercial Code relating, in particular, to the system of Corporate Governance.

#### It is our responsibility:

- to inform you of our observations on the information provided in the Chairman's report concerning the internal control and risk management procedures relating to the preparation and processing of accounting and financial information; and
- to attest that the report contains the other information as required under Article L. 225-37 of the French Commercial Code, bearing in mind that it is not our responsibility to verify the accuracy of this information.

We performed our work in accordance with professional standards applicable in France.

## Information concerning the internal control and risk management procedures relating to the preparation and processing of accounting and financial information

The professional standards require that we plan and perform our work so as to be able to assess the accuracy of the information concerning the internal control and risk management procedures relating to the preparation and processing of accounting and financial information contained in the Chairman's report. In particular, these standards require that we:

- familiarise ourselves with the internal control and risk management procedures relating to the preparation and processing of accounting and financial information supporting the information presented in the Chairman's report along with any existing documentation;
- familiarise ourselves with the work supporting the information thus provided in the report and the existing documentation;
- determine whether any major internal control deficiencies relating to the preparation and processing of the accounting and financial information that we identified during the audit were suitably explained in the Chairman's report.

Based on our work, we have no comments to make on the information provided concerning the Company's internal control and risk management procedures relating to the preparation and processing of accounting and financial information, as contained in the report of the Chairman of the Board of Directors, prepared pursuant to the provisions of Article L. 225-37 of the French Commercial Code.

Statutory Auditors' report on the report of the Chairman of the Board of Directors of Manutan International SA

#### Other information

We certify that the report of the Chairman of the Board of Directors contains the other information required by Article L. 225-37 of the French Commercial Code.

Nantes, 28 January 2016

Courbevoie, 28 January 2016

The Statutory Auditors

KPMG Audit
Department of KPMG SA

Franck Noël Partner **Mazars** 

Bruno Balaire Partner

## Special report of the Statutory Auditors on regulated agreements and commitments

General Meeting for the approval of the financial statements for the financial year ended 30 September 2015

Dear Shareholders,

In our capacity as Statutory Auditors for your Company, we hereby present to you our report on regulated agreements and commitments.

It is our duty to inform you, based on the information made available to us, of the features and the essential terms of the agreements and commitments of which we have been advised or that we have discovered during our assignment and the reasons justifying their interest to the company, though we are not obliged to comment on their usefulness or their value or to seek out other agreements or commitments. It falls upon you, under the terms of Article R. 225-31 of the French Commercial Code, to consider the value of the conclusion of these agreements and commitments with a view to their approval.

It is also our duty, where appropriate, to inform you of the information provided for by Article R. 225-31 of the French Commercial Code regarding the performance, over the financial year ended, of the agreements and commitments previously approved by the General Meeting.

We have performed those procedures which we considered necessary in accordance with professional guidance issued by the national auditing body [the *Compagnie nationale des Commissaires aux Comptes*] regarding this assignment. These procedures consisted of verifying that the information provided to us was consistent with the data in the documents from which it was drawn.

## Agreements and commitments submitted for approval by the General Meeting

#### Agreements and commitments authorised over the financial year ended

Pursuant to article L. 225-40 of the French Commercial Code, we have been informed of the following agreements and commitments that have been given prior authorisation by your Board of Directors.

- 1. Agreements concluded with members of the Board of Directors:
- 1.1 Amendment to the employment contract of Mr. Pierre-Olivier Brial

#### Person concerned:

Pierre-Olivier Brial, Deputy General Manager.

#### Nature, subject and terms:

On 30 November 2011, your Board of Directors authorised the signature of an amendment to the employment contract of Pierre-Olivier Brial, Deputy General Manager of Manutan International SA, who since 30 November 2011 has also performed the role of Group Marketing and Development Director. In this capacity, Pierre-Olivier Brial shall be tasked with developing, organising and managing the marketing and merchandising strategy defined by the Group at a Group level.

This amendment was approved by the Ordinary General Meeting for the approval of the financial statements for the financial year ended 30 September 2012, held on 19 March 2013.

On 18 December 2013, the Board of Directors of your Company decided to bring the annual gross fixed remuneration of Pierre-Olivier Brial to €190,000 for the period from 1 January 2014 to 31 December 2014 under the terms of his contract as Group Marketing and Development Director and to €100,000 for his corporate office.

In addition to the gross fixed component referred to above, Pierre-Olivier Brial may receive variable remuneration, the

payment of which is conditional upon the achievement of the objectives defined as follows:

■ This variable remuneration amounts to 40% of the gross annual salary of Pierre-Olivier Brial, upon the achievement of 100% of the objectives and may not, in any event, exceed 60% of the gross annual salary (maximum for the achievement of 150% of the objectives). This variable remuneration shall be paid once per year, after validation of the Company's budget year, i.e. at the latest in January every year.

This amendment was approved by the Ordinary General Meeting for the approval of the financial statements for the financial year ended 30 September 2013, held on 13 March 2014.

On 17 December 2014, the Board of Directors of your Company decided to maintain the annual gross fixed remuneration of Pierre-Olivier Brial to €190,000 for the period from 1 January 2015 to 31 December 2015 under the terms of his contract as Group Marketing and Development Director and to €100,000 for his corporate office. The terms for the variable remuneration, as described above, remain unchanged.

This provision is motivated by the seniority of the operational functions of Pierre-Olivier Brial in the Group's subsidiaries (since October 2001), which have continued since he was appointed as a member of the Board of Directors and Deputy General Manager, by a decision of the Board of Directors on 30 November 2011.

1.2 Renewal of the commitment regarding the end-of-service bonus for Brigitte Auffret, which may be payable due to termination of the employment contract, and the related conditions of performance

#### Person concerned:

Brigitte Auffret, Deputy General Manager

#### Nature, subject and terms:

During the session on 13 March 2015, the Board of Directors of your Company renewed the appointment of Brigitte Auffret as Deputy General Manager and the commitment regarding the end-of-service bonus that may be paid due to termination of her employment contract, as well as the related performance conditions.

As such, the contractual end-of-service bonus under the terms of the employment contract of Brigitte Auffret is as follows:

"with the exception of cases of serious or gross negligence, force majeure, redundancy due to a physical inability recognised by the company doctor, retirement, or voluntary departure (resignation) the Company undertakes to pay Brigitte Auffret, contractual compensation for the early termination of her employment contract, in addition to redundancy pay as provided for by the Law.

The amount of this gross compensation is fixed at 21 (twenty-one) months' salary (fixed basic salary + bonus but excluding exceptional incentives).

This compensation shall be governed by the social and fiscal rules applicable at the time of its payment."

The payment of the above mentioned compensation is conditional on the achievement of the following performance conditions:

- average current operating profit over the three years preceding notification of termination of the employment contract to be maintained above 4% of turnover;
- and stable positive consolidated net income over the past three financial years preceding the notification of the termination of the employment contract.

These two cumulative conditions shall be based on the consolidated turnover of the three financial years preceding the notification of the termination of the employment contract.

If Brigitte Auffret's appointment as a member of the Board of Directors is terminated, for any reason whatsoever, these performance conditions governing the granting of contractual compensation would become null and void at the end of a period of eight (8) months from the expiry date of the appointment.

This provision is motivated by the seniority of Brigitte Auffret as a member of the Management Board and the Executive Management (25 January 2002), then as a member of the Board of Directors and Deputy General Manager since 30 November 2011.

#### Agreements and commitments authorised since the closing of accounts

We have been informed of the following agreements and commitments, authorised since the closing of accounts for the financial year ended, which have been given prior authorisation by the Board of Directors of your company

#### 1. Agreement concluded with a member of the Board of Directors

#### 1.1 Agreement to suspend the employment contract of Mr. Pierre-Olivier Brial

#### Person concerned:

Pierre-Olivier Brial, Deputy General Manager.

#### Nature, subject and terms:

On 20 January 2016, the Board of Directors authorised the signature of an agreement to suspend the employment contract of Pierre-Olivier Brial, whose appointment as Deputy General Manager was renewed by a decision of the Board of Directors on 13 March 2015, for the following reasons:

- In 2015, changes to the organisation of Manutan International have been planned, which shall in particular result in a change to the organisational structure, particularly regarding the Group functions that shall be redistributed between the General Manager and the Deputy General Managers.
- ▶ This change revealed that it would also be necessary to change the legal status of Pierre-Olivier Brial, who, under the new organisation, shall be assigned the responsibility for the strategic development of IronmongeryDirect in England and Manutan Collectivités in France.
- Taking into account the nature and scope of the responsibilities that will be assigned to him, it seems inappropriate to continue the situation of combining an employment contract and a corporate office.
- Indeed, in order to be valid, such a combination is subject to several conditions including continuing the distinct technical functions of the employment contract and the hierarchical subordination.
- Taking into account the changes to the management structure recalled above, it would appear that, under the new organisation, Pierre-Olivier Brial shall assume more of a supervisory role and validating the business strategy and business plan otherwise implemented by the Managing Directors of areas. As such, Pierre-Olivier Brial shall have a greater role in managing the subsidiaries.
- It shall therefore become increasingly difficult to make a distinction between the functions devolved to Pierre-Olivier Brial as corporate officer and the technical functions required under an employment contract.
- Moving to a role of fixing the strategy for the Divisions, for which he shall be responsible in addition to his supervisory role, shall also make it more difficult to define the hierarchical subordination required for an employment contract.
- ▶ For all of these reasons, the validity of combining a corporate office and employment contract was called into question.

The suspension of the employment contract shall be effective throughout the appointment of Pierre-Olivier Brial as Deputy General Manager or any executive appointment within Manutan International that may subsequently be assigned to him by the Board, from the date of signature of said suspension agreement.

In the event of the non-renewal or the termination (regardless of the cause or the initiating party) of his appointment as Deputy General Manager, the existing employment contract between the company Manutan International and Pierre-Olivier Brial shall immediately return to effect.

Pierre-Olivier Brial shall resume his previous role as Group Marketing and Development Director.

He shall receive an annual remuneration of an equivalent amount to the last annual remuneration (fix, bonus and advantages in kind, with the exclusion of GSC) granted under the terms of his corporate office.

The full duration of the period of the suspension of the employment contract of Pierre-Olivier Brial, due to his appointment, shall be taken into account in the calculation of his seniority in the Company.

contract of Pierre-Olivier Brial, the terms of which are:

Furthermore, this agreement also provides for contractual end of service bonus for the termination of the employment

"with the exception of serious misconduct, gross negligence or force majeure, dismissal on the grounds of physical inability as decided by the company doctor, retirement, or voluntary departure (resignation, early retirement or termination of the employment by mutual consent), Pierre-Olivier Brial shall benefit from contractual compensation for the termination of his employment contract. He shall also receive the redundancy payment he is entitled to legally. This contractual severance payment is fully inclusive of the redundancy indemnification under the collective bargaining agreement.

The amount of this gross compensation is fixed at 21 (twenty-one) months' salary (fixed basic salary + bonus but excluding exceptional incentives).

This compensation shall be governed by the applicable social and fiscal rules at the time of payment and may, in this manner, be subject to all the employer's and employee's social security charges."

The payment of the above mentioned compensation is conditional on the achievement of the following performance conditions:

- average current operating profit over the three years preceding notification of termination of the employment contract to be maintained above 4% of turnover;
- and stable positive consolidated net income over the past three financial years preceding the notification of the termination of the employment contract.

These two cumulative conditions would be based on the consolidated net income and turnover of the Manutan International Group. The achievement of these objectives would be based on the consolidated accounts for the last three financial years, as approved by the Board of Directors and certified by the Statutory Auditors, prior to the notification of the termination of the employment contract.

If Pierre-Olivier Brial's appointment as Deputy General Manager is terminated, for any reason whatsoever, these performance conditions governing the granting of contractual compensation would become null and void at the end of a period of eight months from the expiry date of the appointment.

## Agreements and commitments previously approved by the General Meeting

## Agreements and commitments approved during previous financial years the performance of which continued during the financial year ended

Pursuant to Article R. 225-30 of the French Commercial Code, we have been informed of the performance of the following agreements and commitments, previously approved by the General Meeting during previous financial years, which continued during the financial year ended.

- 1. Agreements concluded with members of the Board of Directors
- 1.1 Personal insurance and medical expenses schemes for Xavier Guichard, Brigitte Auffret, and Pierre-Olivier Brial, in their capacity as corporate officers assimilated to management level employees

#### Persons concerned:

- Xavier Guichard, General Manager;
- Brigitte Auffret, Deputy General Manager;
- ▶ Pierre-Olivier Brial, Deputy General Manager.

#### Nature, subject and terms:

On 30 November 2011, the Board of Directors of your company authorised Xavier Guichard, Brigitte Auffret and Pierre-Olivier Brial, in their capacity as Corporate Officers assimilated to management level employees, to benefit from the Group personal insurance and medical expenses schemes applicable to the Company.

## 1.2 Personal insurance and medical expenses schemes for Jean-Pierre Guichard, in his capacity as a orporate officer assimilated to a management level employee

#### Persons concerned:

Jean-Pierre Guichard, Chairman of the Board of Directors.

#### Nature, subject and terms:

On 14 December 2011, your Board of Directors authorised Jean-Pierre Guichard, in his capacity as a Corporate Officer assimilated to a management level employee, to benefit from the Group personal insurance and medical expenses schemes applicable to the Company.

#### 1.3 Agreement to suspend the employment contract of Mr. Xavier Guichard

#### Person concerned:

Xavier Guichard, General Manager.

#### Nature, subject and terms:

On 30 November 2011, the Board of Directors for your company suspended the employment contract of Xavier Guichard, in his capacity as a Corporate Officer.

The suspension of the employment contract shall take effect for the full term of the appointment of Xavier Guichard as Deputy General Manager, from the day of the signature of said suspension agreement.

In the event of the non-renewal or the termination (regardless of the cause or the initiating party) of his appointment as Deputy General Manager, or any other executive appointment, in particular as General Manager, assigned by the company Manutan International, the existing employment contract between the company Manutan International and Xavier Guichard shall immediately return to effect.

Xavier Guichard shall once again assume his previous function as Executive Manager or, if this position is not vacant, a position that is at least equivalent in terms of qualification and level of responsibilities within said Company or another company of the Manutan Group, in France. In the latter case, the company Manutan International shall guarantee that the new employer shall replicate the undertakings in the agreement to the benefit of Xavier Guichard.

He shall receive an annual remuneration of an equivalent amount to the last annual remuneration (fix, bonus and advantages in kind) granted under the terms of his corporate office.

The full duration of the period of the suspension of the employment contract of Xavier Guichard, due to his appointment, shall be taken into account in the calculation of his seniority in the Company.

#### 1.4 Agreement to suspend the employment contract of Mrs. Brigitte Auffret

#### Person concerned:

Brigitte Auffret, Deputy General Manager.

#### Nature, subject and terms:

Taking into account the change in the way the company is administered, and the resulting end of the mandate as member of the Management Board and General Manager of Brigitte Auffret, and her appointment as Deputy General Manager, on 30 November 2011, the Board of Directors of your company authorised the signature of an amendment to the agreement to suspend the employment contract of Brigitte Auffret, member of the Board of Directors and Deputy General Manager, with regard to her employment contract as Group Administrative and Finance Director, concluded on 1 April 2008, the principle conditions of which are as follows:

- The suspension of the employment contract shall take effect for the full term of the appointment of Brigitte Auffret as Deputy General Manager, from the day of the signature of said suspension agreement.
- In the event of the non-renewal or the termination (regardless of the cause or the initiating party) of her appointment as Deputy General Manager of the company Manutan International, or any other executive appointment, assigned by the Board of the company Manutan International, the existing employment contract between the company Manutan International and Brigitte Auffret shall immediately return to effect.
- Brigitte Auffret shall once again assume her previous function as Group Administrative and Finance Director or, if this position is not vacant, a position that is at least equivalent in terms of qualification and level of responsibilities within said Company or another company of the Manutan Group, in France. In the latter case, the company Manutan International shall guarantee that the new employer shall replicate the undertakings in the suspension agreement to the benefit of Brigitte Auffret.
- She shall receive an annual remuneration of an equivalent amount to the last annual remuneration (fix, bonus and advantages in kind, with the exclusion of GSC) granted under the terms of her corporate office.
- The full duration of the period of the suspension of the employment contract of Brigitte Auffret, due to her mandate, shall be taken into account in the calculation of her seniority in the Company.

## 3

## 2. Interest free loan agreement, to the benefit of the Inter-Company Restaurant Association at the Manutan European Centre

#### Person concerned:

Xavier Guichard, General Manager.

#### Nature and subject:

On 12 September 2013, the Board of Directors authorised a posteriori your Company to grant on 31 March 2012, a free loan, of an amount of  $\mathfrak{S}946,894.50$  (nine hundred and forty six thousand eight hundred and ninety four euros and fifty cents) for a term of 10 (ten) years, to its subsidiary "Inter-Company Restaurant Association of the Manutan European Centre", in order to finance the installation of furniture, with the exclusion of any other use.

The reimbursement of this loan has given rise to a schedule of payments, by constant annuities over ten years, payable until 31 March 2022.

#### Terms:

On 30 September 2015, the remaining amount to be reimbursed under the terms of this loan was €662,826.

#### 3. Brand licensing agreement concluded with the company Manutan NV (Belgium)

#### Persons concerned:

- Xavier Guichard, General Manager;
- Brigitte Auffret, Deputy General Manager;
- Pierre-Olivier Brial, Deputy General Manager.

#### Nature and subject:

In consideration for the operation of a brand license for the company Manutan to its subsidiary Manutan NV in Brussels, as authorised by the Board of Directors on 1 July 2002, the company Manutan NV undertakes to pay to your company an annual fee of 1.5% of its turnover before tax.

During the meeting on 12 September 2013, the Board of Directors authorised the renewal of this brand licensing agreement for a term of three years, under the same conditions until 30 September 2016.

#### Terms:

The amount of the fee invoiced to the subsidiary Manutan N.V. for the financial year ended 30 September 2015 amounts to €537,312.

Nantes, 28 January 2016

Courbevoie, 28 January 2016

KPMG Audit

Department of KPMG SA

Franck Noël Partner Mazars

Bruno Balaire Partner



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## Highlights

#### **Acquisition of Papeteries Pichon**

The Group acquired 100% of the shares of Papeteries Pichon, a major player in the distribution of school supplies to nursery and primary schools in France. With this transaction, completed on 30 June 2015, the Group

consolidates its position as a major player in the local authorities sector in France, following the acquisition of Camif Collectivités in 2009 and Casal Sport in 2012.

#### Group information system: the roll-out continues

The roll-out of the Group Information System had been launched during the previous financial year for the Belgian, Italian, Portuguese, Swiss, German and Spanish subsidiaries. During this past financial year it was the turn of Manutan in France to commission its new information system.

#### Cessation of business in Russia

The Group decided to cease the activity of its Russian subsidiary Manutan o.o.o. during financial year 2014/2015 (negligible impact on the Group's accounts). This decision derived from a shift towards allocating investments to more mature markets with more promise for our line of business.

#### Development of the new Group identity

In order to continue developing the Group's new identity, Overtoom International Deutschland GmbH was renamed Manutan GmbH (Germany) and Overtoom Fabritec GmbH became Manutan GmbH (Switzerland) in February 2015.

## Manutan Group results and outlook

#### Increased revenues, with results held steady

The acquisition carried out during the year provided a boost to Manutan's activity. The roll-out of our new IT system in France had an impact on results, but thanks to the Group's ability to manage its cost structure, these non-recurring costs were largely offset.

Following the new acquisition, the Group's situation remains just as solid. It is in this context that it will continue its efforts to increase its revenues in the short and medium term while maintaining its investments in information systems.

#### Sales boosted by acquisitions

The Group's activity grew by 5.6% in financial year 2014/2015, on the back of the recent acquisition of Papeteries Pichon and of a fine performance by the UK subsidiaries. At constant scope, turnover grew by 0.9% on the previous financial year, including a positive exchange effect of 1.3%.

The figures for growth at constant scope and exchange rates show a recovery of activity in Europe, particularly the Western, Northern and Eastern regions<sup>(1)</sup>:

- ▶ First quarter (October to December 2014): down by 3.1% (as against an increase of 1% in 2013), down by 3.6% at constant scope and exchange rates.
- Second quarter (January to March 2015): up by 1.8% (as against an increase of 4.2% in 2014), up by 0.7% at constant scope and exchange rates.
- Third quarter (April to June 2015): down by 0.3% (as against an increase of 0.7% in 2014), down by 2.2% at constant scope and exchange rates.
- ▶ Fourth quarter (July to September 2015): up by 24.2% (as against a decrease of 2.4% in 2014), up by 3.6% at constant scope and exchange rates.

#### Trading margin in line with expectations

The trading margin came to 38.1% compared with 38.8% for the previous financial year. Restated for the dilutive effect of the acquisition, the trading margin was 38.4%, in line with previous years. The tensions in the transport market were contained and the impact on the margin

was softened, thanks in particular to negotiations with our main hauliers. Lastly, the policy of rationalising the Group's purchasing continued during the year and contributed to the level of margin being maintained.

## Operating profitability affected by non-recurring expenditure on the new information system

Current operating profit for the year was up by 0.5% at €40.1 million, compared with €39.9 million the previous year, and amounted to 6.4% of sales compared with 6.8% the previous year. This was due mainly to exceptional expenses in support of the roll-out of our new IT system in Manutan France.

After taking account of non-recurring items, which were down significantly, operating profit held steady at 6.1% of sales, compared with 6.3% the year before. These non-recurring items mainly concern acquisition and restructuring costs incurred during the period.

#### Net income stable

The reduction in the Group's effective tax rate, to 31.2% in 2014/2015 from 34.0% in 2013/2014, arising mainly from differences in tax rates between France and other countries where the Group operates, as well as the stability of the financial result, contributed to the 6.9% increase in net income relative to the previous financial year. Net income amounted to 4.1% of sales (unchanged from 2013/2014).

## Financial structure and investment policy

#### Financial structure still just as solid

#### Financial structure

Since its foundation, the Group's long-standing philosophy with regard to its financial policy has consisted in financing its operating investments (mainly IT solutions, marketing projects and logistics resources), as well as organic and/ or external growth, mainly from internally generated resources.

This policy, together with a controlled management of working capital requirements, ensures that the Group enjoys a sound and durable financial structure.

However, in order to preserve its investment capacity and the ability to seize opportunities for external growth, the Group has chosen to lease finance its HEQ (High Environmental Quality) European Centre in the Ile-de-France (Greater Paris) region. Thus, as at 30 September 2015, the Group reported long-term financial debt of  $\in$ 78.3 million (up by  $\in$ 42 million on the previous financial year). This change relates mainly to the financing of the acquisition of Papeteries Pichon.

The Group's financial position remains sound, its long-term debt representing 13.1% of the balance sheet total, compared with 7.2% one year earlier. The ratio of equity to permanent capital thus comes to almost 80%. In addition, the Group has confirmed credit lines from its bankers for a total amount of €65 million. These lines can be drawn at any time.

Available cash (cash<sup>(1)</sup> net of short-term financial debt) fell from  $\ensuremath{\in} 79$  million to  $\ensuremath{\in} 60$  million, after cash outflows linked to acquisitions and to the financing of the Group's information system.

#### This change can be analysed as follows:

- ▶ An increase of 6.6% in the free cash flow, which came to  $\leq$ 43.3 million.
- A decrease of €9.1 million in working capital requirement, of which:
  - -€11.6 million in current operating items (inventories, customer receivables and supplier payables); the deterioration is explained by the increased collection periods for customer receivables associated with the launch of the new information system at Manutan in France, and by local authorities' new inventory policies;
  - ▶ +€2.5 million in other current items (miscellaneous receivables and payables and taxes).

- A sustained level of capital expenditure in support of the Group's development:
  - investments of €11.3 million in intangible assets, mainly corresponding to the overhaul of the information systems;
  - investment in property, plant and equipment of €4.8 million, corresponding to the integration of the fixed assets of Papeteries Pichon, the renovation of our buildings in the Czech Republic and the renewal of the servers and computers;
  - net impact of the acquisition of the shares in Papeteries Pichon for €69 million.
- Investment for the three previous years is summarised hereunder:

#### 2013/2014:

- investments of €9.2 million in intangible assets, of which €8.5 million concerned the overhaul of the information systems;
- investments of €2.9 million in property, plant and equipment, of which €0.9 million concerned the renewal of computer equipment; €0.9 million related to works on the buildings in Sweden and the Netherlands and €0.5 million was for the leasing of vehicles;
- $\bullet$  acquisition of the shares in Ikaros Cleantech for  ${\in}11.4$  million.

#### 2012/2013:

- investments in intangible assets of €7.7 million, basically involving the project to overhaul the information systems;
- investment in property, plant and equipment comprising property and IT infrastructure for €6.5 million, mainly concerning the acquisition of the finance lease contract for Sports et Loisirs;
- acquisition of the shares in Sports et Loisirs and IronmongeryDirect for €17.3 million and €20.4 million respectively.

#### 2011/2012:

- investments in intangible assets of €2 million, basically involving the project to overhaul the information systems;
- investment in property, plant and equipment comprising property and IT infrastructure for €4 million, mainly concerning the European Centre;
- disposal of the property complex at Rue Planchat in Paris' 20th arrondissement for €2.4 million.

<sup>(1)</sup> The Group defines its cash as the sum of cash and cash equivalents and investments at less than one year.

- A €7 million decrease in financial investments at over three months.
- And financing transactions, including:
  - repayment of €7.1 million in borrowings, mainly relating to the financing of the Group's European Centre;
  - payment of a dividend of €8.9 million in respect of the 2013/2014 financial year, representing an increase of €0.3 million compared with the previous financial year;
  - short-term borrowings associated with the financing of the acquisition of Papeteries Pichon, for €48 million.

The main investments for the coming year will basically involve the continuation of the project to overhaul our information system.

In short, the Group's financial structure remains sound and robust, enabling it to continue growing, whether via IT-related, other investment projects or acquisitions.

#### Real estate

The operation of storage warehouses is a key element of the Group's logistics business. Manutan has total storage area of  $188,650 \text{ m}^2$ . The following table shows the main logistics sites currently operated by the Group:

Location	Warehouse area (in m²)	Ownership method	Type of asset
Gonesse, European Centre (France)	41,000	Finance lease	Warehouses and land
Molsheim (France)	10,000	Finance lease	Warehouses and land
Bressuire (France)	4,500	Rental	Warehouses
Niort (France)	1,000	Rental	Warehouses
Saint-Étienne (France)	13,600	Rental	Warehouses
La Talaudière (France)	15,750	Rental	Warehouses
Den Dolder (Netherlands)	30,500	Full ownership	Warehouses and land
Verwood (UK)	11,400	Full ownership	Warehouses and land
Kemble (UK)	13,000	Finance lease	Warehouses and land
Basildon (UK)	4,400	Rental	Warehouses and land
Ostrava (Czech Republic)	29,200	Full ownership	Warehouses and land
Göteborg (Sweden)	9,000	Full ownership	Warehouses and land
Malmö (Sweden)	3,600	Rental	Warehouses and land
Espoo (Finland)	1,200	Rental	Warehouses
Milan (Italy)	500	Rental	Warehouses

## Results by region

#### Manutan International, a holding company at the service of its subsidiaries

Manutan International is the holding company at the head of the Manutan Group, and has been listed on the Euronext Paris stock exchange for the past 29 years. As at 30 September 2015, it controlled 25 operating companies<sup>(1)</sup> spread among 18 European countries, all applying the same know-how as multichannel distributor to businesses and local authorities.

Its main duties are:

- to define and direct the Group's strategy;
- to create a common dynamic in terms of communications and human resources, affirming the concept of an international group;
- to manage the IT, Marketing and Purchasing functions for the Group as a whole;
- to implement and direct Group projects;
- to assist Group companies to attain their objectives, in its capacity as centre of competence;
- to guide and control the Group's operational performance and ensure its financial durability.

During 2014/2015, Manutan International was notably involved in the following operational matters:

- coordination of business-wide operational projects: development of the Group purchasing policy and rationalisation of suppliers, development of online sales and Key Accounts policy;
- coordination of the recruitment processes for key Group personnel;
- management of the project to harmonise the Group's Customer Offering;
- managing, securing and adapting the cost structure in a difficult economic context;
- redefining risk management and internal control, coordinating with the business plan and the priorities defined with the Audit Committee;
- acquisition, implementation and monitoring of the programme for integrating Papeteries Pichon;
- control of the Group's Information System project, under the aegis of the Group Information Systems Division;
- coordination of the Group's University and Sports Centre project;
- support for the development of the green spaces and the garden of the European Centre.

Manutan International's operating profit held steady at €4.4 million, unchanged from the previous year. This reflects the investments made in terms of personnel costs to integrate the new information system in France as smoothly as possible. The total payroll was approximately €10.1 million, up by €0.8 million on the previous year. Depreciation and amortisation charges remained stable at €5.3 million, in line with the Group's capital expenditure policy. (The new information system came into service in France in June 2015). During the past financial year the Group's subsidiaries re-invoiced Manutan International for services rendered totalling €5.6 million, up by €1.5 million on the previous year, while services provided by Manutan International to Group subsidiaries were remunerated in an amount of €39.8 million, €2.9 million more than in the previous financial year.

Manutan International received €19.1 million in dividends from its subsidiaries, compared with €33.9 million the year before (a reduction of €14.8 million). Apart from this, a negative net change of €0.05 million in additions and reversals to provisions for investment holdings and loans granted was recognised for the financial year. After inclusion of financial income and expense generated by cash managed on behalf of the Group, the financial result came to €15.6 million.

Finally, after an exceptional charge of  $\in$ 0.3 million, employee profit sharing of  $\in$ 0.5 million and tax of  $\in$ 0.8 million, net accounting profit came to  $\in$ 18.2 million, compared with  $\in$ 31.9 million for the previous financial year.

<sup>(1)</sup> Including Papeteries Pichon, acquired on 1 July 2015 and incorporating the cessation of business in Russia.

#### Profitability maintained in a disparate landscape

For ease of reading and comparison of the geographical regions' operating performance, the Group presents the operating results of the Southern and Eastern regions

restated to eliminate the Manutan brand royalties paid to Manutan International. Current operating profit corresponds to operating profit before non-current items.

#### **Southern Region**

#### Spain, France, Italy and Portugal

In thousands of euros	2014/2015	2013/2014	Change
Turnover	383,423	358,013	7.1%
Recurring operating profit (loss)	28,934	30,091	-3.8%
Operating profitability	7.5%	8.4%	
Average headcount	1,018	927	9.8%

#### Increased activity encouraged by the new acquisition

First of all, it should be noted that activity of the Southern Region has been boosted by the acquisition of Papeteries Pichon. In a context of change of information system, this region succeeded in posting a performance of -0.7% excluding the effects of the acquisition.

The trend varied depending on the countries and brands forming the region:

- ▶ The local authorities market posted an increase in turnover of 18.5% relative to the previous financial year. This was mainly due to the acquisition of Papeteries Pichon, which had a positive effect of 20.8% on the region. This should allow the Manutan Group to develop the synergies among its French subsidiaries in order to boost its sales.
- ▶ The commissioning of the new information system at Manutan in France did not have a significant impact on its sales. In fact despite this context, this subsidiary turned in a performance of -0.4%.

▶ In both Italy and Portugal, as well as Spain, the dynamic was one of growth. These three markets posted performances of +6.6%, +7.9% and +20.1% respectively. This trend confirms the Group's determination to continue investing in these countries.

The region's trading margin fell slightly, by 1.4 percentage points to 34.7% of sales (compared with 36.0% for the previous year). This decrease is explained partly by the dilutive effect of the new acquisition (which has the opposite "relutive" effect on the result).

Thanks to tight control of overheads, which were 27.1% of sales compared with 27.6% for the previous year, the region maintained a profit margin of 7.5% of sales, compared with 8.4% for the previous year. The level of operating profitability is largely explained by the significant exceptional expenses incurred in support of the deployment of our new IT system at Manutan France.

#### **Central Region**

#### Germany, Belgium, the Netherlands and Switzerland

In thousands of euros	2014/2015	2013/2014	Change
Turnover	122,156	120,557	1.3%
Recurring operating profit (loss)	5,436	6,377	-14.8%
Operating profitability	4.4%	5.3%	
Average headcount	293	308	-4.9%

# Increase in activity driven by intra-Group transactions

Turnover for the region was up by 1.3% compared with the previous financial year. This increase in activity was a consequence of the harmonisation of the offering: intra-Group flows increased sharply for the region. Restated to exclude these transactions, turnover for the year was down by 2.5%, reflecting a persistently difficult economic situation in the Netherlands.

The region's net income for the year came to 4.4% compared with 5.3% for the previous financial year. This fall in profitability was basically associated with a deterioration

in the trading margin (34.1% compared with 36.4%). On the other hand, operating expenses were reduced and represented no more than 29.7% of sales, compared with 31.1% in the previous year. Promotional expenses were incurred during the year, with the aim of raising the profile of the Manutan brand in Belgium and the Netherlands.

In order to revitalise the region's activity, the entities are being reorganised so as to favour commercial and operational synergies and the quest for simplification and optimisation of structures, under the responsibility of the new Manager for the Benelux region (Netherlands and Belgium).

#### **Western Region**

#### **Ireland, United Kingdom**

In thousands of euros	2014/2015	2013/2014	Change
Turnover	100,418	83,499	20.3%
Recurring operating profit (loss)	10,401	7,414	40.3%
Operating profitability	10.4%	8.9%	
Average headcount	315	288	9.5%

# Business and profitability sharply up for the sixth consecutive year

The Western region posted a 20.3% increase in its sales relative to the previous year, thanks to the good results of the ironmongery and racking markets and a favourable exchange rate effect.

Profitability improved by 1.5 percentage points from last year's figure of 8.9% to 10.4%.

This situation is explained by the increase in the level of the trading margin, which came to 41.2% compared with 40.8% last year (mainly thanks to Rapid Racking, whose margin increased by one percentage point to 42.8% from 41.8%), combined with lower operational costs (30.8% of turnover as against 31.9%).

The acquisition of IronmongeryDirect Ltd has allowed the Manutan Group to reaffirm its determination to develop in the market and to strengthen its position in the UK, which offers attractive future prospects.

#### **Northern Region**

#### Denmark, Finland, Norway and Sweden

In thousands of euros	2014/2015	2013/2014	Change
Turnover	40,259	40,668	-1.0%
Recurring operating profit (loss)	1,813	1,926	-5.9%
Operating profitability	4.5%	4.7%	
Average headcount	113	105	8.3%

#### **Increased activity**

The adverse exchange rate effect prevents a proper assessment of the Northern region's performance. In fact, if we eliminate the currency effect, the region posted growth of 2.5%. This growth was driven by Ikaros, which specialises in environmental protection products.

Operating profitability was 4.5% compared with 4.7%, the fall being due mainly to a decrease in the trading margin of 0.9 percentage points (to 38.9% from 39.8%). The region was badly affected by exchange rate movements which led to increases in the cost of goods sold.

Action plans have been put in place in order to boost sales in the region and also to limit the impact of exchange rate fluctuations. These plans should have visible effects on the coming financial year.

#### **Eastern Region**

#### Hungary, Poland, Czech Republic, Slovakia and Russia

In thousands of euros	2014/2015	2013/2014	Change
Turnover	17,379	17,468	-0.5%
Recurring operating profit (loss)	(220)	40	-648.7%
Operating profitability	-1.3%	0.2%	
Average headcount	107	108	-1.0%

#### Closure of the Russian subsidiary

The Eastern region posted a performance of -0.5% for the financial year 2014/2015, or +1.1% at constant scope. We would point out that, without taking account of the cessation of business in Russia, the Eastern region grew by 8.8% (9.5% at constant scope).

The region's trading margin deteriorated however (33.7% as against 35.4%). This was particularly due to

the Russian subsidiary, which cleared its stock, but also to the Czech subsidiary, whose trading margin fell to from 37.1% to 35.3%.

Consequently, operating profitability was affected by events during the year. In fact, without taking account of the Russian subsidiary, operating profitability was 5%.

### Other information

#### Events after the reporting period

There have been no events after the reporting period that would have a material impact on the financial statements as approved.

#### Research and development activities

The Company does not conduct any research and development activities as such. Nevertheless, its workforce constantly seeks to develop and improve any work processes and practices likely to have a positive impact on its operations.

#### Presentation of the annual financial statements

There have been no changes in the presentation of the annual financial statements or in the valuation methods used relative to the previous financial year that would have a significant impact on the understanding of these financial statements.

#### **Equity investments**

In June 2015 the Company acquired Papeteries Pichon, a major player in the distribution of school supplies to nursery and primary schools in France. The acquisition of this company allows the Manutan Group to expand its offering and to consolidate its position as a major player in the local authorities sector in France.

#### Non-tax deductible and sumptuary expenses

During the past financial year the Company did not incur, and therefore did not add back, any of the charges covered by Articles 39-4, 39-5, 54 *quater* and 223 *quinques* of the French General Tax Code, other than depreciation deemed excessive on motor cars used by the Company, in the amount of €75,735.

#### Changes in the financial or trading position

We hereby declare that there has been no significant change in the Company's financial or commercial situation during the past financial year or thereafter.

### Agreements other than in the normal course of business

There are no agreements other than in the normal course of business between any manager or shareholder and a subsidiary held more than 50% by Manutan International.

# Financial press release of 14 January 2016

#### 2015/2016 Q1 turnover

In thousands of euros	31 December 2015	31 December 2014
Total revenues at constant scope	158,776	155,425
Contribution of acquired companies <sup>(1)</sup>	13,783	0
TOTAL TURNOVER	172,559	155,425

(1) Acquisition of Papeteries Pichon completed on 30 June 2015.

The Manutan Group's business activity increased by 11.0% in the first quarter of financial year 2015/2016 (or 9.7% at constant exchange rates) relative to the same quarter of the previous financial year. Total revenues amounted to €172.6 million, compared with €155.4 million for the same quarter of the previous financial year. Excluding the acquisition of Papeteries Pichon, the Group's performance was up by 2.2% (or 0.8% at constant exchange rates).

In terms of its operational areas, the Group's situation shows a diverse situation:

In thousands of euros	Turnover at the end of December 2015	Turnover at the end of December 2014
North	10,445	10,361
Centre	27,178	26,694
East	4,918	4,756
South	103,333	90,907
West	26,685	22,709
TOTAL	172,559	155,425

In local currencies	Q1	Q2	Q3	Q4	Financial period
North	+2.2%				+2.2%
Centre	+1.7%				+1.7%
East	+1.4%				+1.4%
South	+13.7%				$+13.7\%^{(1)}$
West	+7.6%				+7.6%
TOTAL GROUP	+11.0%				+11.0%

<sup>(1)</sup> This growth in the Southern region was heavily influenced by the contribution of Papeteries Pichon. This new acquisition had a positive effect of 15.2% on the region; at constant scope it would have been down by 1.5%.

All the Group's operating regions saw growth in turnover. We note the performance of the Eastern region, whose business was up by 1.4% excluding the exchange rate

effect, despite the cessation of business in Russia. At constant scope, this region's performance would be up by 10.6%.

#### **About the Manutan Group**

Manutan is one of the leading European companies in multichannel distribution of equipment for companies and local authorities. Present in 18 countries through 25 operational subsidiaries, the Group is a major player in Europe.

Manutan International is listed on Euronext Paris compartment B - ISIN: FR0000032302-MAN.

#### www.manutan.com

Next diary date: publication of Q2 2015/2016 result: 14 April 2016 (after the market closes).

### Issuer's risk factors

#### Risk management policy

The Manutan Group's risk management approach is based mainly on strengthening its internal control environment and risk measuring tools. It also relies on optimising the Group's insurance cover. This policy takes the form of various projects placed under the supervision of the internal control unit. Monitoring results of the various projects are presented regularly to the Audit Committee.

The Report of the Chairman of the Board of Directors on the governance and internal control procedures also provides an overview of Group practices in this area (page 53 et seq. of this document).

In accordance with the regulatory framework, the Company has carried out a review of the risks that could have a significant negative effect on its business, its financial position or its results (or its ability to achieve its objectives), and considers that there are no significant risks other than those presented below.

However, the Manutan Group cannot absolutely guarantee that the risks to which it might be exposed in carrying on its activities in a constantly evolving environment have been entirely eliminated. Nevertheless, it is important to stress that none of the risks identified to date has materialised or poses a threat to the normal conduct of the Group's business, which is carried on in accordance with recognised business practices and the applicable regulatory framework.

#### Financial risks

#### Market risks

The Group is not significantly exposed to market risks, given its financial structure and the small portion of its shares traded on the stock exchange (26.50% as at 30 September 2015).

#### Liquidity risks

The Company has undertaken a specific review of its liquidity risk and considers that it will be able to meet its future maturities.

Indeed, the Group is not significantly exposed to liquidity risk, since cash, net of financial debt, is positive. Apart from this, the Group has put in place a programme of credit lines for €66.6 million.

The financial debts would be due early in the event of non-compliance with the following legal and financial covenants:

- ratio of equity to medium- and long-term financial debt of more than 1;
- ratio of net borrowings to free cash flow less than 2.

An analysis of liquidity risk is shown in note 8.25 on page 110 of the notes to the consolidated financial statements for 2015.

#### Interest rate risks

The Group's financial policy consists in managing the overall interest rate risk for the Group's net debt, with the main objective of guaranteeing the financial cost of debt in the medium term and thus optimising the annual financial cost of the debt.

An analysis of the interest rate risk is shown in note 8.25 on page 110 of the notes to the consolidated financial statements for 2015.

#### **Exchange risks**

The Group is basically exposed to exchange rate risk through its subsidiaries operating outside the euro zone.

The Group pursues a general policy of managing the risk with financial instruments such as forward contracts or options (plain vanilla options, tunnels, etc.) and self-hedging. The majority of the currency hedging contracts have maturities of six months maximum.

An analysis of the exchange risk is shown in note 8.25 on page 111 of the notes to the consolidated financial statements for 2015.

#### **Equity risks**

The Group's exposure to equity risk is limited to its holdings of treasury shares in Manutan International, the only securities listed on a regulated market that it holds.

As at 30 September 2015, the number of treasury shares held was 13,062. They are detailed in note 8.25 on page 111 of the notes to the consolidated financial statements

#### **Customer credit risks**

Due to the Group's activity, credit risk is limited, since the portfolio of customer receivables comprises a large number of small accounts spread among several hundred thousand customers. The Group's policy is to check the creditworthiness of all customers wishing to obtain payment terms on credit.

An analysis of the customer credit risk is shown in note 8.25 on page 111 of the notes to the consolidated financial statements for 2015.

#### Risks associated with the economic environment

Despite the current general economic situation, the impact of changes in economic conditions from one country to another is alleviated by the breadth of the Group's geographical coverage.

The fact that it is established only in Europe, and the geographical composition of its revenues, allow it to consider its activities as very little exposed to the various country risks such as political instability, war, etc.

#### Commodities risk

The Group is not directly exposed to risk relating to changes in commodity prices, but rather indirectly via the products it distributes.

At present, the impact of changes in commodity prices on the Group's operating margin is well under control, as shown by the year's results. In order to limit any impact, the Group's procurement teams pursue a policy of active negotiation with the main suppliers concerned.

#### Risks associated with the business sector

#### Risks linked to information systems

The rapid development of the new technologies and the gradual migration of Group companies to a unified system (PGI - Progiciel de Gestion Intégré or "Integrated Management Application") expose the Group to several risks: cyber attacks, hacking, technical breakdown leading to non-availability of IT tools, and data theft.

For this reason the Group's Information Systems Division is responsible for securing the networks and systems on the one hand and the applications necessary for the continuity of the Group's business on the other.

Linked with the Group's policies on internal control and security, these risks are the object of functional, technical and legal security measures. Controls are also carried out to verify the implementation of these action plans.

#### Risk of failure of a transporter

The varied nature of the Group's customers and their geographical locations require multiple logistical flows. In the event that one of the Group's transporters were to fail definitively, the consequences of having to replace it would be limited in terms of both cost and delivery times.

In order to control this risk, the Group has flexibility and scaling options (sending deliveries from a supplier, relationships with a variety of transport companies and agreements with other transporters), and a unit dedicated to transport, which among other things provides for a high degree of responsiveness.

#### Risks relating to competition

The Group faces competition from other groups as regards its acquisition and organic growth policies. Consequently, strategic, commercial and competition-related information, particularly that relating to the Group's structural projects in terms of organic growth or acquisitions, is highly sensitive.

For this reason the Group has introduced awareness-raising measures regarding confidentiality, the security of Intranet sites and access management for its employees.

#### Risks relating to acquisitions

There are risks in the event of external growth, primarily via acquisitions, including problems with integration, non-realisation of expected gains and synergies, and the departure of key employees. Risks relating to the valuation of assets and liabilities may also appear following the completion of acquisitions, and may result in provisions for the impairment of assets.

The acquisition processes implemented by the Group, notably at the due diligence stage, aim to provide as good an understanding as possible of the uncertainties surrounding these various risks in such cases. The unit in charge of external growth transactions carries out the due diligence, with the support of specialised recognised local advisers.

The resulting assessment depends on the quality of the information provided, and is limited by the legal and regulatory framework applicable under local company law.

#### Risks linked to the protection of assets

The Group's sites and facilities, which primarily consist of warehouses and commercial buildings, may be exposed to malicious acts or accidents.

To combat this type of risk, the Group has drawn up an asset protection policy. This policy, which is centrally managed, requires the entities to implement tried and tested solutions to reduce risk, covering the technical, legal, managerial and organisational fields.

Also, all sensitive sites are covered by protective measures against potential malicious acts, depending on the specific characteristics of the site.

As regards the protection of intangible assets, the Group is continuing its initiatives (see "Risks relating to information" systems" on page 77), with the dual goal of preventing any actions originating either from within the Group or from outside it.

#### Ethical and social risks

Although its activity does not expose it to any major ethical risks, the Group conducts its ordinary business with all its partners in compliance with ethical rules and generally accepted good practices.

The Group is not aware of any particular exposure to social risks, other than those that might normally arise in the normal course of business.

#### Reputational risk

The Group might face a major media event that damages its image. It is exposed to reputational risk particularly

whenever its values or operating excellence are called into question (accidents relating to health and/or safety, supplier practices or dispute with a customer).

Such events may lead to a campaign to denigrate the Group. Faced with these risks, the Group does everything it can to prevent operational risks and negative campaigns that could damage its reputation, via its policies, organisational structure, procedures and governance.

#### Industrial and environmental risks

The Group's companies ensure that their commitment to quality, environmental protection and workplace safety is fully integrated in their daily practices. They operate in compliance with relevant local laws, and are even proactive and involved in respecting the environment, as shown by the double HEQ (High Environment Quality) certification of the Group's new European Centre built in Gonesse.

The very nature of the Group's activity ensures a limited impact on the environment and the absence of any

proven risk. The nature of the Group's business does not require it to handle products that present a significant industrial or environmental risk.

In addition, several Group companies with significant operations have obtained quality certification for their distribution and sales processes, among them Manutan France, which in 1996 became the first French distance selling company to be ISO 9001 certified.

#### Legal risks

The Group's distribution activity (B2B) is subject to laws on distance selling to businesses and local authorities currently in force.

The Group pursues its objective of preventing legal risks by establishing and monitoring Group procedures for defining and allocating the roles and responsibilities of the key executives, notably in purchasing, sales to major European accounts, e-commerce, brands and domain names.

The Group is not aware of any current litigation or exceptional event that might have, or may have had in the recent past, a significant impact on its operations, profits, financial situation or net assets.

Nor are there currently any government, legal or arbitration proceedings or any proceedings of which the Company is aware that are in suspense or with which it is threatened that might have, or may have had in the last twelve months, a significant impact on the financial situation or profitability of the Company or the Group.

#### Insurance risks

As part of its policy of managing and financing risks, the Manutan Group and its subsidiaries have notably taken out the following insurance policies:

- material damage and operating losses;
- corporate officers' civil liability;
- general civil liability: the Group has subscribed insurance covering the financial consequences of the Company's and its subsidiaries' civil liability in respect of damage caused to third parties.

The "Material damage and operating losses" programme provides for the implementation of a master policy and the issue of local policies for the foreign subsidiaries.

The Manutan Group has also put in place a visiting schedule for the risks associated with the "Material damage and

operating losses" insurance programme. In order to better manage these risks, the Group's main sites are periodically visited by a safety engineer. These visits enable an audit to be performed of the vulnerabilities and the corresponding preventive and protective measures to be put in place.

With a view to the effective implementation of its risk management strategy, the Manutan Group takes care to insure itself with top rated creditworthy insurance companies with a strong international reach.

As at 30 September 2015, no claimable event with a significant financial impact and the consequences of which have not already been included in the financial statements for 2015 had been identified.

# Financial statements as at 30 September 2015

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# 5

# Report of the Statutory Auditors on the consolidated financial statements

#### Financial year ended 30 September 2015

To the Shareholders,

In compliance with the assignment entrusted to us by your General Meeting, we hereby present to you our report for the financial year ended 30 September 2015 on:

- the audit of the accompanying consolidated financial statements of Manutan International SA;
- justification of our assessments;
- specific verification and information required by the Law.

The annual consolidated financial statements have been prepared by the Board of Directors. It is our responsibility to express an opinion on these financial statements based on our audit.

# 1 Opinion on the consolidated financial statements

We conducted our audit in accordance with professional standards applicable in France. These standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement. An audit includes examining, on a test basis or using other selection methods, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made, as well as evaluating the overall financial statement presentation. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We hereby certify that the consolidated financial statements for the year are, as regards the International Financial Reporting Standards (IFRS) as adopted by the European Union, regular and accurate and provide a true and fair view of the assets, financial situation and results of the group formed by the persons and entities included in the consolidation.

# **2** Justification of our assessments

Pursuant to the provisions of Article L. 823-9 of the French Commercial Code relating to the justification of our assessments, we bring to your attention the following matters:

At the end of each accounting period, the Company systematically conducts impairment tests on the value of goodwill, in accordance with the procedures described in Notes 7.4 and 8.1 to the consolidated financial statements. We have examined the procedures for implementing these impairment tests, as well as the cash flow forecasts and the assumptions used, and we have checked that Notes 7.4 and 8.1 to the financial statements provide appropriate information.

The assessments thus undertaken are within the framework of our consolidated accounts full audit approach, and accordingly contributed to the forming of our opinion as expressed in the first part of this report.

# 3 Specific verification

We also carried out, in accordance with professional standards applicable in France, the specific verification required by Law on the information provided in the Group's management report.

We have no comments to make concerning their fairness and consistency with the consolidated financial statements.

Nantes, 28 January 2016

Courbevoie, 28 January 2016

The Statutory Auditors

Mazars

KPMG Audit *A Division of KPMG SA* 

Bruno Balaire

Partner

Franck Noël Partner

France

France

#### Organisational structure as at 30 September 2015 by region

#### 100% Manutan SA France 100% SCI Philippe Auguste France 100% Manutan Italia Spa Italy 100% Manutan Unipessoal Lda Portugal 100% Manutan SI Spain 100% Manutan Collectivités SAS France

100% Sports et Loisirs SAS

100% Papeteries Pichon SAS



M					
A			100%	Key Industrial Equipment Ltd	United Kingdom
N	100%	Manutan Ltd (United Kingdom)	100%	Euroquipment Ltd	United Kingdom
U			100%	Metro Storage Systems Ltd	Ireland
I A	100%	The Eurostore Group Ltd (United Kingdom)	100%	Rapid Racking Ltd	United Kingdom
Ŗ	100%	Group Hardware Ltd (United Kingdom)	100%	IronmongeryDirect Ltd	United Kingdom



		99.15%	Manutan NV	Belgium
		100%	Manutan BV	The Netherlands
100%	Manovert BV (The Netherlands)	100%	Manutan GmbH	Switzerland
70.7%	Manutan GmbH (Germany)	29.3%	Manutan GmbH	Germany



	99.15% Manutan NV	Belgium
	100 % Manutan BV	The Netherlands
100 % Manovert BV (The Netherlands)	100% Manutan GmbH	Switzerland
<b>70.7%</b> Manutan GmbH (Germany)	29.3% Manutan GmbH	Germany
		Cook Boundin
100% Manutan s.r.o.		Czech Republic
100 % Manutan s.r.o.		Czech Republic
100 % Manutan s.r.o.		·
100% Trovatar a.s.		Czech Republic
100% Manutan s.r.o. 100% Trovatar a.s. 100% Manutan Polska Sp z.o.o.		Czech Republic



	100% Witre A/S	Norway
100% Witre AB (Sweden)	100% Witre Danmark A/S	Denmark
	100% Witre OY	Finland
100% Ikaros Cleantech AB (Sweden)	100% Ikaros Finland OY	Finland



<sup>(1)</sup> Cessation of activity and liquidation effective 23 December 2015.

# Consolidated financial statements

### Statement of financial position as at 30 September 2015

#### **ASSETS**

In thousands of euros	Notes	30/09/2015	30/09/2014	30/09/2013
Non-current assets				
Goodwill	8.1	149,633	97,860	89,724
Other intangible assets	8.2	39,213	32,815	25,724
Property, plant and equipment	8.2	104,868	107,155	113,437
Investment property	8.4	442	470	485
Non-current financial assets	8.5	1,556	980	966
Deferred tax assets	8.21	3,305	2,823	3,277
		299,018	242,104	233,613
Current assets				
Inventories	8.6	55,701	39,919	36,669
Trade receivables	8.6	159,905	128,691	130,803
Other receivables and prepaid expenses	8.7	6,691	4,789	5,197
Current tax receivables		4,482	3,062	3,476
Current cash management assets	8.9	5,000	12,000	22,000
Cash and cash equivalents	8.9	67,021	70,476	58,179
Assets held for sale	8.10	0	0	0
		298,800	258,936	256,324
TOTAL ASSETS		597,818	501,040	489,937

#### **EQUITY AND LIABILITIES**

In thousands of euros	Notes	30/09/2015	30/09/2014	30/09/2013
Equity				
Share capital		15,227	15,227	15,227
Share premium		5,796	5,796	5,796
Consolidated reserves		320,660	301,975	283,411
Result attributable to owners of the parent		25,805	24,147	23,277
Equity attributable to owners of the parent	8.11	367,488	347,145	327,711
Non-controlling interests		120	105	218
Total equity		367,608	347,250	327,928
Non-current liabilities				
Non-current financial liabilities	8.12-8.13	78,295	36,280	41,940
Provisions for employee benefits	8.14	2,520	1,990	1,971
Deferred tax liabilities	8.21	9,639	8,183	5,590
		90,454	46,452	49,501
Current liabilities				
Provisions for other liabilities	8.15	3,862	1,720	2,945
Current financial liabilities	8.12-8.13	17,818	9,602	11,618
Trade payables		84,725	64,268	62,618
Other liabilities and accruals	8.16	31,161	30,182	33,495
Current tax liabilities		2,191	1,566	1,831
		139,757	107,338	112,507
Total liabilities		230,211	153,790	162,008
TOTAL EQUITY AND LIABILITIES		597,818	501,040	489,937

# Statement of comprehensive income for the financial year ended 30 September 2015

In thousands of euros	Notes	30/09/2015	30/09/2014	30/09/2013
Total revenues (excl. tax)	8.24	623,539	590,370	585,646
Cost of goods sold		(386,059)	(361,084)	(362,561)
Trading margin		237,480	229,287	223,085
Sales and administrative expenses	8.17	(197,372)	(189,396)	(181,982)
Current operating profit	8.24	40,109	39,891	41,103
Other operating income and expenses	8.19	(1,975)	(2,588)	(4,364)
Operating profit		38,135	37,303	36,740
Financial income	8.20	1,625	1,260	1,249
Financial expenses	8.20	(2,243)	(1,939)	(1,820)
Profit before tax		37,516	36,624	36,169
Tax	8.21	(11,693)	(12,457)	(12,832)
Consolidated net income		25,823	24,166	23,337
■ Non-controlling interests		17	(19)	(60)
■ Result attributable to owners of the parent		25,806	24,147	23,277
Basic earnings per share attributable to owners of the parent, excluding treasury shares (in euros)				
■ basic	8.22	3.40	3.18	3.06
■ diluted	8.22	3.40	3.18	3.06

# Other components of comprehensive income for the financial year ended 30 September 2015

Consolidated net income25,82324,16623,337Items that cannot be reclassified to profit or loss(36)(79)318Actuarial differences on employee benefit obligations8.110Share-based payments8.1127(115)Tax on items that cannot be reclassified to profit or loss1727(115)Total items that cannot be reclassified to profit or loss(19)(52)203Items that may be reclassified to profit or loss8.113,4383,794(2,342)Net change in fair value of financial instruments(1)113766Tax on items that may be reclassified to profit or loss(4)(14)(24)Total items that may be reclassified to profit or loss3,4453,817(2,300)Total gains and losses recognised directly in equity3,4263,765(2,097)Total comprehensive income29,24927,93121,240Attributable to:	In thousands of euros	Notes	30/09/2015	30/09/2014	30/09/2013
Actuarial differences on employee benefit obligations  Share-based payments  8.11  Tax on items that cannot be reclassified to profit or loss  Total items that cannot be reclassified to profit or loss  Items that may be reclassified to profit or loss  Conversion differences  8.11  3,438  3,794  (2,342)  Net change in fair value of financial instruments(1)  Total items that may be reclassified to profit or loss  (4)  (14)  (24)  Total items that may be reclassified to profit or loss  Total gains and losses recognised directly in equity  Attributable to:	Consolidated net income		25,823	24,166	23,337
Share-based payments 8.11 0  Tax on items that cannot be reclassified to profit or loss 17 27 (115)  Total items that cannot be reclassified to profit or loss (19) (52) 203  Items that may be reclassified to profit or loss  Conversion differences 8.11 3,438 3,794 (2,342)  Net change in fair value of financial instruments(1) 11 37 66  Tax on items that may be reclassified to profit or loss (4) (14) (24)  Total items that may be reclassified to profit or loss 3,445 3,817 (2,300)  Total gains and losses recognised directly in equity 3,426 3,765 (2,097)  Total comprehensive income 29,249 27,931 21,240  Attributable to:	Items that cannot be reclassified to profit or loss				
Tax on items that cannot be reclassified to profit or loss  Total items that cannot be reclassified to profit or loss  (19) (52) 203  Items that may be reclassified to profit or loss  Conversion differences 8.11 3,438 3,794 (2,342)  Net change in fair value of financial instruments(1) 11 37 66  Tax on items that may be reclassified to profit or loss (4) (14) (24)  Total items that may be reclassified to profit or loss 3,445 3,817 (2,300)  Total gains and losses recognised directly in equity 3,426 3,765 (2,097)  Total comprehensive income 29,249 27,931 21,240  Attributable to:	Actuarial differences on employee benefit obligations		(36)	(79)	318
Total items that cannot be reclassified to profit or loss    Conversion differences   8.11   3,438   3,794   (2,342)	Share-based payments	8.11			0
Items that may be reclassified to profit or loss  Conversion differences 8.11 3,438 3,794 (2,342)  Net change in fair value of financial instruments <sup>(1)</sup> 11 37 66  Tax on items that may be reclassified to profit or loss (4) (14) (24)  Total items that may be reclassified to profit or loss 3,445 3,817 (2,300)  Total gains and losses recognised directly in equity 3,426 3,765 (2,097)  Total comprehensive income 29,249 27,931 21,240  Attributable to:	Tax on items that cannot be reclassified to profit or loss		17	27	(115)
Conversion differences 8.11 3,438 3,794 (2,342)  Net change in fair value of financial instruments <sup>(1)</sup> 11 37 66  Tax on items that may be reclassified to profit or loss (4) (14) (24)  Total items that may be reclassified to profit or loss 3,445 3,817 (2,300)  Total gains and losses recognised directly in equity 3,426 3,765 (2,097)  Total comprehensive income 29,249 27,931 21,240  Attributable to:	Total items that cannot be reclassified to profit or loss		(19)	(52)	203
Net change in fair value of financial instruments <sup>(1)</sup> Tax on items that may be reclassified to profit or loss  (4) (14) (24)  Total items that may be reclassified to profit or loss  Total gains and losses recognised directly in equity  Total comprehensive income  Attributable to:	Items that may be reclassified to profit or loss				
Tax on items that may be reclassified to profit or loss  Total items that may be reclassified to profit or loss  3,445 3,817 (2,300)  Total gains and losses recognised directly in equity  3,426 3,765 (2,097)  Total comprehensive income 29,249 27,931 21,240  Attributable to:	Conversion differences	8.11	3,438	3,794	(2,342)
Total items that may be reclassified to profit or loss  3,445 3,817 (2,300)  Total gains and losses recognised directly in equity 3,426 3,765 (2,097)  Total comprehensive income 29,249 Attributable to:	Net change in fair value of financial instruments <sup>(1)</sup>		11	37	66
Total gains and losses recognised directly in equity  3,426 3,765 (2,097)  Total comprehensive income 29,249 27,931 21,240  Attributable to:	Tax on items that may be reclassified to profit or loss		(4)	(14)	(24)
Total comprehensive income 29,249 27,931 21,240 Attributable to:	Total items that may be reclassified to profit or loss		3,445	3,817	(2,300)
Attributable to:	Total gains and losses recognised directly in equity		3,426	3,765	(2,097)
	Total comprehensive income		29,249	27,931	21,240
0 000 07 040	Attributable to:				
• Owners of the Parent 29,232 27,912 21,181	Owners of the Parent		29,232	27,912	21,181
▶ Non-controlling interests 17 19 60	▶ Non-controlling interests		17	19	60

<sup>(1)</sup> Changes in fair value of the effective portion of the instruments.

### Statement of changes in equity for the three years to 30 September 2015

In thousands of euros	Share capital	Share premium	Consolidated reserves	Result	Shares in the consolidating entity	Equity attributable to owners of the parent	Minority interests
At 30/09/2013	15,227	5,796	248,374	23,277	(965)	327,711	218
Profit/(loss):							
<ul><li>appropriation of profits</li></ul>			23,277	(23,277)			
profit for the year				24,147		24,147	19
Dividends paid (€1.13 per share)			(8,588)			(8,588)	(22)
Income and expenses recognised directly in equity			3,765			3,765	
Impact of purchases/sales of treasury shares							
Transactions with non-controlling interests ${}^{\scriptscriptstyle{(1)}}$			110			110	(110)
At 30/09/2014	15,227	5,796	302,939	24,147	(965)	347,145	105
Profit/(loss):							
<ul><li>appropriation of profits</li></ul>			24,147	(24,147)			
profit for the year				25,806		25,806	17
Dividends paid (€1.17 per share)			(8,889)			(8,889)	(2)
Income and expenses recognised directly in equity			3,426			3,426	
Impact of purchases/sales of treasury shares							
Transactions with non-controlling interests <sup>(1)</sup>							
AT 30/09/2015	15,227	5,796	321,623	25,806	(965)	367,488	120

<sup>(1)</sup> Non-controlling interests in Belgium: following the merger of two Belgian entities, non-controlling interests in Manutan NV amount to 0.85%.

# Consolidated statement of cash flows for the three years to 30 September 2015

In thousands of euros	Notes	2014/2015	2013/2014	2012/2013
Opening net cash and cash equivalents		66,944	54,019	64,490
Operating activities				
Free cash flow	8.23	43,257	40,582	40,374
Change in working capital requirements	8.23	(9,124)	(199)	3,365
Net cash flow from operating activities		34,133	40,383	43,739
Of which interest paid		(816)	(1,041)	(1,211)
Of which corporate income tax paid		(10,327)	(10,474)	(14,030)
Investing activities				
Intangible assets acquired	8.2	(11,338)	(9,250)	(7,759)
Property, plant and equipment acquired	8.2	(4,854)	(2,349)	(6,468)
Acquisitions/Disposals of non-current financial assets		(395)	212	269
Disposals of property, plant and equipment(1)		61	98	931
Impact of changes in scope <sup>(2)</sup>		(68,883)	(9,527)	(37,158)
Change in payables/receivables relating to non-current assets		(94)	(481)	534
Cash flow used in investing activities		(85,502)	(21,296)	(49,651)
Financing activities				
Dividends paid to shareholders of the parent company		(8,889)	(8,588)	(8,816)
Dividends paid to non-controlling interests		(25)	(16)	(24)
Repayment of financial debts <sup>(3)</sup>		(7,110)	(8,114)	(8,761)
Increase in financial debts <sup>(4)</sup>		48,317	0	0
Increase in loans		0	0	0
Cash flow used in financing activities		32,293	(16,717)	(17,600)
Change in current cash management assets		7,000	10,000	13,770
Change in conversion differences		465	554	(730)
Change in cash and cash equivalents		(11,611)	12,924	(10,471)
Closing net cash and cash equivalents		55,333	66,943	54,019
Available Group cash at year-end	8.9	60,331	78,943	76,019
Net cash and cash equivalents		55,331	66,943	54,019
Current cash management assets		5,000	12,000	22,000

<sup>(1)</sup> Disposals of property, plant and equipment mainly concern the scrapping of computer equipment.

 $<sup>\</sup>hbox{(2) Acquisition of Papeteries Pichon (acquisition price net of cash acquired)}.$ 

<sup>(3)</sup> Repayments of financial debts mainly concern the real estate finance lease of the European Centre and the bank loan taken by Manutan International in June 2015.

<sup>(4)</sup> Basically financing of the acquisition of Papeteries Pichon with the help of a €30 million five-year bank loan and a credit line drawn to the extent of €20 million.

# Notes to the consolidated financial statements

#### Note 1 Reporting entity

These financial statements for the financial year ended 30 September 2015 refer to the consolidated accounts of the Manutan Group. They are presented by Manutan International, a Limited Company with a Board of Directors,

based at ZAC du Parc des Tulipes, avenue du 21° Siècle, Gonesse, France. The Group's activity consists of distance selling of industrial and office equipment and consumables to businesses and local authorities.

#### Note 2 Declaration of compliance

Pursuant to European Regulation No. 1606/2002 of 19 July 2002 on international standards, Group Manutan's financial statements have been drawn up in accordance with all the international financial reporting standards (IAS/IFRS) published by the International Accounting Standards Board (IASB) and adopted by the European Union. There are no differences with respect to the IASB standards.

The consolidated financial statements were duly approved by the Board of Directors on 16 December 2015, and did not give rise to any comments. They will be submitted for approval to the General Meeting on 17 March 2015.

#### Note 3 Basis of preparation

The financial statements are presented in euros, rounded to the nearest thousand euros. The euro is the Group's functional and presentation currency.

They have been prepared under the historical cost convention, with the exception of the following assets and liabilities which are measured at their fair value: derivative financial instruments, financial instruments held for trading and financial instruments classed as available for sale.

Non-current assets and groups held for sale are measured at the lower of their carrying amount and fair value minus selling costs.

The accounting methods presented below were applied consistently to all periods presented in the consolidated financial statements.

The accounting methods were applied consistently by all Group entities.

The Group applied the following standards for the first time for the financial year ending 30 September 2015. However, they had no material impact on the Group's annual financial statements:

Amendments to IFRS 10, IFRS 11 and IFRS 12	Relief and exceptions
Amendments to IFRS 10, IFRS 12 and IAS 27	Investment entities
Amendment to IAS 32	Financial instruments: Presentation – Offsetting of financial assets and financial liabilities
Amendment to IAS 36	Recoverable amount disclosures for non-financial assets
Amendment to IAS 39	Novation of derivatives and continuation of hedge accounting
IFRS 10	Consolidated financial statements
IFRS 11	Joint arrangements
IFRS 12	Disclosure of interests in other entities
IAS 27R	Consolidated and separate financial statements
IAS 28R	Investments in associates and joint ventures

#### IFRIC 21 applicable from 1 October 2014

On 13 June 2014 the European Union published IFRIC 21 "Levies", setting the mandatory application date as the first financial year following its publication. The Manutan Group opted to adopt it with effect from 1 October 2014.

This interpretation concerns levies due by an entity to a public authority in application of the rules, other than those falling within the scope of application of IAS 12 "Income Taxes". IFRIC 21 stipulates that the obligating event of a levy is constituted by the last activity giving rise to the liability; application of this interpretation will have the effect of changing the way certain taxes are recognised. In particular, levies that become due when certain conditions are met at a given date will be recognised in full at that date, as opposed to being spread over time. However,

Manutan estimates that application of IFRIC 21 will have a negligible effect on the whole-year financial statements and an insignificant effect on the interim statements.

Except for the new standards and interpretations presented hereunder, the accounting principles used for the preparation of the consolidated financial statements are identical to those used for the preparation of the consolidated financial statements for the year ended 30 September 2014 and detailed in the consolidated financial statements published at that date.

#### Note 4 Estimates and judgements

The preparation of financial statements in accordance with IFRS requires management to exercise judgement and to make estimates and assumptions which have an impact on the application of accounting methods and on the amounts of assets, liabilities and revenue and expense items. Estimates and underlying assumptions are made on the basis of past experience and other factors considered as reasonable given the circumstances. They thus serve as a basis for exercising the judgement necessary for determining such carrying amounts of assets and liabilities as cannot be obtained directly from other sources. This applies

particularly to the valuation of tangible and intangible assets in the context of impairment tests, the valuation of the amount of provisions for other liabilities, provisions for the impairment of inventories and deferred tax assets. Actual values may differ from these estimated values.

Estimates and underlying assumptions are reviewed on an ongoing basis. The impact of changes in accounting estimates is recognised in the period in which the change is made if it affects that period only, and in the period in which the change is made and in subsequent periods if they are also affected by the change.

#### Note 5 Significant events

#### 5.1 Acquisition of Papeteries Pichon

In June 2015 the Group acquired 100% of the shares of Papeteries Pichon.

Based in Saint-Étienne (Loire), Papeteries Pichon posted sales of €65 million and operating profit of more than 10% of sales for 2014.

For the financial year ended 30 September 2015, only three months of activity of this entity have been included in the group's consolidated accounts (July to September 2015).

The contribution of this new group company to the group's consolidated accounts for the financial year to 30 September 2015 amounted to  $\in$ 28.1 million in revenues and  $\in$ 3.34 million in net profit.

With this acquisition, the Manutan group aims to consolidate its positions in the French local authority sector, following the acquisitions of Manutan Collectivités in 2009 and Sports et Loisirs in 2012.

#### 5.2 Cessation of business in Russia

The Group decided to close its Russian subsidiary during financial year 2014/2015 (negligible impact on the Group's accounts). This decision derived from a shift towards allocating investments to more mature markets with more promise for our line of business. As at 30 September 2015 there was no longer any activity in this subsidiary, and the closing of the liquidation was pronounced on 23 December 2015.

#### Note 6 Manutan Group: scope of consolidation

Companies included in the scope are fully consolidated. They apply the same accounting principles ("Group accounting standards") for the recognition and presentation of transactions and similar events.

The consolidation scope is detailed in Note 9.

#### Note 7 Main accounting methods

#### 7.1 Business combinations

When an entity is first included in the consolidation scope, the assets, liabilities and any identifiable liabilities of the acquired entity that meet the IFRS accounting criteria, are accounted for at fair value, determined on the acquisition

Adjustments to the values of assets and liabilities relating to acquisitions accounted for on a provisional basis (due to ongoing work by the accountants) are recognised retrospectively if they take place within a period of twelve months from the acquisition date. After this deadline, the effects are recognised directly in profit or loss, unless they correspond to the correction of errors.

#### 7.2 Financial year-end date

The accounts used for the consolidation were the annual accounts of the companies included within the scope with a financial year ended 30 September 2015, with the exception of Papeteries Pichon whose financial year ends on 31 December and for which an interim situation has been established for the period from 30 June 2015 to 30 September 2015.

#### 7.3 Translation of foreign-currency denominated financial statements and transactions

The functional currency of foreign subsidiaries is their local currency.

Consequently the financial statements of foreign companies with a functional currency other than the euro are translated in accordance with the following method:

- balance sheet items are translated using the financial year-end closing rate;
- income and expenses of foreign companies are translated into euros using the average exchange rate for the financial year, provided this is not called into question by sharp movements in rates.

Translation differences arising on the opening equity and on changes in equity during the year (capital increase, acquisition, etc.) or on income statement items, are recognised in equity and allocated between the part attributable to owners of the parent and that attributable to third parties. The effect of these differences is reported separately in the statement of changes in equity.

Transactions in foreign currencies are converted into the respective currencies of the Group entities by applying the current exchange rate on the transaction date. Assets and liabilities denominated in foreign currencies as at the year-end date are converted into the functional currency using the exchange rate on that date. Any resulting conversion differences are recognised in profit or loss.

#### 7.4 Goodwill

Goodwill is the difference between the fair value of the consideration paid and the overall estimate of the fair value of the assets and liabilities identified as at the acquisition date.

The fair value of the consideration paid includes discounting the debt to its present value in the event of deferred or staggered payment. Acquisition costs however are recognised as expenses in profit and loss.

Identifiable assets and liabilities at the date of acquisition are valued at their fair value.

The Group performs an impairment test on all goodwill. The recoverable amount is calculated for the cash generating unit (CGU) to which goodwill can be allocated. In the Manutan Group, the five operating regions constitute a CGU since there are synergies among the different entities operating in the same geographical market using common operating resources, with a single operational management. Nevertheless, in certain cases, a single legal operational entity may constitute a CGU.

The value-in-use of the CGU is calculated based on the method of discounting forecast operating cash flow after tax and renewal investments. These forecasts are detailed in the business plans drawn up by each CGU and validated by Group management in the context of its operational supervision. The business plan period, which is generally three years, is completed by two years of extrapolations and an end value, which is calculated on the basis of capitalisation to perpetuity of cash flows with a moderate growth rate limited to the inflation rate in the operational region. The discount rate used is the WACC calculated per CGU at each financial year-end, on the basis of a debt/ equity ratio corresponding to the average of companies within the same sector.

These impairment tests are performed at least once per year at each financial year-end.

#### 7.5 Other intangible assets

Other intangible assets are measured at their historical acquisition cost, which comprises purchase price plus all necessary costs incurred to bring them into use, less accumulated amortisation and impairment.

Computer software user licences and upgrades are amortised from the date they enter service on a straight-line basis over a period of between one and seven years, depending on their purpose and useful life.

Furthermore, intangible assets are subject to impairment tests if indications of possible impairment are detected.

#### 7.6 Property, plant and equipment

Property, plant and equipment are measured at historical acquisition cost, which comprises the purchase price plus necessary costs incurred to make them ready for use, minus accumulated depreciation and impairment.

Depreciation is calculated using the straight-line method over the expected useful life of the asset from the date it enters service:

- buildings: 20 to 30 years for buildings used mainly as warehouses and offices;
- fixtures and fittings: 10 to 15 years;computer hardware: 3 to 5 years;
- other property, plant and equipment (vehicles, equipment and tools, office furniture and equipment): 5 years.

#### 7.7 Operating leases

Leases in which a significant portion of the risks and rewards of ownership is retained by the lessor are classified as operating leases. Payments made under operating leases are charged to profit and loss on a straight-line basis over the period of the lease.

Leases of fixed assets in which the Group bears substantially all the risks and rewards inherent in ownership are classified as finance leases. Finance leases are capitalised as assets at the lease's commencement at the fair value of the leased asset. Each payment made under the lease contract is allocated between finance charge and principal reduction.

Fixed assets acquired in this manner are depreciated over their useful lives.

#### 7.8 Investment property

Investment property comprises land and/or buildings owned by the Group, or for which the Group enjoys the rights of possession, that the Group does not directly use in its core activities.

Investment property is presented on a separate line in the balance sheet. It is valued at the lower of depreciated historical cost or market value.

#### 7.9 Trade and other receivables

Trade receivables consist of a large number of small accounts spread over several hundred thousand customers. These receivables are recorded at their nominal value.

Provision is made for these receivables according to the risk of non-recovery. This is assessed taking into consideration their specific risks and a statistical risk calculated according to their ageing.

#### 7.10 Inventories

Inventories are measured using the weighted average unit cost (WAUC) method at the lower of their acquisition cost or net realisable value. Acquisition cost comprises the purchase price and related expenses (freight, packaging and other direct expenses).

In determining the net realisable value, particular account is taken of the following considerations:

- obsolete items;
- slow-moving items;
- showroom inventory and goods on consignment.

#### 7.11 Derivative financial instruments

Derivative financial instruments are initially recognised at their fair value under current financial asset or liabilities. They are subsequently measured again at fair value at each closing of the accounts. The method for recognising associated gains or losses depends on whether or not the derivative is designated as a hedging instrument, and, where applicable, on the nature of the hedged item.

The Group thus distinguishes between:

- fair value hedges of recognised assets or liabilities or firm commitments. Gains and losses on derivatives, and on the hedged instruments, are recognised in profit and loss as financial income/expenses for the effective portion of the hedge. The same applies to the non-effective portion;
- hedging of risks specific to recognised assets or liabilities, or highly probable future transactions, also designated as "cash flow hedges". Changes in the fair value of the effective portion of the hedge are recognised directly in equity. Gains and losses on the non-effective portion are recognised in profit and loss under other income/expenses;
- hedges of net investments in foreign operations. The recognition of changes in fair value follows the same rules as that of changes in cash flow hedges.

Changes in the fair value of derivatives that do not meet the conditions of hedge accounting or have not been designated as such are recognised in profit and loss under financial income/expenses.

In accordance with IFRS 7, the determination of the fair value of financial asset and liability instruments can be defined as follows:

- by reference to a quoted price on an active market, where one exists; this fair value is ranked under Level 1, as specified by the standard;
- by using a valuation based on a model that factors in observable data for unlisted instruments such as derivatives or financial asset and liability instruments that are not classified under Level 1; this fair value is classified under Level 2, in accordance with the standard.

#### 7.12 Cash and cash equivalents

In accordance with IAS 7 "Cash flow statements", the "cash and cash equivalents" item appearing in the consolidated balance sheet and cash flow statement comprises cash on hand and demand deposits together with short-term, highly liquid investments whose investment horizon is less than three months.

Cash investments with an investment horizon of between three and twelve months are shown under "current cash management assets".

Nonetheless, in order to ensure that its resources are fully appreciated, the Group considers that its total available cash effectively comprises the sum of the balance sheet items "Cash and cash equivalents" and "current cash management assets".

An analysis in this regard is presented alongside the "Cash flow statement" and in Note 8.9 "Cash and cash equivalents".

#### 7.13 Assets and liabilities held for sale

The Group has to classify a non-current asset sold individually (or a group of current and non-current assets and liabilities in the context of the disposal of an activity) as being held for sale if the Company intends to recover their value by selling the assets rather than through their operating use.

These assets and liabilities are classified and presented on a separate balance sheet line when the following essential conditions are met:

- a disposal plan is ongoing;
- the assets and liabilities are available for sale in their current state;
- the sale is likely to go through within a reasonable timeframe.

Non-current assets held for sale are valued at the lower of amortised historical cost and market value (being fair value less selling costs).

#### 7.14 Share subscription or purchase options

In accordance with IFRS 2 "Share-based payments", share subscription or purchase options awarded to employees are recognised in the financial statements using the following methods: the estimated fair value of the options awarded, which corresponds to the fair value of the services rendered by the employees in exchange for the options received, determined on the award date. It is recognised over the vesting period of the rights, by increasing the equity in "Share-based payments" and by decreasing the corresponding amount in "Personnel costs".

#### 7.15 Employee benefits

In accordance with the laws and practices of each country, the Group participates in various pension plans that provide for medical and pension benefits, whose amounts vary in accordance with seniority, salary, and payments made to State sponsored mandatory plans.

#### Service awards

These were measured based on an actuarial calculation. Commitments were calculated for all employees concerned. The Group recognises actuarial gains and losses in profit or loss.

#### **Defined contribution plans**

For defined contribution plans (such as the French contributory plan), charges relate to the contributions are expensed during the financial year in the income statement. These plans involve no subsequent obligation by the Group to its employees.

#### **Defined benefit plans**

This relates essentially to pension plans with fixed benefits and pension plans based on end of career salary, which complement mandatory State sponsored plans.

A provision is established for rights acquired by personnel employed at the end of the year as regards supplementary pensions, when they are not covered by a pension fund or insurance.

These commitments are subjected to an actuarial valuation in accordance with local country laws and practices. All costs relating to pension entitlements payable to pensioners and rights acquired by employees were determined on the basis of conventions or agreements in force at each company. The Group recognises actuarial gains and losses directly in equity.

#### 7.16 Revenue

Revenue comprises the sale of products and related services, such as transport, mounting, etc.

Revenue is recognised on the date on which the risks and benefits associated with the product sold are transferred. In addition, the implementation of a strict credit management policy enables the Group to ensure upstream that no sale will be made if collection is doubtful.

#### 7.17 Product returns

A provision is established to cover the costs of products returned after the year-end. This takes into account the loss of gross margin as well as costs directly related to such returns (transport, packaging, repair, etc.) The provision depends on the return rate determined statistically by each company.

#### 7.18 Promotion costs

Promotion costs are recognised as and when incurred. In particular, catalogue production costs are expensed on the date that the printers make them available.

#### 7.19 Other operating income and expenses

This item records the effects of any key events occurring during the accounting period that would distort the Company's recurring business performance. It is used to record a limited number of unusual, abnormal or infrequent income and expense items of significant amounts. These entries are a result of exceptional events that are unrelated to the Group's normal business activity, such as:

- securities acquisition expenses;
- capital gains on disposals of property assets;
- personnel expenses resulting from managerial reorganisations, etc.

#### 7.20 Financial income/expenses

Financial income comprises:

- income associated with cash and cash equivalents;
- gains on disposals and gains on changes in the impairment of financial assets;
- income associated with cash and cash equivalents;
- income associated with the discounting to present value of assets and liabilities;
- foreign exchange gains on unhedged items.

Financial expenses comprise:

- interest expense on borrowings and bank overdrafts;
- the cost of ineffective portions of currency hedging transactions:
- losses on disposals and changes in the impairment of financial assets;
- charges associated with the discounting to present value of assets and liabilities;
- exchange losses.

#### 7.21 Taxes

Income tax (expense or income) comprises the tax expense (or income) due and the deferred tax expense (or income). Tax is recognised in profit or loss unless it relates to items recognised directly in equity, in which case it is recognised in equity.

#### Tax payable

Tax payable is the amount of tax due on taxable profits for a period, determined by applying the current tax rate applicable in each country of operation to the taxable profits of each corresponding Group entity.

#### **Deferred taxes**

Deferred taxes are determined using a balance sheet approach with variable deferrals applied for all temporary differences between the carrying amount of assets and liabilities and their tax bases. The measurement of deferred tax assets and liabilities is based on the method that the Group expects to use to recover or adjust the carrying amount of assets and liabilities, using the tax rates adopted at financial year-end.

A deferred tax asset is recognised only if it appears likely to be recovered in a reasonable time-frame, based on the

latest updated forecasts. Deferred tax assets are reviewed at each year-end, and written down in the event that they are unlikely to be recovered.

The effect on previously recognised deferred tax assets of any changes in the rates of taxation is recognised in profit or loss, unless the effect relates to an item recognised directly in equity, in which case the effect is recognised in equity.

Deferred taxes are presented in the balance sheet separately from current tax assets and liabilities and classified as non-current items.

Manutan International heads a tax grouping which includes Manutan SA and Manutan Collectivités, in the meaning of Article 223-A of the French General Tax Code.

#### 7.22 Earnings per share

Earnings per share are calculated on the basis of net income of the consolidated group attributable to owners of the parent company. The number of shares used in the calculation is the average number of shares in circulation during the past year, less treasury stock.

#### 7.23 Sector information

All Group companies carry on the same business in the countries where they are located. Accordingly there is only one sector of activity.

The regions used correspond to the operating regions established in the financial year, which reflect the geographical location of the Group's assets. They group together companies from several countries that share similarities in terms of operations, customer behaviour, product and service offerings, and economic conditions, enabling operating synergies. Inter-regional transactions, as well as the non-operational activities of the holding company are presented in "Others".

The information reviewed and used by the Group's main operational decision-makers is based on five operating regions.

Accordingly, the Group communicates in terms of five operational regions, which consist of the following countries:

- ▶ North: Sweden, Norway, Denmark and Finland;
- Centre: Belgium, The Netherlands, Germany and Switzerland;
- East: Czech Republic, Poland, Slovakia, Hungary and Russia:
- South: France, Italy, Portugal and Spain;
- West: United Kingdom and Ireland;
- Others: holding companies and elimination of inter-regional transactions.

The accounting methods and principles used to present the sector results and assets are the same as those used for the Group. Manutan brand royalties collected by Manutan International from the South and East regions are offset under "Other" in order to improve the comprehension of operating performance and facilitate comparison between regions.

#### Note 8 Notes to the consolidated financial statements

#### 8.1 Goodwill

In thousands of euros	Acquisition date	30/09/2014	Acquisition Addition	Disposal Decrease	Exchange rate movement	Reclassification	30/09/2015
Net value							
Centre CGU	01/04/1995	32,596					32,596
Sports et Loisirs CGU	15/10/2012	9,365					9,365
West CGU	(1)	31,160			1,616	(426)	32,350
IronmongeryDirect CGU	12/07/2013	16,195			873	426	17,494
East CGU	(2)	1,933					1,933
Ikaros CGU	10/10/2013	6,611			(184)		6,427
Pichon CGU	30/06/2015		49,468				49,468
TOTAL		97,860	49,468	0	2,305	0	149,633

- (1) Two transactions which took place during financial years 1998/1999 and 2007/2008.
- (2) Three transactions which took place during financial years 1998/1999, 2000/2001 and 2004/2005.

Impairment tests were carried out on these goodwill items at year-end in accordance with the following methods:

At 30 September 2015, a growth to perpetuity assumption limited to 2% per year of cash flows was used to arrive at the end value. The discount rate varies depending on the CGU and related country risk. The rates applied in 2014/2015 were 6.8% for the Centre and North CGUs, 6.7% for the West CGU and 6.0% for the East CGU. The rates applied in 2013/2014 were 6.1% for the Centre and North CGUs, 6.2% for the West CGU and 6.7% for the East CGU.

The Group has performed sensitivity tests on reasonably possible changes in the key assumptions (revenue growth rate, gross margin and discount rate) involving changes of plus or minus 1% (individually and as an aggregate). These sensitivity tests have not revealed any likely scenario that would result in an impairment of goodwill.

During the year the Group acquired Papeteries Pichon. Provisional goodwill has been calculated, consisting of the difference between the acquisition price of the company and the amount of its net assets. This goodwill will be definitively allocated on 31 March 2016.

#### 8.2 Non-current assets

#### Other intangible assets

Amortisation of intangible assets is recognised in current operating profit and loss.

#### **CHANGES IN THE 2014/2015 FINANCIAL YEAR**

	00/00/0044	Acquisition	Acquisition by means of business	Disposal	D 1 10 11	Exchange rate	00/00/00/5
In thousands of euros	30/09/2014	Addition	combination	Decrease	Reclassification	movement	30/09/2015
Gross values							
Trademarks	4,452					79	4,531
Software applications	55,931	668	104	(3,390)	10,784	(22)	64,074
Fixed assets in progress	15,129	10,664			(11,449)	(10)	14,334
Other	2,676	6	2,023	(250)		(6)	4,450
Total	78,189	11,338	2,127	(3,640)	(665)	41	87,389
Amortisation							
Trademarks							
Software applications	(44,239)	(5,918)	(78)	3,385		24	(46,826)
Fixed assets in progress							
Other	(1,135)	(472)		250		7	(1,350)
Total	(45,374)	(6,390)	(78)	3,635		32	(48,176)
NET VALUES	32,815	4,948	2,049	(5)	(665)	72	39,213

Fixed assets in progress consist basically of capital expenditure on the Group's information system.

The increase in other intangible assets is basically linked to the acquisition of Papeteries Pichon (see Note 8.1).

#### **CHANGES IN THE 2013/2014 FINANCIAL YEAR**

In thousands of euros	30/09/2013	Acquisition Addition	Acquisition by means of business combination	Disposal Decrease	Reclassification	Exchange rate movement	30/09/2014
Gross values							
Trademarks			4,327			125	4,452
Software applications	49,667	215		(93)	6,253	(111)	55,931
Fixed assets in progress	11,036	8,522			(4,423)	(6)	15,129
Other	4,013	513	0	(2)	(1,830)	(18)	2,676
Total	64,716	9,250	4,327	(95)		(10)	78,189
Amortisation			-				
Trademarks							
Software	(36,735)	(6,224)		92	(1,469)	96	(44,239)
Fixed assets in progress							
Other	(2,257)	(367)		2	1,469	19	(1,135)
Total	(38,992)	(6,591)		94	0	115	(45,374)
NET VALUES	25,724	(2,660)	4,327	(1)	0	105	32,815

#### Property, plant and equipment

#### **CHANGES IN THE 2014/2015 FINANCIAL YEAR**

In thousands of euros	30/09/2014	Acquisition Addition	Acquisition by means of business combination	Disposal Decrease	Reclassification	Exchange rate movement	30/09/2015
Gross values	30/09/2014	Auullion	Compination	Deciease	neciassification	movement	30/09/2013
GIOSS Values							
Land	20,046	333				98	20,477
Buildings	108,943	1,617				531	111,090
Fixtures and fittings	28,086	1,095	4,276	(282)	21	355	33,550
Computer hardware	17,710	1,481	757	(289)	568	127	20,354
Other property, plant and equipment	6,155	1,159	80	(854)	77	(17)	6,600
Total	180,939	5,686	5,112	(1,425)	665	1,094	192,072
Depreciation and impairment							
Land							
Buildings	(38,878)	(4,679)				(497)	(44,054)
Fixtures and fittings	(15,797)	(2,055)	(3,725)	267		(245)	(21,556)
Computer hardware	(14,636)	(1,722)	(739)	288	(275)	(100)	(17,185)
Other property, plant and equipment	(4,473)	(920)	(71)	774	275	6	(4,409)
Total	(73,784)	(9,376)	(4,536)	1,328	0	(835)	(87,204)
NET VALUES	107,155	(3,691)	577	(97)	665	259	104,868

The Manutan Group is financing the Manutan HEQ (High Environmental Quality) European Centre project *via* a twelve-year finance lease. The property complex is recognised under property, plant and equipment for a gross total of

€71.2 million (€12 million for the land and €59 million for the buildings), in accordance with IAS 17. The property complex is depreciated over the useful life of its respective components.

#### **CHANGES IN THE 2013/2014 FINANCIAL YEAR**

		Acquisition	Acquisition by means of business	Disposal		Exchange rate	
In thousands of euros	30/09/2013	Addition	combination		Reclassification	movement	30/09/2014
Gross values							
Land	20,110				0	(64)	20,046
Buildings	109,046	61			0	(165)	108,943
Fixtures and fittings	25,587	1,315	20	(179)	920	423	28,086
Computer hardware	16,635	850	105	(371)	358	133	17,710
Other property, plant and equipment	7,335	640	334	(859)	(1,260)	(35)	6,155
Total	178,714	2,866	458	(1,409)	18	293	180,939
Depreciation and impairmen	nt						
Land							
Buildings	(34,664)	(4,680)			405	62	(38,878)
Fixtures and fittings	(12,713)	(2,033)	(15)	142	(905)	(272)	(15,797)
Computer hardware	(13,286)	(1,546)	(78)	368	0	(95)	(14,636)
Other property, plant and equipment	(4,614)	(969)	(150)	755	482	22	(4,473)
Total	(65,276)	(9,229)	(242)	1,265	(18)	(283)	(73,784)
NET VALUES	113,437	(6,364)	216	(144)	0	10	107,155

#### 8.3 Finance leases

The substance of Group leasing contracts has been analysed. The following amounts, corresponding to finance leases, are included in the amounts in the Property, Plant and Equipment table of the foregoing note:

In thousands of euros	30/09/2014	Acquisition Addition	Acquisition by means of business combination	Disposal Decrease	Reclassification	Exchange rate movement	30/09/2015
Gross values		"					
Land	13,146						13,146
Buildings	72,505					269	72,774
Fixtures and fittings	284					3	287
Computer hardware	964	134			0	6	1,103
Other property, plant and equipment	1,471	707		(759)		(10)	1,408
Total	88,369	841		(759)	0	268	88,719
Amortisation							
Land							
Buildings	(14,186)	(3,436)				(222)	(17,844)
Fixtures and fittings	(310)					(3)	(313)
Computer hardware	(964)					(4)	(968)
Other property, plant and equipment	(818)	(404)		692		6	(524)
Total	(16,277)	(3,840)		692		(224)	(19,649)
NET VALUES(1)	72,092	(2,999)		(67)	0	44	69,070

<sup>(1)</sup> Including  $\leq$ 61 million and  $\leq$ 55.1 million as at 30 September 2015 and 2014 respectively relating to the property finance lease on the European Centre.

#### 8.4 Investment property

In thousands of euros	30/09/2014	Acquisition Addition	Acquisition by means of business combination	Disposal Decrease	Reclassification	Exchange rate movement	30/09/2015
Investment property	1,637					80	1,717
Impairment of investment property	(1,167)	(48)				(59)	(1,275)
Net investment property	470	(48)			0	21	442
Non-current assets held for sale	)						
TOTAL	470	(48)			0	21	442

Investment property comprises:

- an unused plot of land (12,400 m²) owned by Key Industrial Equipment. Estate agents have estimated the market value of this land at €1,854,000;
- part of the office facilities (2,628 m²) owned by Key Industrial Equipment and rented out to two third-party companies. Estate agents have estimated the market value of this part of the property at €1,675,000;

• an unused plot owned by Sports et Loisirs (the value recorded in the financial statements is €115,000).

Depreciation methods and rates used are identical to those used for other property, plant and equipment.

Rental income amounted to €395,000 over the financial year and there were no major operating expenses relating to the property.

#### 8.5 Non-current financial assets

In thousands of euros	30/09/2014	Acquisition Addition	Acquisition by means of business combination	Disposal Decrease	Reclassification	Exchange rate movement	30/09/2015
Gross values							
Other non-current financial assets	980	477	181	(81)		0	1,556
Total	980	477	181	(81)		0	1,556
Amortisation							
Other non-current financial assets	0						0
Total	0						0
NET VALUES	980	477	181	(81)		0	1,556

Disposals/decreases primarily correspond to the repayment of guarantee deposits to Sports et Loisirs.

The increases of €477,000 relate basically to the reclassification of Manutan GmbH's holding in the HousInvest investment funds, previously recognised in cash and cash equivalents.

The acquisitions by means of business combinations are due to the acquisition of Papeteries Pichon.

#### 8.6 Operating assets

#### Inventories

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Gross values	59,531	42,730	40,024
Provisions	(3,829)	(2,811)	(3,355)
NET VALUES	55,701	39,919	36,669

#### **Trade receivables**

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Gross values	164,291	132,751	134,093
Provisions	(4,385)	(4,061)	(3,290)
NET VALUES	159,905	128,691	130,803

Ageing of customer receivables breaks down as follows:

#### 2014/2015 FINANCIAL YEAR

In thousands of euros	Total receivables	< 3 months	> 3 months < 6 months	> 6 months < 1 year	> 1 year
Gross values	164,291	153,466	4,330	3,299	3,196
Provisions	(4,385)	(297)	(726)	(724)	(2,638)
TOTAL NET VALUES	159,905	153,169	3,604	2,575	558

#### 2013/2014 FINANCIAL YEAR

In thousands of euros	Total receivables	< 3 months	> 3 months < 6 months	> 6 months < 1 year	> 1 year
Gross values	132,751	120,585	4,283	4,223	3,661
Provisions	(4,061)	(388)	(440)	(857)	(2,375)
TOTAL NET VALUES	128,691	120,197	3,843	3,365	1,286

Note 8.25 provides an analysis of the Group's sensitivity t5o credit risk and foreign exchange risk relating to customer receivables.

#### 8.7 Other receivables and prepaid expenses

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Prepaid expenses	5,514	4,569	4,572
Receivables relating to non-current assets			
Other receivables	1,176	220	625
TOTAL	6,691	4,789	5,197

#### 8.8 Fair value of financial instruments and other financial assets

The table below provides a comparison of the value of the financial assets recognised in the balance sheet with their fair value:

	Carı	rying am	ount		sets valı t fair valı			ssets he til matur		Loans	and rece	ivables	ı	Fair value	Э
In thousands of euros	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013
Non-current financial assets (Note 8.5)															
Loans, guarantees and other receivables	1,556	980	966							1,556	980	966	1,556	980	966
Current financial assets															
Current cash management assets	5,000	12,000	22,000				5,000	12,000	22,000				5,000	12,000	22,000
Cash and cash equivalents (Note 8.9)	67,021	70,476	58,179	67,021	70,476	58,179							67,021	70,476	58,179
TOTAL ASSETS	73,654	83,457	81,150	67,021	70,476	58,179	5,000	12,000	22,000	1,556	980	966	73,654	83,457	81,145

#### 8.9 Cash and cash equivalents

Cash and cash equivalents comprise:

- cash in hand;
- cash equivalents, i.e. short-term, highly liquid deposits easily convertible into a known amount of cash and subject to negligible risk of value impairment. They comprise liquid securities and accounts and term deposits with maturities of less than three months;
- balances relating to temporary bank overdrafts and associated accrued interest.

At 30 September 2015, the Group's cash was mainly invested in negotiable securities and money market deposits, the remainder being placed in bank current accounts, the majority of which are interest-bearing. The Group considers its total available cash as effectively comprising the balance sheet aggregates "Cash and cash equivalents" and "current cash management assets", *i.e.* with maturities of between three and twelve months.

The net financial balance is therefore calculated as the difference between net cash plus "current cash management assets" and financial debt:

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Bank current account balances	58,617	53,001	43,199
Marketable securities <sup>(1)</sup>	8,172	17,266	14,743
Deposits <sup>(2)</sup>	232	208	237
Total cash assets	67,021	70,476	58,179
Bank overdrafts	11,690	3,532	4,160
Net cash position	55,331	66,944	54,019
Current cash management assets	5,000	12,000	22,000
Total available cash	60,331	78,944	76,019
Financial debts (8.13)	84,412	42,328	49,331
NET FINANCIAL BALANCE	(24,081)	36,615	26,688

<sup>(1)</sup> Level 1 fair value, see Note 7.11.

#### 8.10 Assets held for sale

The premises of Manutan Belgique in Brussels were sold during the 2013 financial year. The Group had no remaining assets held for sale as at 30 September 2015.

#### 8.11 Changes in Group equity

#### **Change in number of shares**

At 30 September 2015 the number of shares was 7,613,291, each with a par value of €2. There were no changes during the 2014/2015 financial year.

The public holds 26.50% of the share capital.

#### **Treasury shares**

The 13,062 treasury shares are charged to Group equity as at 30 September 2015.

#### Impact of exchange rate fluctuations

Exchange rate fluctuations had the following effects on Group equity during the financial year:

- a positive net impact of €3,319,000 arising from the difference between closing and opening exchange rates applied to equity excluding profit;
- a positive net impact of €116,000 arising from the difference between closing and average exchange rates applied to the contribution of foreign companies to the consolidated result.

<sup>(2)</sup> Level 2 fair value, see Note 7.11.

#### 8.12 Financial liabilities

#### Breakdown by type of debt

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Borrowings from credit institutions	49,078	1,732	1,938
Owed in respect of finance leases <sup>(1)</sup>	29,217	34,548	40,001
Non-current financial liabilities	78,295	36,280	41,940
Borrowings from credit institutions	219	214	1,494
Owed in respect of finance leases <sup>(2)</sup>	5,898	5,834	5,897
Bank overdrafts	11,690	3,532	4,160
Financial instruments	11	22	67
Current financial liabilities	17,818	9,602	11,618
TOTAL FINANCIAL LIABILITIES	96,113	45,882	53,588

- (1) Including 26.7 million in respect of the property finance lease on the European Centre as at 30 September 2015.
- (2) Including  $\leq$ 4.6 million in respect of the property finance lease on the European Centre as at 30 September 2015.

The Group repaid  $\[ \in \]$ 7,110,000 in financial debt (including  $\[ \in \]$ 4,574,000 relating to the property lease on the European Centre) during the financial year.

#### 8.13 Fair value of financial instruments and other liabilities

The table below provides a comparison of the value of the financial liabilities recognised in the balance sheet with their fair value:

	Carı	ying am	ount		oilities va t fair val			lier and o			ties reco nortised		ı	Fair value	)
In thousands of euros	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013
Non-current financial liabilities															
Borrowings from credit institutions	49,078	1,732	1,938							49,078	1,732	1,938	49,078	1,732	1,938
Finance leases	29,217	34,548	40,001							29,217	34,548	40,001	29,217	34,548	40,001
Current financial liabilities															
Borrowings from credit institutions	219	214	1,494							219	214	1,494	219	214	1,494
Finance leases	5,898	5,834	5,897							5,898	5,834	5,897	5,898	5,834	5,897
Derivative financial instruments (1)	11	22	67	11	22	67							11	22	67
Trade liabilities	84,725	64,268	62,618				84,725	64,268	62,618				84,725	64,268	62,618
Other	31,161	30,182	33,495				31,161	30,182	33,495				31,161	30,182	33,495
Bank overdrafts	11,690	3,532	4,160							11,690	3,532	4,160	11,690	3,532	4,160
Other liabilities (provisions and tax)	18,212	13,458	12,337										18,212	13,458	12,337
TOTAL CURRENT AND NON-CURRENT LIABILITIES	230,211	153,790	162,008	11	22	67	115,886	94,450	96,113	96,102	45,860	53,490	230,211	153,791	162,008

(1) Swaps are Level 2 instruments, see Note 7.11.

#### Payment schedule of financial instruments shown as liabilities in the balance sheet

	Balance sheet value				< 1 year			From 1 to 5 years			> 5 years		
In thousands of euros	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	30/09/2015	30/09/2014	30/09/2013	
Borrowings from financial institutions	49,297	1,946	3,433	6,304	1,178	1,495	42,993	768	1,737			201	
Finance leases	35,115	40,382	45,898	5,898	5,863	5,897	21,142	21,557	22,180	8,075	12,962	17,821	
Financial debts	84,412	42,328	49,331	12,202	7,041	7,391	64,135	22,325	23,917	8,075	12,962	18,022	
Derivative financial instruments	11	22	67	11	22	67							
Trade liabilities	84,725	64,268	62,618	84,725	64,268	62,618							
Other	31,161	30,182	33,495	31,161	30,182	33,495							
Bank overdrafts	11,690	3,532	4,160	11,690	3,532	4,160							

#### 8.14 Employee benefits

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Pension commitments	2,305	1,766	1,747
Service awards	214	224	224
TOTAL PROVISIONS	2,519	1,990	1,971

The estimate of pension commitments at 30 September 2015 was carried out by an independent actuary in accordance with the recommendations of IAS 19.

The amount of pension commitments provided for corresponds to the contractual commitments of the French companies which envisage making an end-of-service payment to their employees when they retire.

All expenses relating to pension commitments are shown in the "Personnel Costs" item, which is included in the "Sales and Administrative Expenses" line in the income statement, and include an amount of  $\[ \in \] 225,000$  for services rendered (2013/2014:  $\[ \in \] 110,000$ ) and the financial cost of  $\[ \in \] 35,000$  (2013/2014:  $\[ \in \] 38,000$ ) The actuarial differences recognised in equity represent a net charge of  $\[ \in \] 36,000$ .

The main assumptions used in the actuarial calculations are as follows:

Major actuarial assumptions made	30/09/2015	30/09/2014
Discount rate	1.89%	1.99%
Inflation rate	1.50%	1.50%
Average salary increase rate (including inflation)	1.50%	1.50%
Age at retirement(1)		
■ Executives	65	65
Non-executives	Between 62 and 63	Between 62 and 63

<sup>(1)</sup> Depending on socio-professional category.

On 31 December 2007 the pension fund of Overtoom International Nederland was closed. The funds invested and the coverage obligations were transferred to a professional fund which now manages employee pension commitments.

Although this fund pays defined benefits to its members, it is accounted for as falling under a defined contribution scheme, in accordance with IAS 19.30, given the limited

information available from the fund and the fact that it involves a multi-employer scheme.

As such, no commitments relating to this fund were provisioned as at 30 September 2015. Lastly, the management of the subsidiary and of the Group checks regularly, and at least once per financial year, to ensure that the fund's assets cover its commitments.

#### 8.15 Provisions for other liabilities

#### **CHANGES IN THE 2014/2015 FINANCIAL YEAR**

In thousands of euros	30/09/2014	Additions	Reversal Provisions used	Reversal Provisions not used	Change through business combination	Exchange rate movement	30/09/2015
Salary disputes	613	97	(280)	0	0	0	431
Product returns	499	22	(215)	0	249	(2)	553
Restructuring	125	625	0	(125)	0	0	625
Legal and tax	0	0	0	0	0	0	0
Financial	201	101	(154)	0	0	0	148
Other risks	281	472	(136)	0	1,487	1	2,105
TOTAL	1,720	1,317	(785)	(125)	1,736	(1)	3,862

The additions to and reversals of provisions for restructuring during the financial year mainly concern the Centre and South regions.

#### **CHANGES IN THE 2013/2014 FINANCIAL YEAR**

			Reversal Provisions	Reversal Provisions	Change through business	Exchange rate	
In thousands of euros	30/09/2013	Additions	used	not used	combination	movement	30/09/2014
Salary disputes	591	212	(190)	0	0	0	613
Product returns	582	2	(84)	0	0	(1)	499
Restructuring	525	125	(525)	0	0	0	125
Legal and tax	0	0	0	0	0	0	0
Financial	106	199	(104)	0	0	0	201
Other risks	1,141	108	(824)	(144)	0	1	281
TOTAL	2,945	646	(1,726)	(144)	0	0	1,720

The additions to and reversals of provisions for restructuring during the financial year mainly concern the Centre and South regions.

The reversals of the provision for "other risks" mainly concern Manutan NV and Manutan SA.

#### **Ongoing litigation**

There is no litigation or exceptional event likely to have a material impact on the Group's financial position for which a provision has not been established.

#### 8.16 Other liabilities and accruals

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Suppliers of fixed assets	173	281	756
Tax and social security liabilities	12,243	13,660	20,925
VAT	6,696	6,440	4,446
Credit notes outstanding	80	916	603
Provisions for general expenses	1,716	1,830	2,333
Miscellaneous	10,254	7,055	4,432
TOTAL	31,161	30,182	33,495

As at 30 September 2015, all these liabilities were due at one year or less.

#### 8.17 Sales and administrative expenses

Provisions are shown net of additions, reversals, losses and gains.

Other income and expense also includes gains and losses on ordinary disposals of fixed assets.

Personnel costs include payroll and social security charges, employee profit sharing, the cost of temporary employees, employee benefits and other personnel costs. Personnel costs include employee profit sharing plan contributions, which amounted to €2,591,000 for 2014/2015, €2,068,000 for 2013/2014 and €1,858,000 for 2012/2013.

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Other external purchases	(72,329)	(72,689)	(67,603)
Taxes and duties	(5,455)	(4,801)	(5,011)
Personnel costs	(104,565)	(96,948)	(94,211)
Amortisation and depreciation charges	(15,817)	(15,861)	(15,098)
Additions/Reversals to provisions	(333)	852	(690)
Other income and expenses	1,126	50	631
TOTAL	(197,372)	(189,396)	(181,982)

#### 8.18 Personnel costs

#### **Composition of average workforce**

Composition of workforce	30/09/2015	30/09/2014	30/09/2013
Employees	1,358	1,386	1,264
Executives	593	448	451
TOTAL	1,951	1,835	1,715

#### Analysis of average workforce by region

Workforce	30/09/2015	30/09/2014	30/09/2013
North	113	105	70
Centre	293	308	304
East	107	108	92
South	1,018	927	961
West	315	288	186
Other	105	99	103
TOTAL	1,951	1,835	1,715

Men	30/09/2015	30/09/2014	30/09/2013
North	75	64	36
Centre	211	226	219
East	51	50	43
South	442	396	410
West	189	172	113
Other	60	59	60
TOTAL	1,028	966	881

Women	30/09/2015	30/09/2014	30/09/2013
North	39	41	33
Centre	82	83	85
East	55	57	49
South	576	531	551
West	126	116	73
Other	45	40	43
TOTAL	923	868	834

Changes	Recruitments	Departures
North	9	1
Centre	18	33
East	14	15
South	202	23
West	76	49
Other	48	42
TOTAL	366	163

#### **Analysis of personnel costs**

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Employees	(60,434)	(56,712)	(53,843)
Executives	(44,040)	(40,236)	(40,368)
TOTAL	(104,474)	(96,948)	(94,211)

Remuneration allocated in respect of the financial year to the consolidating company's management bodies for their work undertaken for Group companies amounted to €1,432,848 in 2014/2015 and €2,034,984 in 2013/2014.

Attendance fees and remuneration paid to members of the Board of Directors amounted to  $\leqslant$ 90,600 for financial year 2014/2015 and  $\leqslant$ 96,000 for 2013/2014.

#### Turnover per average workforce

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	355	388	416
Centre	417	391	377
East	163	162	190
South	347	386	394
West	320	290	300
TOTAL	306	322	341

#### 8.19 Other operating income and expenses

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Property transactions			(328)
Restructuring costs	(971)	(2,334)	(3,041)
Share acquisition expenses	(1,004)	(255)	(995)
TOTAL	(1,975)	(2,588)	(4,364)

Restructuring costs primarily related to changes in the Group's organisational structure.

The share acquisition expenses arose from the acquisition of Papeteries Pichon.

#### 8.20 Financial income and expenses

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Income on cash and cash equivalents	421	463	632
Foreign exchange gains	1,167	703	513
Other financial income	37	94	104
TOTAL FINANCIAL INCOME	1,625	1,260	1,249
Gross cost of borrowings	(816)	(1,041)	(1,211)
Foreign exchange losses	(1,369)	(898)	(609)
Other financial expenses	(58)	0	0
TOTAL FINANCIAL EXPENSES	(2,243)	(1,939)	(1,820)

The change in the Group's financial expense is explained by the significant volatility of the euro exchange rate against other currencies and the fall in the property lease financing rates for the European Centre during the financial year.

At the same time, financial income increased, thanks mainly to changes in exchange rates during the period.

#### 8.21 Tax

Deferred tax assets and liabilities are offset within each particular company.

Explanation of difference between theoretical and effective tax rates (in percentages of pre-tax profit):

In %	30/09/2015	30/09/2014	30/09/2013
Statutory income tax rate	38.00%	38.00%	36.10%
Permanent differences impact	1.62%	2.10%	3.80%
Non-capitalised tax losses	0.34%	0.20%	0.10%
Tax on dividends	0.71%	0.70%	0.70%
Previous non-capitalised tax loss carry-forwards applied	-0.55%	-0.30%	-0.20%
Differences in rates of income tax	-6.84%	-5.50%	-4.60%
Tax credit	-2.11%	-1.20%	-0.40%
EFFECTIVE TAX RATE	31.17%	34.00%	35.50%

Income tax expense for the financial year amounted to €11,693,000, comprising €10,672,000 of current and €1,022,000 of deferred tax expense.

#### **Source of deferred taxes**

In thousands of euros	30/09/2015	30/09/2014
Gross values		
Fixed assets (excluding finance leases)	316	(56)
Trademarks	(1,116)	(1,110)
Inventories	546	392
Customers	319	245
Financial instruments	6	14
Pension provisions	601	627
Other provisions	466	631
Finance leases	(7,300)	(5,885)
Tax loss carry-forwards	0	0
Other temporary differences	(172)	(218)
TOTAL	(6,334)	(5,359)
Deferred tax assets	3,305	2,823
Deferred tax liabilities	9,639	8,183
NET DEFERRED TAX	(6,334)	(5,359)

#### Change in net deferred tax

In thousands of euros

30/09/2014	(5,359)
Recognised in profit and loss	(1,022)
Recognised in equity	13
Change in scope linked to the allocation of goodwill	
Exchange rate movement	34
30/09/2015	(6,334)

#### 8.22 Earnings per share

	30/09/2015	30/09/2014	30/09/2013
Net income attributable to owners of the parent (in thousands of euros)	25,806	24,147	23,277
Number of shares outstanding	7,600,229	7,600,229	7,600,229
EARNINGS PER SHARE (in euros)	3.40	3.18	3.06
Dilutive impact of subscription options	0	0	0
DILUTED EARNINGS PER SHARE (in euros)	3.40	3.18	3.06

#### 8.23 Statement of cash flow

#### Free cash flow

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Consolidated profit for the year	25,823	24,166	23,337
Net operating depreciation, amortisation and impairment charges	15,815	15,953	16,124
Impairment of property, plant and equipment	0	(89)	0
Other provisions (net)	1,580	505	1,563
Proceeds of disposal of assets	(61)	(98)	(931)
Carrying amount of assets disposed of	100	145	281
FREE CASH FLOW	43,257	40,582	40,374

#### Change in working capital requirement

Sources: (+) Applications: (-)			
In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Inventories (net)	1,903	(1,598)	6,381
Trade receivables (net)	(13,376)	6,506	8,643
Other receivables	(658)	(639)	(1,086)
Supplier payables (net)	(214)	(881)	(8,580)
Corporation tax receivables/liabilities	345	168	(2,682)
Other liabilities	2,875	(3,754)	690
CHANGE IN WORKING CAPITAL REQUIREMENTS	(9,124)	(199)	3,365
Change in payables/receivables relating to non-current assets	(94)	(481)	534

#### 8.24 Information by sector

#### Turnover - breakdown by geographical region

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	40,259	40,668	29,007
Centre	122,156	120,557	114,434
East	17,379	17,468	17,484
South	383,423	358,013	378,947
West	100,418	83,499	55,697
Other	(40,095)	(29,834)	(9,922)
TOTAL	623,539	590,370	585,646

	30/09/2015	30/09/2014	30/09/2013
North	6.5%	6.9%	5.0%
Centre	19.6%	20.4%	19.5%
East	2.8%	3.0%	3.0%
South	61.5%	60.6%	64.7%
West	16.1%	14.1%	9.5%
Other	-6.4%	-5.1%	-1.7%
TOTAL	100.0%	100.0%	100.0%

#### Current operating profit – breakdown by geographical region

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	1,813	1,926	2,307
Centre	5,436	6,377	9,508
East	(220)	40	(85)
South	28,934	30,091	32,900
West	10,401	7,414	4,865
Other	(6,255)	(5,957)	(8,391)
TOTAL	40,109	39,891	41,103

	30/09/2015	30/09/2014	30/09/2013
North	4.5%	4.8%	5.6%
Centre	13.6%	16.0%	23.1%
East	-0.5%	0.1%	-0.2%
South	72.1%	75.4%	80.0%
West	25.9%	18.6%	11.8%
Other	-15.6%	-14.9%	-20.4%
TOTAL	100.0%	100.0%	100.0%

#### Operating profit – breakdown by geographical region

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	1,629	1,784	1,780
Centre	4,873	6,320	8,427
East	320	40	(1,118)
South	28,596	28,438	33,090
West	10,401	7,414	4,471
Other	(7,685)	(6,694)	(9,909)
TOTAL	38,134	37,303	36,740

	30/09/2015	30/09/2014	30/09/2013
North	4.3%	4.8%	4.8%
Centre	12.8%	16.9%	22.9%
East	0.8%	0.1%	-3.0%
South	75.0%	76.2%	90.1%
West	27.3%	19.9%	12.2%
Other	-20.2%	-17.9%	-27.0%
TOTAL	100.0%	100.0%	100.0%

#### Current and non-current assets, current and non-current liabilities

#### **Non-current assets**

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	10,403	10,995	2,527
Centre	4,890	4,911	42,212
East	9,102	7,766	8,464
South	81,816	30,682	33,005
West	59,786	57,580	53,960
Other	133,019	130,169	93,444
TOTAL	299,018	242,104	233,613

#### **Current assets**

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	15,294	16,214	11,406
Centre	35,370	37,704	38,808
East	6,392	6,991	6,992
South	178,556	114,460	125,612
West	40,910	36,368	29,405
Other	22,277	47,199	44,101
TOTAL	298,800	258,936	256,324

#### **Non-current liabilities**

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	721	699	0
Centre	427	439	929
East	0	0	4
South	5,440	5,347	6,127
West	924	1,304	1,192
Other	82,942	38,662	41,249
TOTAL	90,454	46,452	49,501

#### **Current liabilities**

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	5,107	5,427	3,586
Centre	13,419	12,182	11,625
East	1,781	1,897	1,750
South	82,179	59,961	67,313
West	15,305	13,498	11,692
Other	21,965	14,373	16,541
TOTAL	139,757	107,338	112,507

#### Free cash flow

	30/09/2015					30/09/2014				30/09/2013		
In thousands of euros	Free cash flow	Of which consoli- dated profit	Of which depreciation, amortisation and operating provisions	Of which other non-op-erational items	Free cash flow	Of which consoli- dated profit	Of which deprecia- tion, amortisa- tion and operating provisions	Of which other non- operatio- nal items	Free cash flow	Of which consoli- dated profit	Of which deprecia- tion, amortisa- tion and operating provisions	Of which other non- operatio- nal items
North	1,749	1,150	564	34	1,822	1,352	636	(166)	1,821	1,170	585	66
Centre	3,941	2,379	807	756	4,043	3,496	896	(349)	6,806	5,852	1,470	(516)
East	288	(110)	416	(18)	36	(377)	427	(14)	(103)	(1,607)	1,501	3
South	16,357	12,510	3,874	(27)	16,273	12,241	3,914	119	19,033	15,018	4,077	(63)
West	9,760	8,121	1,708	(69)	7,042	5,419	1,568	55	4,517	3,340	1,138	39
Other	11,162	1,817	8,446	898	11,367	2,078	8,513	777	8,301	(435)	7,353	1,382
TOTAL	43,257	25,866	15,815	1,575	40,582	24,207	15,953	422	40,374	23,338	16,124	911

		30/09/2015				30/09	9/2014			30/09	9/2013	
In thousands of euros	Free cash flow	Of which consoli- dated profit	Of which deprecia- tion, amortisa- tion and operating provisions	Of which other non-operational items	Free cash flow	Of which consoli- dated profit	Of which deprecia- tion, amortisa- tion and operating provisions	Of which other non- operatio- nal items	Free cash flow	Of which consoli- dated profit	Of which deprecia- tion, amortisa- tion and operating provisions	Of which other non-operational items
North	4.0%	4.4%	3.6%	2.2%	4.5%	5.6%	4.0%	-39.4%	4.5%	5.0%	3.6%	4.1%
Centre	9.1%	9.2%	5.1%	48.0%	10.0%	14.4%	5.6%	-82.8%	16.9%	25.1%	9.1%	-31.9%
East	0.7%	-0.4%	2.6%	-1,1%	0.1%	-1.6%	2.7%	-3.3%	-0.3%	-6.9%	9.3%	0.2%
South	37.8%	48.4%	24.5%	-1.7%	40.1%	50.6%	24.5%	28.1%	47.1%	64.4%	25.3%	-6.9%
West	22.6%	31.4%	10.8%	-4.4%	17.4%	22.4%	9.8%	13.0%	11.2%	14.3%	7.1%	2.4%
Other	25.8%	7.0%	53.4%	57.0%	28.0%	8.6%	53.4%	184.2%	20.6%	-1.9%	45.6%	151.7%
TOTAL	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	99.9%	100.0%	100.0%	100.0%	100.0%

#### Capital expendi ture(1)

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
North	383	402	104
Centre	388	502	977
East	1,677	132	70
South	2,660	1,926	4,334
West	816	601	374
Other	11,099	8,553	8,593
TOTAL	17,024	12,116	14,453

<sup>(1)</sup> These amounts include lease-financed assets.

## 8.25 Financial risk management objectives and policies

#### **Market risk**

The Group is not significantly exposed to market risks, given its financial structure and the small portion of its shares traded on the stock exchange (26.50% as at 30 September 2015).

#### Liquidity risk

The Group is not significantly exposed to liquidity risk. As at 30 September 2015, the Group's cash and cash equivalents amounted to €67,021,000 or €72,021,000 if current financial

investments at more than three months are included, while financial liabilities totalled €96,113,000. The ratio of consolidated financial debt to consolidated equity stood at 0.26.

In addition, the Group had confirmed unused lines of credit of €65 million as at 30 September 2015.

The financial debts are subject to legal and financial covenants (non-compliance with which would lead to early calling). All these covenants were complied with as at 30 September 2015. They mainly concern medium- and long-term debt to equity ratios and free cash flow to net borrowings ratios.

		Amount		Due date			
Type of borrowings	Fixed or variable rate	In thousands of euros	< 1 year	Between 1 and 5 years	> 5 years	Hedge	Original currency
Borrowings from credit	Variable rate	48,524	5,940	42,584	0	No	EUR
institutions	Fixed rate	773	219	554	0	No	EUR
	Variable rate	31,258	5,065	20,705	5,488	No	EUR
	Variable rate	884	382	502	0	No	EUR
Liabilities in respect of finance leases	Variable rate	2,409	506	1,903	0	No	EUR
01 1114	Variable rate	135	49	86	0	No	GBP
	Variable rate	428	386	42	0	No	GBP
Bank overdrafts	Variable rate	11,690	11,690			No	EUR
TOTAL		96,101	24,237	66,376	5,488		

#### **Interest rate risk**

The Group's financial policy consists in managing financial charges using a combination of variable and fixed rate derivatives. As at 30 September 2015 the Group had no outstanding interest rate swap derivatives.

The interest rate sensitivity analysis as at 30 September 2015 is as follows:

In millions of euros	Total	< 1 year	1 to 5 years	> 5 years
Financial assets <sup>(1)</sup>	49.7	49.7	0.0	0.0
Financial liabilities <sup>(2)</sup>	11.7	11.7	0.0	0.0
NET POSITION	38.0	38.0	0.0	0.0

- (1) Negotiable debt securities, other financial assets and variable rate loans and advances.
- (2) Borrowings, financial debts and other variable rate financial liabilities.

The Group's interest rate risk is monitored throughout the year by the Group's Treasury Department in the parent company. The impact of a one percentage point change in interest rates on the Group's variable rate net positions at less than one year would be approximately  $\leq 380,000$ .

#### **Exchange risk**

The Group is basically exposed to exchange rate risk through its subsidiaries operating outside the euro zone.

The Group pursues a general policy of risk management and self-hedging. Thus the management of intra-Group transactions is attentively monitored by local and Group treasury departments.

The Group's net exposure to exchange rate risk is presented by currency:

In millions of euros	Pound sterling	Czech koruna	Norwegian krone	Danish krone	Swedish krona	Euro	Other currencies	Totals
Monetary assets	24.5	2.2	2.2	1.2	6.0	2.2	3.2	41.4
Monetary liabilities	7.4	1.5	0.2	0.1	1.5	1.9	0.7	13.3
NET EXPOSURE	17.1	0.6	2.0	1.1	4.5	0.3	2.5	28.1

Monetary assets comprise receivables and loans, as well as marketable securities and cash.

Monetary liabilities comprise borrowings, as well as operating liabilities and other debts.

The risk analysis led to the following conclusion on the currency hedging requirements:

- US dollar purchases;
- purchases in euros against the pound sterling, the Czech koruna and Swedish krona;
- sales of NOOK and DIKE against SEK;
- sales of HUF and PLN against CZK.

#### Annual volumes at stake:

The total volume of flows to be hedged during the year amounted to €18.2 million, or 5% of the Group's cost of goods sold: a change in exchange rates would have a limited impact on the Group's income statement.

As at 30 September 2015 the Group had not put any forward currency purchases in place.

#### **Equity risk**

The Group's exposure to equity risk is limited to its holdings of treasury shares in Manutan International, the only Group securities listed on a regulated market. These treasury shares totalled 13,062 as at 30 September 2015 (see Note 8.11 "Changes in Group equity").

They are recognised in consolidated equity.

#### **Credit risk**

Although given the nature of the Group's business, credit risk is limited, since "Trade receivables" comprise a large number of receivables of small amounts spread over hundreds of thousands of customers, the Group's policy is to check the creditworthiness of all customers wishing to obtain credit terms. Trade receivables are monitored regularly, and as a consequence the Group's exposure to bad debts is not significant.

#### 8.26 Related parties

Related parties are:

- parent companies;
- subsidiaries;
- members of the Board of Directors of Manutan International.

Transactions with related parties outside the Group were not significant.

Transactions with the Group's senior Executives during the financial year ended 30 September 2015 (members of the Board of Directors) break down as follows:

- short-term benefits: €1,523,448 in 2014/2015 and €2,130,984 in 2013/2014;
- post-employment benefits: n/a;
- other long-term benefits: n/a;
- end-of-service indemnities: n/a;
- ▶ share-based payments: n/a.

Short-term benefits correspond to remuneration of the management bodies, including a provision of €90,600 for attendance fees to be paid in respect of the past financial year.

Undertakings have also been given to the Group's senior Management regarding end-of-service indemnities in the event of their departure. These (unpaid) commitments amounted to €808,500 in 2014/2015.

#### 8.27 Special purpose vehicles

Special purpose vehicles are consolidated if the Group concludes that it controls them, based on a review of the substance of the special purpose vehicle's relationship with the Group and of its risks and benefits.

The Manutan Group did not control any special purpose vehicles as at 30 September 2015.

#### Note 9 Companies included in the scope of consolidation

List of consolidated companies	% of voting rights of the consolidating company	% of interest of the consolidating company
Manutan International SA (France)		
Manutan SA (France)	100.00	100.00
Manutan Collectivités SAS (France)	100.00	100.00
Association du R.I.E. Manutan (France)	100.00	100.00
SCI Philippe Auguste (France)	100.00	100.00
Sports et Loisirs SAS (Casal Sport) (France)	100.00	100.00
Papeteries Pichon (France)	100.00	100.00
Manutan Italia Spa (Italy)	100.00	100.00
Manutan Unipessoal Lda (Portugal)	100.00	100.00
Manutan SL (Spain)	100.00	100.00
Manovert BV (The Netherlands)	100.00	100.00
Manovert BV (The Netherlands)	100.00	100.00
Manutan NV (Belgium)	99.15	99.15
Manutan GmbH (Switzerland)	100.00	100.00
Manutan GmbH (Germany)	100.00	100.00
The Eurostore Group Ltd (United Kingdom)	100.00	100.00
Euroquipment Ltd (United Kingdom)	100.00	100.00
Manutan Ltd (United Kingdom)	100.00	100.00
Key Industrial Equipment Ltd (United Kingdom)	100.00	100.00
Rapid Racking Ltd (United Kingdom)	100.00	100.00
Group Hardware Ltd (United Kingdom)	100.00	100.00
IronmongeryDirect Ltd (United Kingdom)	100.00	100.00
Metro Storage Systems Ltd (Ireland)	100.00	100.00
Manutan Hungária Kft (Hungary)	100.00	100.00
Manutan Polska Sp z.o.o. (Poland)	100.00	100.00
Manutan Slovakia s.r.o. (Slovakia)	100.00	100.00
Manutan s.r.o. (Czech Republic)	100.00	100.00
Trovatar a.s. (Czech Republic)	100.00	100.00
Witre A/S (Norway)	100.00	100.00
Witre AB (Sweden)	100.00	100.00
Witre Danmark A/S (Denmark)	100.00	100.00
Witre OY (Finland)	100.00	100.00
Ikaros Cleantech AB (Sweden)	100.00	100.00
Ikaros Finland OY (Finland)	100.00	100.00
Manutan o.o.o. (Russia)(1)	100.00	100.00

<sup>(1)</sup> In the process of being liquidated.

Manutan International exercises exclusive control over all companies incorporated in the consolidation scope.

Group companies are consolidated using the full consolidation method.

#### Note 10 Events after the reporting period

None.

#### Note 11 Summary of obligations and commitments

#### Off-balance sheet commitments

In thousands of euros	30/09/2015	30/09/2014	30/09/2013
Confirmed unutilised lines of credit	65,000	65,117	65,000
Bank guarantees	2,239	2,925	3,027
Linked to operating leases	15,410	16,312	17,140

#### Schedule of obligations and commitments

Pursuant to the AMF's recommendation of January 2003, the tables below summarise the obligations and commitments given and received by the Group. Commitments received are preceded by a minus sign (-).

Contractual obligations: commitments given and received	Total as at .	Amount	t of commitments by	period
In thousands of euros	30/09/2015	< 1 year	1 to 5 years	> 5 years
Credit lines <sup>(1)</sup>	(65,000)	(65,000)		
Letters of credit <sup>(2)</sup>	2,239	2,239		
Operating lease obligations	15,410	4,729	9,748	933
Financial instruments	11	11		
TOTAL	(47,340)	(58,021)	9,748	933

- (1) Confirmed credit lines available to the Group.
- (2) Guarantees given by the Group to credit institutions.

#### Note 12 Fees paid to the Statutory Auditors and members of their networks

	KPMG				Mazars							
		Amount			%			Amount			%	
In thousands of euros	2014/2015	2013/2014	2012/2013	2014/2015	2013/2014	2012/2013	2014/2015	2013/2014	2012/2013	2014/2015	2013/2014	2012/2013
Audit												
Statutory audit and certification of consolidated and parent company financial statements <sup>(1)</sup>	532	439	412				367	367	323			
Other work and services directly relating to the Statutory Auditors' assignment <sup>(2)</sup>	283	34	335				15	6	13			
Subtotal	815	473	747	91%	71%	90%	382	373	336	96%	100%	95%
Other services												
Legal, tax and social security assignments	77	101	80				16		16			
Other		4	2									
Subtotal	77	105	82	9%	29%	10%	16		16	4%		5%
TOTAL	892	578	829	100%	100%	100%	398	373	352	100%	100%	100%

- (1) Of which for Manutan International €76,000 (KPMG) and €76,000 (Mazars) for 2014/2015; and €74,000 (KPMG) and €74,000 (Mazars) for 2013/2014.
- (2) Of which for RIE €5,000 for 2014/2015.

# Report of the Statutory Auditors on the financial statements

Financial year ended 30 September 2015

Dear Shareholders,

In compliance with the assignment entrusted to us by your General Meeting, we hereby present to you our report for the financial year ended 30 September 2015 on:

- the audit of the accompanying financial statements of Manutan International SA;
- justification of our assessments;
- the specific verification and information required by the Law.

The financial statements have been prepared by the Board of Directors. It is our responsibility to express an opinion on these financial statements based on our audit.

## 1 Opinion on the financial statements

We conducted our audit in accordance with professional standards applicable in France. These standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement. An audit includes examining, on a test basis or using other selection methods, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made, as well as evaluating the overall financial statement presentation. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We hereby certify that the financial statements for the year are, as regards the French accounting rules and principles, regular and accurate and provide a true and fair view of the operating results for the past financial year and of the financial situation and assets of the Company at the end of the financial year.

## **2** Justification of our assessments

Pursuant to the provisions of Article L. 823-9 of the French Commercial Code relating to the justification of our assessments, we bring to your attention the following matters:

Investments in equity associates are valued at their acquisition cost, and written down on the basis of their value in use, in accordance with the procedures set out in Note 3 to the Financial Statements.

Our work consisted in assessing the data and assumptions on which these estimates are based, particularly the earnings forecasts prepared by the Company's operational departments, in reviewing the calculations prepared by the Company, and in comparing the accounting estimates for the prior periods with the corresponding outcomes.

The assessments thus undertaken are within the framework of our annual accounts full audit approach, and accordingly contributed to the forming of our opinion as expressed in the first part of this report.

# 3 Specific verification and information

We also carried out, in accordance with professional standards applicable in France, the specific verifications required by the Law.

We have no comments to make on the fairness and consistency of the information included in the management report of the Board of Directors and in the documents addressed to shareholders regarding the financial situation and financial statements of the Company.

We have checked that the information provided pursuant to the provisions of Article L. 225-102-1 of the French Commercial Code on the remuneration paid, benefits awarded and commitments made to corporate officers is in line with the financial statements or with the data used to prepare the financial statements, and, where applicable, with the information that your Company has obtained from companies that control it or that it controls. Based on our work, we certify the accuracy and fairness of this information.

Pursuant to the Law, we checked that the information relating to the acquisition of investments and controlling interests, and the identity of holders of stock and voting rights has been communicated to you in the management report.

Nantes, 28 January 2016

Courbevoie, 28 January 2016

The Statutory Auditors

KPMG Audit
A Division of KPMG SA

Franck Noël Partner **Mazars** 

Bruno Balaire

Partner

# Financial statements of the parent company

#### **Balance** sheet

			30/09/2015		30/09/2014	30/09/2013
In thousands of euros	Notes	Gross	Amort. Provisions	Net	Net	Net
Assets						
Non-current assets						
Intangible assets	1	58,024	29,002	29,022	24,019	20,580
Property, plant and equipment	2	4,352	2,441	1,911	1,196	1,410
Financial assets	3	357,599	17,826	339,773	260,563	249,055
		419,975	49,269	370,706	285,778	271,045
Current assets						
Inventories		0	0	0	0	0
Customers	4	16,303	0	16,303	13,915	8,869
Other receivables and prepaid expenses	4	41,390	121	41,255	34,121	41,301
Marketable securities	5	94	0	94	16,889	14,272
Cash & cash equivalents		6,509	0	6,509	13,622	22,495
		64,296	121	64,161	78,547	86,937
Deferred translation adjustment	9	2	0	2	15	13
TOTAL ASSETS		484,274	49,390	434,869	364,340	357,995
Equity and Liabilities						
Equity	6					
Share capital				15,227	15,227	15,227
Share premium				66,776	66,776	66,776
Reserves				85,033	85,033	85,033
Retained earnings				76,594	53,531	26,121
Result				18,204	31,949	35,998
Regulated provisions				2,083	1,779	1,463
				263,917	254,295	230,618
Provisions for risks and charges	7			149	214	817
Liabilities						
Borrowings and financial debts	8.1 and 8.2			164,093	103,326	119,040
Suppliers	8.2			3,507	3,465	2,666
Other liabilities and accruals	8.2			3,182	3,029	4,851
				170,931	109,819	126,557
Deferred translation adjustment	9			21	12	3
TOTAL EQUITY AND LIABILITIES				434,869	364,340	357,995

#### **Income Statement**

In thousands of euros	Notes	2014/2015	2013/2014	2012/2013
Revenues (excl. tax)	10	19,809	18,158	16,701
Cost of goods sold				
Trading margin				
Other external purchases		(19,223)	(17,012)	(18,263)
Taxes and duties		(750)	(808)	(842)
Personnel costs	11 & 12	(10,121)	(9,351)	(10,803)
Depreciation and amortisation charges		(5,287)	(5,266)	(4,502)
Provisions charges		(147)	(199)	(804)
Other income/expenses	13	20,113	18,830	20,319
Operating profit		4,394	4,352	1,806
Share in joint ventures	14	(149)	(164)	(177)
Financial result	15	15,565	29,048	35,664
Profit before taxation		19,810	33,236	37,293
Non-recurring items	16	(333)	(303)	(776)
Employees' profit sharing plan contribution		(454)	(360)	(336)
Income tax	17	(819)	(624)	(183)
NET INCOME		18,204	31,949	35,998

# Notes to the parent company financial statements

for the financial year ended 30 September 2015

#### Significant events

On 30 June Manutan International acquired 100% of the shares of Papeteries Pichon, a major player in the distribution of school supplies to primary and nursery schools in France.

The liquidation of Manutan Russia was pronounced on 23 December 2015.

#### Accounting principles and methods

The financial year was of twelve months, from 1 October 2014 to 30 September 2015.

The financial statements have been drawn up on a going concern basis. They were prepared in accordance with accounting rules currently in force, in compliance with the principle of prudence, independence of financial years and consistency of accounting methods.

Accounting principles and methods specifically applied to each financial statement item are set forth in the following pages.

#### Note 1 Intangible assets and intangible assets in progress

Intangible assets are recognised at their acquisition cost.

Computer software and related user licences are amortised on a straight-line basis over three to seven years, depending on their purpose and estimated useful life.

The main computer software additions during the financial year concerned licences as well as capital sable costs incurred at year-end for the implementation of the various applications used by Group companies' operations (e-business

sites, content and publication management, etc.) These software packages use the latest technology available and replace previous packages, which had been fully amortised and were therefore scrapped.

Assets in progress mainly comprise the costs incurred in the context of:

(i) the project to change and develop the Group's ERP system, €10 million, launch 1 July 2015.

In thousands of euros	30/09/2014	Post to post	Addition	Decrease	30/09/2015
Gross value					
Patents and licences	661	(329)			332
Software	36,527	10,826	67	(3,600)	43,820
Fixed assets in progress	14,706	(11,139)	10,305		13,872
Total	51,894	(642)	10,372	(3,600)	58,024
Depreciation					
Patents and licences	(661)	329			(332)
Software	(27,214)	(329)	(4,727)	3,600	(28,670)
Total	(27,875)	0	(4,727)	3,600	(29,002)
NET VALUE	24,019	(642)		0	29,022

#### Note 2 Property, plant and equipment

Property, plant and equipment are measured at acquisition cost.

Depreciation is calculated using the straight-line method over the expected useful life of the asset concerned:

- Buildings: 25 years.
- ▶ Fixtures and fittings: 10 years.
- Computer hardware: 3 or 5 years.
- Other property, plant and equipment: 3 to 6 years.
  - motor vehicles;
- equipment and tools;
- office furniture and equipment.

The straight-line method is considered representative of the economic reality applicable to the life cycle of an asset.

		Changes			
In thousands of euros	30/09/2014	Addition	Post to post	Decrease	30/09/2015
Gross value					
Land	0				0
Buildings	0				0
<ul><li>Fixtures and fittings</li></ul>	228	17			246
Computer hardware	1,673	591	1,742		4,006
<ul><li>Other property, plant and equipment</li></ul>	1,176	25	(1,100)		101
Total	3,077	633	642	0	4,352
Depreciation					
Land	-	-		-	-
Buildings	0	0			0
<ul><li>Fixtures and fittings</li></ul>	(92)	(43)			(135)
Computer hardware	(1,727)	(512)			(2,239)
<ul><li>Other property, plant and equipment</li></ul>	(62)	(5)			(67)
Total	(1,881)	(560)	0	0	(2,441)
NET VALUE	1,196	73	642	0	1,911

#### Note 3 Non-current financial assets and related receivables

The gross value of the securities consists of their purchase cost excluding ancillary expenses or of the subscription value. The net asset value of the securities reflects their value in use. This value is determined by a combination of the following methods: re-estimated net assets, future profitability and business prospects of the company concerned.

If the net asset value is lower than the net carrying amount of the securities, a provision is set aside for the difference. A similar provision is established for receivables from associates, their net asset value being based on prospects of recovery.

#### Associates/non-current financial assets

In thousands of euros	30/09/2014	Addition	Decrease	30/09/2015
Associates	272,959	78,277		351,236
Other securities (MI)	965			965
Deposits, security bonds	355			355
Total	274,279	78,277	0	352,556
Provisions for impairment	(14,578)	(65)	16	(14,627)
NET VALUE	259,701	78,212	16	337,929

The increase of €78,277,000 relates to the acquisition of the shares of Papeteries Pichon on 30 June 2015.

#### Receivables and loans

In thousands of euros	30/09/2014	Addition	Decrease	30/09/2015	of which at $> 1$ year
Receivables and loans	4,061	1,511	530	5,042	3,966
Provisions for impairment	(3,200)			(3,200)	(3,200)
TOTAL	861	1,511	530	1,842	

#### Investments in associates and related receivables

Details of associates are shown in the "Table of subsidiaries and associates" in the Notes to these financial statements.

During the financial year, Manutan International granted the following loans to its subsidiaries:

Manutan o.o.o. (Russia), for €410,000 of which €210,000 interest-free.

This subsidiary is in the process of being closed down.

■ Trovatar for CZK32 million.

And wrote off receivables, loans and current accounts of:

- Manutan o.o.o. (Russia) for €466,452;
- Manutan GmbH (Switzerland) for €101,000.

### Provisions for shares in associates and related receivables

Additional provision was made for impairment of the shares in Manutan Russia as at 30 September 2015 in an amount of €65,000, in application of general valuation principles.

The provision for treasury shares decreased by  $\le$ 16,159, based on the valuation of the shares in portfolio at year-end, bringing impairment at year-end to  $\le$ 388,910 based on the share's average price in the last twenty days of the financial year.

The other movements in receivables related to associates resulted from the revaluation of these foreign currency denominated receivables.

#### Note 4 Current assets

All trade receivables are on Manutan Group companies.

In thousands of euros	30/09/2015	30/09/2014
Gross value		
Trade receivables	16,303	13,915
Advances and down payments on orders	188	222
Other receivables	39,223	32,433
Cash and cash equivalents	6,603	30,512
Prepaid expenses	1,979	1,587
Total	64,296	78,669
Provision	(121)	(121)
NET AMOUNT	64,175	78,548

All receivables are due within one year.

Other receivables include €35,410,000 in loans granted to subsidiaries and related accrued interest in the context of Manutan International's centralised management of the Group's treasury function.

#### Note 5 Negotiable securities

Negotiable securities shown in the balance sheet at their acquisition cost are managed in accordance with the FIFO method. They primarily represent investments in SICAVs and other mutual funds managed by banking and credit institutions.

At 30 September 2015, the analysis of the market value of the negotiable securities did not result in any impairment.

#### Note 6 Composition of the share capital

The Company's share capital at 30 September 2015 amounted to €15,226,582, represented by 7,613,291 shares, each with a par value of €2. As at that date, the portion of the share capital listed on Euronext Paris and publicly held was 26.50%.

The following movements in equity occurred during the financial year:

In thousands of euros

Opening equity	254,295
Changes during the year	
Net income	18,204
Payment of dividends	(8,908)
Allocation to retained earnings	22
Other reserves	
Changes in regulated provisions (+ for increase and - for decrease)	+304
CLOSING EQUITY	263,917

The number of treasury shares held at year-end was 13,062, with a value of €965,468.

#### Note 7 Provisions for risks and charges

In thousands of euros	30/09/2014	Additions	Reversals of provisions no longer required	Reversals of provisions used	30/09/2015
Provision for exchange losses	15		2	13	2
Provision for taxes	0				0
Other provisions for risks and charges	199	147		199	147
TOTAL	214	147	2	212	149

#### Note 8 Liabilities

#### 8.1 Financial debts

		Gross values		Of which		
In thousands of euros	Total	< 1 year	1 to 5 years	Related companies	Amounts due	Paid outside the Group
Owed to credit institutions	59,721	17,127	42,594	0	0	0
Intra-Group financial debts	101,871	101,871	-	101,853	18	0
TOTAL	161,592	118,998	42,594	101,853	18	0

Intra-Group financial debts relate to funds managed by Manutan International on behalf of Group subsidiaries as part of the Group's treasury management function which it coordinates.

#### 8.2 Suppliers and other payables

		Gross values			
In thousands of euros	Total	< 1 year	> 1 year	Related companies	Amounts due
Suppliers and related accounts	3,507	3,507	0	1,141	1,328
Tax and social security liabilities	2,814	2,814	0	0	2,255
Debts relating to fixed assets	301	301	0	0	0
Other liabilities	2,582	2,582	0	2,514	0
TOTAL	9,204	9,204	0	3,655	3,583

#### Note 9 Conversion differences

Non-euro transactions are translated into euros at the transaction date exchange rate. At year-end, payables and receivables in foreign currencies shown in the balance sheet are measured at their equivalent in euros at the rate of

30 September 2015. The difference resulting from the comparison of the two valuations is recognised in the balance sheet as a conversion difference of  $\in$ 21,401 on the liabilities side and  $\in$ 2,278 on the assets side.

#### Note 10 Turnover

This amount includes management fees of €2,503,000 and intra-Group services for €17,306,000.

#### Note 11 Personnel

The average workforce during the financial year was 95.85. At 30 September 2015, the workforce stood at 92. It breaks down as follows:

	30/09/2014	30/09/2015
Executives	73	80
Non-executives	15	12
TOTAL	88	92

Attendance fees due to members of the Board of Directors in respect of financial year 2014/2015 amount to €90,600.

Remuneration paid to corporate officers during financial year 2014/2015 amounted to €1,432,848.

Manutan International has outsourced its pension commitments to an insurance company. No premiums were paid during the year in this respect.

Cumulative rights acquired by Manutan International employees under the Individual Right to Training (IRT) Law amounted to 3,872 hours as at 31 December 2014. We would point out that following the change in the Law, with effect from 1 January 2015 the IRT has been replaced by the CPF (*Compte Personnel de Formation* or "Personal Training Account"). However, IRT hours acquired as at 31 December 2014 remain usable until the end of 2020 according to the rules applicable to the CPF.

#### Note 12 CICE

The Company had recorded a French tax credit for encouraging competitiveness and jobs (CICE) of €74,729 at 30 September 2015. This tax credit was used to provide training for employees following the installation of our new information system.

#### Note 13 Other income and expenses

This item comprises €11,688,242 in brand royalty payments received from Manutan subsidiaries in France, Belgium, Portugal, Italy, Slovakia, Hungary, Poland, the Czech Republic, Spain, Russia, the Netherlands, Switzerland and Germany and Manutan Collectivités.

#### Note 14 Joint ventures

The inter-company restaurant at the new Gonesse site has three members, one of which is Manutan International. In this regard the operating subsidy borne during the financial year ended 30 September 2015 amounted to €148,628.

#### Note 15 Financial income and expense

#### 15.1 Net financial income came to €15,565,126 and breaks down as follows:

In thousands of euros	30/09/2013	30/09/2014	30/09/2015
Net income and expense linked to investment in associates <sup>(1)</sup>	35,564	28,939	15,589
Net income and expense from treasury management	92	101	(35)
Exchange differences	12	10	(47)
Others – Prov. for exchange losses	(4)	(2)	58
TOTAL	35,664	29,048	15,565

#### (1) Breakdown:

At 30 September 2014:

+€33,945,308 revenues from shares in associates;

- $\in$ 144,513 addition to provisions for impairment of shares in associates; + $\in$ 31,369 reversal of provisions;

-€4,893,223 net financial expenses relating to the Company's short-term borrowings.

At 30 September 2015:

+€19,115,506 revenues from shares in associates;

-c65,000 addition to provisions for impairment of shares in associates and loans; +c16,159 reversal of provisions;

-€3,512,403 net financial expenses relating to the Company's short-term borrowings.

#### 15.2 Foreign exchange hedges

Manutan International may have recourse to derivative financial instruments, such as foreign exchange options, in order to protect itself from foreign exchange risk.

In application of the accounting provisions specified by the French regulator, these instruments are valued at year-end by comparing their historical value with their market value as at that date.

As at 30 September 2015 there was no portfolio of forward exchange transactions.

#### 15.3 Interest rate hedges

On 27 May 2008 Manutan International took out a €9 million seven-year loan, indexed to the 3-month EURIBOR. This loan was taken out to finance the acquisition of the securities of Trovatar a.s.

This transaction was cancelled during the financial year ended 30 September 2015.

## 5

#### Note 16 Non-recurring items

Net non-recurring items amounted to -€333,303 and break down as follows:

In thousands of euros 30/09/20	14	30/09/2015
Proceeds of disposals of non-current assets	59	
Net carrying amount of the assets disposed of	37)	
Other charges	(9)	(30)
Additions to regulated provisions (3	16)	(303)
TOTAL (3	03)	(333)

#### Note 17 Tax

Manutan International heads a tax grouping which includes Manutan SA and Manutan Collectivités in the meaning of Article 223-A of the French General Tax Code.

The provisions of the tax consolidation agreement among the parties result in dividing the tax between the subsidiaries as if they were taxed separately and there were no consolidation. Tax recognised by Manutan International on behalf of the tax grouping amounts to €552,110. Manutan International is jointly and severally responsible for paying the tax on the Group's profit, in the amount of €674,908. The difference between the tax charge recognised and the amount that would have been due if there had been no tax grouping represents a saving of €122,799.

#### Note 18 Off-balance sheet commitments

#### 18.1 Table of commitments

Commitment types	Total	Management	Subsidiaries	Associates	Other related companies	Other	Provisions
Commitments given							
Bank overdraft	838,850		838,850				
Security bond	1,200,000		1,200,000				
Letter of credit	200,000		200,000				
TOTAL	2,238,850		2,238,850				
Commitments received							
CHIC	15,000,000					15,000,000	
BNP Paribas	25,000,000					25,000,000	
HSBC	25,000,000					25,000,000	
TOTAL	65,000,000					65,000,000	
Financial instruments							
CHIC interest rate swap	0					0	
Forward currency transactions	0					0	
TOTAL	0					0	

#### 18.2 Debts guaranteed by collateral

This concerns legal persons.

Items concerned	Debts guaranteed	Amount of sureties	Net carrying amount of assets pledged
Convertible bond borrowings			
Other bond borrowings			
Borrowings from and debts to credit institutions			
Miscellaneous borrowings and financial debts		None	
Advances and down payments received in current orders			
Supplier payables and related accounts			
Tax and social security liabilities			
Debts in respect of fixed assets and related accounts			
Other liabilities			

#### 18.3 Summary table of obligations and commitments

In thousands of euros		Payment commitments by due date			
Contractual obligations	Total	< 1 year	1 to 5 years	> 5 years	
Long-term borrowings					
Finance lease obligations	1,257	350	907		
Pension commitments	39			39	
Operating lease obligations					
Irrevocable purchase obligations					
Other long-term obligations					
TOTAL	1,296	350	907	39	
		Amount o	f commitments by	y period	
Other commercial commitments	Total	< 1 year	1 to 5 years	> 5 years	
Credit lines					
Letters of credit			None		
Guarantees - Re-purchase commitment					
Other commercial commitments					
TOTAL					

#### Note 19 Link to subsidiaries

Manutan International, as the Manutan Group's holding company, is responsible for coordinating management of the Group and for providing its resources and expertise. During the past year, it was remunerated for its services as follows:

Management fees: €2,503,000;Brand royalties: €11,688,000;

• Other intra-Group services: €25,573,000.

Intra-Group transactions are carried out on normal terms and conditions, notably taking into account costs effectively incurred for rebilling.

#### Note 20 Events after the reporting period

None.

## 5

# Information relating to subsidiaries and associates

	In thousands	s of local currency units		In thousands of euros	In %		
Financial information  Subsidiaries and associates	Share capital	Equity other than capital before appropriation of profit	Share capital	Equity other than capital before appropriation of profit	Total equity	% of capital held	
M. J. OA (FUD)	10.070	71.510	10.070	74.540	07.010	100	
Manutan SA (EUR)	16,073	71,543	16,073	71,543	87,616	100	
Manutan Collectivités SAS (EUR)	7,560	5,959	7,560	5,959	13,519	100	
Sports & Loisirs SAS (EUR)	1,000	9,689	1,000	9,689	10,689	100	
SCI Philippe Auguste (EUR)	345	(2,890)	345	(2,890)	(2,545)	100	
Papeteries Pichon SAS (EUR)	1,000	26,855	1,000	26,855	27,855	100	
Manutan Italia Spa (EUR)	500	308	500	308	808	100	
Manutan Portugal Unipessoal Lda (EUR)	100	1,402	100	1,402	1,502	100	
Manutan Spain SL (EUR)	3	(2,653)	3	(2,653)	(2,650)	100	
Manovert BV (EUR)	18	63,020	18	63,020	63,038	100	
Manutan Deutschland GmbH (EUR)	1,788	(729)	1,788	(729)	1,059	100	
Manutan Czk s.r.o. (CZK)(1)	19,300	103,792	710	3,818	4,528	100	
Trovatar a.s. (CZK) <sup>(1)</sup>	71,000	5,067	2,612	186	2,798	100	
Manutan Polska Sp z.o.o. (PLN)(1)	850	585	200	138	338	100	
Manutan Hungaria Kft (HUF)(1)	3,000	65,649	10	209	219	100	
Manutan Slovakia s.r.o. (EUR)	7	487	7	487	494	100	
Manutan Ltd (GBP) <sup>(1)</sup>	5,825	8,904	7,888	12,057	19,944	100	
Rapid Racking Ltd (GBP) <sup>(1)</sup>	153	5,797	207	7,850	8,056	100	
IronmongeryDirect Limited (GBP)	1	6,829	1	9,247	9,248	100	
Witre Sweden A/B (SEK) <sup>(1)</sup>	8,000	53,640	850	5,701	6,552	100	
Ikaros Cleantech A/B(1)	1,362	31,644	145	3,363	3,508	100	
Manutan Russia o.o.o. (RUB) <sup>(1)</sup>	10,350	(5,485)	141	(75)	66	100	
Manutan Belgium NV (EUR)	966	13,505	966	13,505	14,471	15	

 $<sup>(1) \ \</sup> Closing \ rate \ at \ 30 \ Sept. \ 2015: \ GBP: \ 0.7385 - HUF: \ 313.45 - SEK: \ 9.4083 - PLN: \ 4.2448 - CZK: \ 27.187 - RUB: \ 73.2416.$ 

<sup>(2)</sup> Confidential data not released.

Local currency thousands

Provision   Net   Provision			,								
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0 0 0 (2) (2) (2) Financial year ended 31/12/2014		695	6,311	175,179	0	0	0	1,236	0	1,236	
31/12/2014		(2)	(2)	(2)	0	0	0	11,606	0	11,606	
0 0 35.020 1.988 (2)		(2)	(2)	(2)	0	0	0	0	571	571	
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In thousands of euros

# Five-year review of Company's results and other key figures

Description	30/09/2015	30/09/2014	30/09/2013	30/09/2012	30/09/2011
I. Capital at year-end (in thousands of euros)					
a) Share capital	15,227	15,227	15,227	15,227	15,227
b) Number of ordinary shares in existence	7,613,291 at €2				
<ul><li>c) Number of shares with preferred dividend (with no voting rights)</li></ul>					
d) Maximum number of future shares to be created:					
by bond conversion					
<ul><li>by exercise of subscription rights</li></ul>	-	-	-	-	
II. Operations and results for the year (in thousands of euros)					
a) Total revenues excl. tax	19,809	18,158	16,701	13,951	12,742
b) Profit before tax, employee profit sharing, depreciation and amortisation charges and additions to provisions	25,052	38,469	42,380	17,061	18,622
c) Tax on income	819	624	183	(922)	(120)
d) Employee profit sharing for the year	454	360	336	-	-
e) Profit after tax, employee profit sharing, depreciation and amortisation charges and additions to provisions	18,204	31,949	35,998	11,160	14,857
f) Dividend distributions	9,517	8,908	8,603	8,831	10,659
III. Earnings per share (in euros)					
<ul> <li>a) Profit after tax and employee profit sharing but before depreciation and amortisation charges and additions to provisions</li> </ul>	3.12	5.05	5.54	2.36	2.46
b) Profit after tax, employee profit sharing and depreciation and amortisation charges and additions to provisions	2.39	4.20	4.73	1.47	1.95
c) Dividend per share	1.25	1.17	1.13	1.16	1.4
IV. Workforce					
a) Average workforce during the year	96	89	88	83	62
b) Total payroll for the year (in thousands of euros)	6,919	6,502	7,844	6,765	5,714
c) Amounts paid in respect of social benefits during the year (Social Security, social works, etc.) (in thousands of euros)	3,201	2,849	3,295	2,903	2,205



# Information on the Company and share capital

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Dividends	145

# General information concerning the issuer

#### Name and registered office (Articles 2 and 4 of the Articles of Association)

Name: Manutan International.

Tel: +33 (0)1 34 53 35 00

Trading name: Manutan.

Legal Department: contact.legal@manutan.com

Registered office: ZAC du Parc des Tulipes,

Avenue du 21e Siècle, 95506 Gonesse Cedex, France.

#### Legal form

Société Anonyme (French public Ltd company) with a Board of Directors.

The Combined General Meeting, held on 30 November 2011, adopted the change in the mode of Administration and Management of the Company by adopting the form with a Board of Directors.

#### Governing legislation

French Law.

#### Date and duration of incorporation

The Company was formed for a term of 60 years. Unless extended or dissolved, it shall be terminated on 24 April 2025.

#### Corporate object (Article 3 of the Articles of Association)

The Company's object, both in France and abroad, shall be:

- the acquisition and the management of any portfolios of securities and other types of investment;
- equity investments in the capital of other existing or new companies, the management and assignment of these equity investments;
- the purchase, sale and production of all hardware for companies and local authorities;
- and more generally, any commercial, property or real estate transactions, financial or otherwise, directly or indirectly related, in full or in part, to the corporate object or to any similar or related object that may facilitate the operation and the commercial development thereof.

#### **Trade & Companies Registry**

Registered with the Counterposed Trade & Companies Registry under No. 662 049 840.

APE Code (French equivalent of NACE or SIC): 6420Z.

#### Company's legal documents

Company documents, in particular the Articles of Association and the accounts, may be consulted at the registered office address: ZAC du Parc des Tulipes - Avenue du 21e Siècle - 95500 Gonesse, France, under the legal conditions.

#### Financial year

The financial year shall begin on 1 October and end on 30 September of the following year. It lasts for 12 months.

#### **Appropriation of profits** (Article 19 of the Articles of Association)

The profit available for distribution shall be made up of the profit for the financial year, less any losses carried forward and the allocation to the legal reserve, plus any profits carried forward.

This profit is available to the General Meeting of Shareholders, which may, at the Board of Directors' proposal, carry it forward, allocate it to general or special reserves, or distribute it to shareholders in the form of a dividend.

Furthermore, the General Meeting may decide to distribute amounts withdrawn from reserves at its disposal; in this case, the decision must expressly indicate the reserve accounts from which these withdrawals are made. However, in the first instance, the dividend shall be deducted from the profit for the financial year that is available for distribution.

The General Meeting voting on the financial statements for the period may grant to each shareholder, for all or part of the dividend to be distributed or the interim dividend payments, an option between payment in cash or in the form of shares.

#### General Meeting of Shareholders (Article 16 of the Articles of Association)

- 16-1 The Ordinary General Meetings, Extraordinary General Meeting and Special Meetings have the competences granted to them by French Law.
- 16-2 Shareholders' Meetings are called and deliberate under the legal and regulatory conditions. They are held at the registered office or in another location indicated on the invitation.

All shareholders have the right to attend General Meetings, to be represented or to vote by correspondence, regardless of the number of shares in the capital that they hold, on the condition that the shares are fully paid and registered in their name on the second working day before the Meeting at midnight, Paris time, either in the registered securities ledgers kept by the Company, or in bearer accounts kept by authorised intermediaries.

Any shareholder with shares in a determined category can take part in special Shareholders' Meetings for this category, under the same conditions.

16-3 Any shareholders who attend the Meeting by video conference or by telecommunications means that allow for them to be identified and pursuant to the regulations in force, wherein the Board of Directors has decided to use

such means of participation prior to the General Meeting, are considered to be present for the calculation of the quorum.

16-4 A shareholder may be represented by another shareholder, their spouse or by their civil partner. They can also be represented by any other natural or legal person of their choice.

Notification of the appointment of a Proxy can be sent by electronic means.

- **16-5** Any shareholder can vote by correspondence using the form that shall only be taken into account if received by the Company at least three days before the Meeting is held. This form may, where necessary, be on the same document as the form for assigning voting authority.
- 16-6 The correspondence voting form and the voting authority form submitted by a shareholder are signed by them; where appropriate by a secure electronic signature procedure as provided for in French Decree No. 2001-272 of 30 March 2001 as applied by Article 1316-4 of the French Civil Code or by an electronic signature procedure decided by the Board of Directors consisting of using a reliable identification procedure ensuring a link with the instrument to which it relates.

**16-7** The shareholder may use the electronic distance voting or voting authority form on the Company's website for this purpose, if it reaches the Company on the day before the General Meeting no later than 3 pm, Paris time. This electronic form includes an electronic signature as provided for in the conditions of this Article.

16-8 Votes are cast either by raising hands or by any appropriate technical means chosen by the Board of Directors. A secret ballot, for which the Meeting shall fix the terms, may only be held at the request of the represented members, by themselves or as Proxies, at the majority required to vote on the resolution in question.

#### Transfer of equity securities and of marketable securities granting access to the share capital (Article 12 of the Articles of Association)

The shares in the capital and the securities giving access to the capital are transferred from account to account under the conditions provided for by the regulations in force.

They are freely assignable and transferable. The same applies to rights to subscribe to these shares and securities.

#### Rights and obligations attaching to ordinary shares - Vote

(Article 13 of the Articles of Association)

13-1 Ownership of a share shall automatically entail an obligation to abide by the Company's Articles of Association and by any resolutions properly adopted by the General Meeting.

13-2 The shareholders shall bear losses only up to the value of their contributions.

Each ordinary share shall provide entitlement to a pro rata share of the proportion of the capital that it represents in terms of the Company's profits, assets and the liquidation

If applicable, and subject to any imperative prescriptions, all ordinary shares shall be grouped together, regardless of any tax exemptions or credits, and any taxation payable by the Company, before making any redemption payments during the life-time of the Company or during the course of its liquidation, such that, given their respective face value, all ordinary shares existing at that time shall receive the same net sum of money, regardless of their origin and creation date.

13-3 The voting right attached to shares is proportional to the quotient of the share capital that they represent and each share gives its holder at least one vote, without prejudice to the exceptions provided for by French Law and the Articles of Association.

If the ownership of a share becomes split among different parties, the voting right shall be allocated as follows:

wherein the beneficial owner and/or the bare owner benefit, for their shares, from the partial exoneration principles provided for by Article 787-B of the French General Tax Code and this capacity is referred to in the

register where voting rights are recorded, the voting right belongs to the beneficial owner for decisions regarding the allocation of profits and to the bare owner for all other decisions:

▶ in other cases, the voting right attached to the share belongs to the beneficial owner at Ordinary General Meetings and to the bare owner at Extraordinary General Meetings.

A double voting right to that granted to other ordinary shares, with regard to the proportion of the capital that they represent, is granted to any fully paid shares that are proven to be registered in the name of the same shareholder for at least two (2) years.

This right is also granted from their issue in the case of an increase in capital by incorporation of the reserves, profits or issue premiums, to registered shares granted freely to a shareholder due to previous shares on which they benefit from this right.

The registered shares benefiting from a double voting right converted to bearer shares or transferred to another holder lose the double voting right other than in any cases provided for by French Law.

#### Form of equity securities and other marketable securities -Identification of shareholders - Crossing of disclosure thresholds

(Article 9 of the Articles of Association)

- **9-1** Unless otherwise provided for in the insurance agreement or by French Law, capital shares and any other securities that may be issued by the Company are held in registered form or by the bearer at the discretion of their holder. They can only be held by the bearer after they paid in full.
- 9-2 The Company at any time, may request the main depositary which keeps the registers relating to issues of its securities to provide it with the information provided for by French Law regarding the holders of bearer shares immediately or ultimately granting the right to vote in Shareholders' Meetings. The Company also has the right, under the conditions fixed by French Law, to ask for the identity of shareholders in the event that it considers that some of the shareholders, whose identity has been revealed to it, are shareholders on behalf of third parties.
- The Company may ask any legal entity holding more than 2.5% of the capital or the voting rights to reveal to it the identities of persons directly or indirectly holding more than one third of the share capital of said legal person or the voting rights at its General Meetings.
- 9-3 Any natural or legal person, acting alone or in collaboration, which comes to hold a greater number of shares or voting rights than the thresholds set by French Law, must comply with the information obligations provided for by the Law within the given deadline. The same information is also given when the shareholding or the voting rights fall below the legal thresholds.

#### Crossing the statutory threshold

No declaration for crossing the statutory threshold is foreseen.

#### Board of Directors (Article 14 of the Articles of Association)

**14-1** The Company is administered by a Board of Directors composed of at least three members and no more than eighteen; however, this maximum number is increased to twenty-four in the event of a merger under the conditions set by French Law.

In the event that the capital held by the Company's employees and companies that are bound to it under the terms of an Employee Savings Scheme represent more than 3% of the share capital, a Director is appointed under the conditions set by French Law and regulations from amongst the shareholding employees or from amongst the employees on the Supervisory Board of the mutual trust that holds the shares. This Director is not taken into account in determining the minimal and maximum number of Directors.

14-2 Directors are appointed for a term of two (2) years.

The number of Directors aged 75 years or over may not represent more than one third of the members of the Board of Directors. When this threshold is crossed, the oldest Director is considered to be resigning at the next General

**14-3** The Board of Directors is convened by the Chairman at their initiative and, if he/she is not the General Manager, at the request of the General Manager or, if the Board has not met for more than two months, at the request of two thirds of the Directors. The Board is convened by any means

with a lead-time of eight (8) days, except in case of emergency. The agenda is set by the author of the notification.

Meetings are held at the registered office or in another location indicated on the invitation.

The Board only acts validly if at least half of its members are present. The Internal Rules of Procedure may provide that Directors are considered to be present for the calculation of the quorum and the majority if they attend by means of video conference or telecommunication under the limits set by legislation and the regulations in force.

The Board makes decisions by the majority of members present or represented. In the event of a split vote, the vote of the Chairman shall be the deciding vote.

The Board may name a secretary at each session who may be chosen from outside the Directors.

**14-4** The Board of Directors determines the business angles for the Company and monitors that they are correctly implemented. The Board is responsible for any issues relating to the correct operation of the Company and governs the business concerning it through its decisions, subject to the powers expressly attributed to the Shareholders' Meeting and whilst remaining within the corporate object. The Board of Directors carries our any inspections and verifications that it deems necessary.

**14-5** The Board of Directors elects a Chairman from amongst its members. It determines their remuneration. The age limit for the functions of the Chairman is 75 years.

The Chairman of the Board of Directors organises and directs the work of the Board, and reports thereupon to the General Meeting. He/she supervises the proper running of the Company's bodies and ensures, in particular, that the Directors are capable of performing their roles.

14-6 The Board of Directors may appoint an Honorary Chairman, a natural person chosen from amongst the former Chairmen of the Company's Board of Directors.

His/her duties end after two (2) years; they cease at the end of the General Meeting approving the accounts for the previous financial year, which is held in the year in which his/her term of office comes to an end.

The Honorary Chairman can be re-elected indefinitely, his/ her title can be revoked at any time without compensation by a decision of the Board of Directors.

The Honorary Chairman is invited to all the meetings of the Board and attends the meetings of the Board of Directors in a consultative capacity. He/she must still abide by the Internal Rules of Procedure of the Board of Directors. He/ she has an identical right to information and communication as the members of the Board of Directors.

The Honorary Chairman may in no event interfere with the management of the Company or generally substitute themselves for the legal bodies of the Company.

#### Role of Chief Executive Officer (CEO) (Article 15 of the Articles of Association)

The role of CEO is assumed, under their liability, by the Chairman of the Board of Directors, or by another natural person chosen from amongst the members of the Board or from outside the Board, who shall have the title of General Manager.

The Board of Directors chooses between the two modes of Executive Management. It can change its choice at any time. In which case, it informs the shareholders and third parties pursuant to the regulations in force.

In the event that the Chairman assumes the role of General Manager, the provisions of these Articles of Association regarding the latter apply.

Wherein the role of General Manager is not assumed by the Chairman of the Board of Directors, the Board of Directors appoints a General Manager to whom the same age limits apply as for the Chairman.

The Managing Director is invested with the most extensive powers to act on behalf of the Company, in all circumstances. He/she exercises these powers within the limit of the corporate object and subject to the powers expressly granted to him/her by Law at General Meetings and at the meetings of the Board of Directors.

At the proposition of the General Manager the Board of Directors may appoint one or up to five Deputy General Managers. The age limit set for the role of Chairman also applies to Deputy General Managers.

With respect to third parties, the Deputy Managing Directors have the same powers as the Managing Director.

Within the framework of the organisation of the Company, the powers of the General Manager and the Deputy General Managers may be limited by the Board of Directors without this limitation being enforceable for third parties.

#### Related party transactions

- ▶ Role of the parent Company vis-à-vis its subsidiaries see page 70 of this document.
- Group subsidiaries and legal jurisdictions see pages 81 and 112 of this document.
- ▶ Legal organisational structure of the Group and positions held by parent company executives in the main subsidiaries see pages 38, 39 and 81 of this document.
- ▶ Presentation of movements in subsidiaries' significant intermediate management balances and indication of
- strategic business assets held by them see pages 71 to 73 of this document and the notes to the financial  $% \left( 1\right) =\left( 1\right) \left( 1\right)$ statements presented on page 87 et seq. of this document.
- ▶ Financial flows and nature of these flows between the Parent Company and subsidiaries – see page 70 of this document.
- ▶ See special report of the Statutory Auditors on regulated agreements and commitments on page 59 of this document.

#### Shareholders of Manutan International

The identities of persons holding, directly or indirectly at 30 September 2015, more than 5%, 10%, 15%, 20%, 25%, 30%, 33.33%, 50%, 66.66%, 90% and 95% of the share capital or voting rights at General Meetings of Shareholders are as follows:

		30/09/2015 30/09/2014 30/09/2013							
Major shareholders	Number of shares	% of share capital held	% of voting rights	Number of shares	% of share capital held	% of voting rights	Number of shares	% of share capital held	% of voting rights
André and Hélène* Guichard	1,819,861	23.90	16.01	1,819,861	23.90	16.02	1,819,861	23.90	15.90
Hélène Guichard*	588,276	7.73	10.35	588,276	7.73	10.35	588,276	7.73	10.28
Jean-Pierre Guichard	449,196	5.90	7.91	449,196	5.90	7.91	449,196	5.90	7.85
Other members of the Guichard family	304,426	4.00	5.36	304,426	4.00	5.36	304,426	4.00	5.32
M.T. Finance <sup>(1)</sup>	2,417,581	31.75	42.55	2,417,581	31.75	42.55	2,417,581	31.75	42.24
Total for the									
Guichard family	5,579,340	73.28	82.18	5,579,340	73.28	82.18	5,579,340	73.28	81.59
Lazard Frères Gestion	415,000	5.45	3.65	415,000	5.45	3.65	415,000	5.45	3.63
Financière de l'Échiquier	360,510	4.74	3.17	360,510	4.74	3.17	360,510	4.74	3.15
Other registered shares	8,598	0.11	0.15	9,001	0.12	0.15	88,686	1.16	1.55
Publicly held bearer shares	1,233,081	16.20	10.85	1,231,650	16.18	10.84	1,155,440	15.18	10.09
Total public	2,017,189	26.50	17.82	2,016,161	26.48	17.82	2,019,636	26.53	18.41
Treasury shares(2)	16,762	0.22	0.00	17,790	0.23	0.00	14,315	0.19	0.00
TOTAL	7,613,291	100.00	100.00	7,613,291	100.00	100.00	7,613,291	100.00	100.00

<sup>(1)</sup> Company whose capital is owned by the Guichard family.

To the best knowledge of the Company, there are no other shareholders that, directly or indirectly, alone or in collaboration, hold more than 5% of the capital or the voting rights.

There has been no significant change in the shareholding as presented above since 30 September 2015.

#### Crossing of thresholds

- Over the period ended on 30 September 2013, no other crossing of thresholds was declared.
- Over the period ended on 30 September 2014, no other crossing of thresholds was declared.
- Over the period ended on 30 September 2015, no other crossing of thresholds was declared.

#### Shareholder agreements

The collective commitments to hold shares are presented in the chapter entitled "General information concerning the share capital" on page 143 of this document.

<sup>(2)</sup> Treasury shares do not carry voting rights (13,062 direct registered shares and 3,700 treasury shares held as part of the share buyback programme under the liquidity agreement).

Mrs Hélène Guichard died on 5 December 2015.

## Information disclosed pursuant to Article L. 225-100-3 of the French Commercial Code

Pursuant to Article L. 225-100-3 of the French Commercial Code, we inform you of the following matters, which are likely to have an impact in the event of a public offering:

- The structure of the share capital and the direct or indirect shareholdings known to the Company and any information on the subject are presented in the chapter entitled "Distribution of share capital and voting rights" on page 141 of this document.
- There are no statutory restrictions on the exercise of voting rights and transfers of shares.
- Seven shareholders of the Company have signed two agreements to retain shares in the Company in the framework of the tax allowances instituted by the so-called "Dutreil Law" of 1 August 2003, presented in the chapter headed "General information concerning the share capital" on page 143 of this document.
- As far as the Company is aware, there are no other commitments or pacts signed among shareholders.
- There are no shares in the Company conferring special rights of control, with the exception of a double voting right instituted by Article 13-3 of the Company's Articles of Association for shareholders who have held nominative shares for at least two years.

- No control mechanisms are provided for in any shareholding system for the staff with control rights that are not exercised by the latter.
- The rules governing the appointment and removal of members of the Board of Directors are the legal and statutory rules provided by Article 14 of the Company's Articles of Association.
- As regards the powers of the Board of Directors, current delegations are detailed in the table of existing delegations shown on page 137 of this document. The powers of the Board of Directors to buy back the Company's own shares are described on page 138 of this document.
- Amendments to the Company's Articles of Association are implemented in accordance with legal and regulatory provisions.
- Agreements on Executive Directors' indemnities upon resigning their positions are detailed on page 52 of this document
- The Company has not entered into any agreements that stand to be modified or terminated in the event of a change of control of the Company.

#### Employees (Article L. 225-102 of the French Commercial Code)

At the end of the 2014/2015 financial year, employee share ownership, as defined by Article L. 225-102 of the French Commercial Code, represented 0% of the share capital of the Company.

# General information concerning the share capital

#### Changes in share capital and associated rights

Any change to the share capital or the rights attached to the securities that constitute it is subject to legal provisions. The Articles of Association do not make these changes subject to any greater restrictions than the legal obligations.

#### Share capital

As at 21 January 2016, the share capital amounted to €15,226,582, consisting of 7,613,291 fully paid-up shares with a par value each of €2.

#### Form of shares

Shares are either registered or bearer at the discretion of the shareholder.

#### Table of current authorisations and delegations

Type of delegation or authorisation	Extraordinary General Meeting	Expiry date	Amount authorised	Use during previous financial years	Use during the financial year ended 30/09/2015	Remaining amount at 01/10/2015
Delegation of authority to increase the Company's share capital <i>via</i> the capitalisation of reserves, profits and/or share premiums	12 March 2015	11 May 2017	€5 million	N/A	0	€5 million
2 Authorisation to cancel Company shares purchased within the framework of the mechanism set out in Article L. 225-209 of the French Commercial Code	13 March 2014	12 March 2016	10% of the share capital	N/A	0	10% of the share capital
3 Delegation of authority to issue ordinary shares and/or marketable securities carrying rights to shares in the Company or carrying a right to the allocation of debt securities and/or other marketable securities giving rights to shares (in the Company or of another Group company) whilst maintaining preferential subscription rights	12 March 2015	11 May 2017	Shares: €4 million <sup>(1)</sup> Debt securities: €4 million <sup>(2)</sup>	N/A	0	Shares: €4 million <sup>(1)</sup> Debt securities: €4 million <sup>(2)</sup>
4 Delegation of authority to issue ordinary shares and/or marketable securities carrying rights to shares in the Company or carrying a right to the allocation of debt securities and/or other marketable securities giving rights to shares (in the Company or of another Group company) with waiver of preferential subscription rights for existing shareholders via a public offering and/or in consideration for securities as part of a public exchange offer	12 March 2015	11 May 2017	Shares: €1,520,000 <sup>(1)</sup> Debt securities: €4 million <sup>(2)</sup>	N/A	0	Shares: €1,520,000 <sup>(1)</sup> Debt securities: €4 million <sup>(2)</sup>
5 Delegation of authority to issue ordinary shares and/or marketable securities carrying rights to shares in the Company or carrying a right to the allocation of debt securities and/or other marketable securities giving rights to shares (in the Company or of another Group company) with waiver of preferential subscription rights by an offer referred to in II of Article L. 411-2 of the French Monetary and Financial Code	12 March 2015	11 May 2017	Shares: €1,520,000 <sup>(1)</sup> 20% of the share capital Debt securities: €4 million <sup>(2)</sup>	N/A	0	Shares: €1,520,000 <sup>(1)</sup> 20% of the share capital Debt securities: €4 million <sup>(2)</sup>
6 Authorisation to set the issue price in accordance with the conditions determined by the Meeting, in the event of an issue with waiver of preferential subscription rights, within an annual limit of 10% of the share capital	12 March 2015	11 May 2017	10% of the share capital	N/A	0	10% of the share capital
7 Authorisation to increase the size of issues in the event of excess demand	12 March 2015	11 May 2017		N/A	0	-
8 Delegation of authority to increase the share capital by issuing ordinary shares and/or marketable securities carrying rights to Company shares, within a limit of 10% of the share capital, in order to pay for contributions in kind of equity securities or marketable securities carrying rights to Company shares	12 March 2015	11 May 2017	10% of the share capital	N/A	0	10% of the share capital

Type of delegation or authorisation	Extraordinary General Meeting	Expiry date	Amount authorised	Use during previous financial years	year ended	Remaining amount at 01/10/2015
9 Delegation of authority to increase the share capital by issuing ordinary shares and/or marketable securities carrying rights to Company shares with waiver of preferential subscription rights reserved for the members of an Employee Savings Scheme (PEE), in application of Articles L. 3332-18 et seq. of the French Labour Code	12 March 2015	11 May 2017	€160,000	N/A	0	€160,000
10 Authorisation to grant new free shares	13 March 2014	12 May 2017	1% of the share capital	N/A	0	1% of the share capital

<sup>(1)</sup> Same maximum limit.

#### Financial instruments not representative of share capital

None.

#### Potential share capital

No share options or new free shares have been granted. There are no other financial instruments that dilute the share capital.

#### Share buyback programme

The General Meeting of Shareholders of 12 March 2015 authorised the Board of Directors, for a period of eighteen months, to trade in the Company's own shares on the stock market.

In addition, the Combined General Meeting of Shareholders of 13 March 2014 authorised the Board of Directors, for

twenty-four months, to reduce the share capital by cancelling shares purchased under its buyback programme, in the terms provided by the Law.

The Company only used this authorisation as part of the liquidity signed with Oddo Corporate Finance.

The shares purchased on behalf of the Company during the financial period ended on 30 September 2015, under the terms of the buyback programme, are indicated in the table below.

	Total gross flows 2014/2	
In euros	Purchases	Sales
Number of shares	23,695	24,723
Average transaction price	43.82	43.41
AMOUNT	1,038,270	1,073,191

- Number of treasury shares held at 30 September 2015: 3,700 or approximately 0.05% of the share capital.
- Value assessed at the average purchase price at 30 September 2015: €45.12 x 3,700 = €166,944.
- Overall par value: €2 x 3,700 = €7,400.

The shares held by the Company were not subject to any use, or reallocation for other purposes during the 2014/2015 financial year.

The monthly declarations of trading in the Company's shares carried out under the liquidity contract with Oddo Corporate Finance were filed with the AMF (*Autorité des marchés financiers*, the French securities regulator) during the 2014/2015 financial year.

<sup>(2)</sup> Same maximum limit.

#### Authorisation of a new share buyback programme

The next General Meeting of Shareholders will be asked to renew the Company's share buyback programme, as referred to in the reports of the Board to the Meeting.

#### Liquidity contact

The Company renewed a liquidity contract with Oddo Corporate Finance in accordance with the professional ethics charter of AMAFI (Association française des marchés financiers, the French Financial Markets Association), in which it participates as provider of liquidity.

The transactions carried out under this liquidity contract during the 2014/2015 financial year are listed above, in the paragraph entitled "Share buyback programme".

The Company did not have recourse to derivatives.

#### Description of the share buyback programme

In accordance with the provisions of Article 241-2 of the AMF's General Regulations and European Commission Regulation (EC) No. 2273/2003 of 22 December 2003, the purpose of this description is to set out the purpose of and methods of the Company's share buyback programme.

This programme will be submitted for authorisation to the General Meeting of Shareholders of 17 March 2016. The prior notice will be published in the BALO (French official gazette) on 10 February 2016, and the call notice will be published in the BALO on 1 March 2016.

#### 1 Breakdown of treasury shares held, by purpose, as at 21 January 2016 (after closing of the markets)

Number of shares held directly and indirectly: 2,731 shares, representing 0.04% of the Company's share capital.

Number of shares held according to their purpose:

- coordination of the share price by means of an AMAFI liquidity contract: 2,731;
- covering share purchase options or other forms of employee share ownership: N/A;
- external growth transactions: N/A;
- covering marketable securities that entitle the holder to the allocation of shares: N/A;
- cancellation: N/A.

#### New share buyback programme

- ▶ Authorisation of the programme: Annual General Meeting of 17 March 2016.
- Securities concerned: ordinary shares.
- Maximum percentage of the share capital for which buyback is authorised: 5% (i.e. 380,664 as of today), it being specified that this limit shall be reviewed at the buyback date in order to take into account any potential transactions involving an increase or decrease in the share capital that may take place during the programme. The number of shares taken into account to calculate this limit shall correspond to the number of shares bought back, less the number of shares resold during the programme in the interests of liquidity.

- Maximum purchase price: €100.
- Maximum amount of the programme: €38,066,400.
- Buyback methods: these share buybacks may be undertaken by any means, including block purchases, and at such times as the Board of Directors shall determine; the Company does not intend to use options or financial instruments.

#### **Objectives**

- ▶ To encourage trading in the secondary market or the share liquidity *via* an investment service provider, through a liquidity agreement in accordance with the professional ethics charter of AMAFI, the French Financial Markets Association, as approved by the AMF, the French securities regulator.
- ▶ To ensure coverage of share purchase option plans and/ or free share plans (or similar plans) for the benefit of employees and/or of the Group's Corporate Officers, and of any share awards as part of a Company or Group Savings Scheme (or similar scheme), in connection with profit-sharing and/or any other forms of share awards to employees and/or to the Group's Corporate Officers.
- ▶ To retain the shares acquired and subsequently exchange them or use them as payment in the context of any external growth transactions.
- ▶ To provide cover for marketable securities that confer the right to acquire shares of the Company in accordance with regulations in force.
- ▶ To cancel shares acquired in accordance with the authorisation granted by the General Meeting of Shareholders of 13 March 2014 in its ninth resolution (extraordinary session). A proposal to renew it will be made at the General Meeting on 17 March 2016.

#### Duration of the programme

■ Eighteen months from the General Meeting of Shareholders of 17 March 2016, i.e. until 16 September 2017.

# Summary of transactions in Company shares by Corporate Officers and senior management and their close relatives during the financial year last ended

(Articles L.621-18-2 of the French Monetary and Financial Code and Article 223-26 of the General Regulations of the AMF)

To the Company's best knowledge there were no transactions in Company shares in the 2014/2015 financial year by Corporate Officers or the executives of Manutan International or by persons bound to them.

#### Movements in share capital (in euros and in French francs)

Transaction		Change in capital	Share premium	New capital amount	Total number of shares	Par value of the share
	In euros			2,750,952	1,804,506	
	In francs			18,045,060		10
Canital increase <i>via</i> the	In euros	2,750,952		5,501,903	3,609,012	
capitalisation of reserves	In francs	18,045,060		36,090,120		10
Canital increase in cash and via	In euros	5,672,921	1,387,341	11,174,824	7,330,204	
the capitalisation of reserves	In francs	37,211,920	9,100,360	73,302,040		10
Cash capital increase	In euros	131,381	1,011,630	11,306,205	7,416,384	
	In francs	861,800	6,635,860	74,163,840		10
	In euros	98,127	3,060,737	11,404,332	7,480,751	
Cash capital increase, merger	In francs	643,670	20,077,118	74,807,510		10
Capital increase <i>via</i> the capitalisation of reserves	In euros	3,557,171		14,961,503	7,480,751	2
Cash capital increase	In euros	46,000	259,011	15,007,503	7,503,751	2
Cash capital increase <sup>(1)</sup>	In euros	219,080	1,233,756	15,226,582	7,613,291	2
	Capital increase <i>via</i> the capitalisation of reserves  Capital increase in cash and <i>via</i> the capitalisation of reserves  Cash capital increase  Cash capital increase, merger  Capital increase <i>via</i> the capitalisation of reserves  Cash capital increase	Capital increase via the capitalisation of reserves  Cash capital increase in cash and via the capitalisation of reserves  Cash capital increase  Cash capital increase  In euros In francs In euros In francs In euros In francs In euros In francs In euros Cash capital increase, merger Capital increase via the capitalisation of reserves Cash capital increase In euros Cash capital increase via the capitalisation of reserves Cash capital increase	Transaction in capital  In euros In francs  Capital increase via the capitalisation of reserves  Capital increase in cash and via the capitalisation of reserves  Cash capital increase In euros In euros In euros In francs In euros In francs In euros In francs In euros In	Transaction         in capital neuros         premium           Ln euros In francs         In francs         In euros           Capital increase via the capitalisation of reserves         In francs         18,045,060           Capital increase in cash and via the capitalisation of reserves         In euros         5,672,921         1,387,341           Cash capital increase         In euros         37,211,920         9,100,360           Cash capital increase         In euros         131,381         1,011,630           In francs         861,800         6,635,860           In euros         98,127         3,060,737           Cash capital increase, merger         In francs         643,670         20,077,118           Capital increase via the capitalisation of reserves         In euros         3,557,171         259,011           Cash capital increase         In euros         46,000         259,011	Transaction         in capital         premium         amount           In euros         2,750,952         18,045,060           Capital increase via the capitalisation of reserves         In euros         2,750,952         5,501,903           Capital increase in cash and via the capitalisation of reserves         In euros         18,045,060         36,090,120           Capital increase in cash and via the capitalisation of reserves         In euros         5,672,921         1,387,341         11,174,824           Cash capital increase         In euros         37,211,920         9,100,360         73,302,040           Cash capital increase         In euros         131,381         1,011,630         11,306,205           In euros         861,800         6,635,860         74,163,840           Cash capital increase, merger         In francs         643,670         20,077,118         74,807,510           Capital increase via the capitalisation of reserves         In euros         3,557,171         14,961,503           Cash capital increase         In euros         46,000         259,011         15,007,503	Transaction         in capital         premium         amount         of shares           In euros         2,750,952         1,804,506           In francs         18,045,060         18,045,060           Capital increase via the capitalisation of reserves         In francs         18,045,060         36,090,120           Capital increase in cash and via the capitalisation of reserves         In euros         5,672,921         1,387,341         11,174,824         7,330,204           Cash capital increase         In euros         37,211,920         9,100,360         73,302,040         7,416,384           In francs         861,800         6,635,860         74,163,840         7,480,751           Cash capital increase, merger         In francs         643,670         20,077,118         74,807,510           Capital increase via the capitalisation of reserves         In euros         3,557,171         14,961,503         7,480,751           Cash capital increase         In euros         3,557,171         14,961,503         7,503,751

<sup>(1)</sup> As part of the exercise of an option.

There have been no movements in share capital since 30 September 2000.

#### Free allocations of shares

#### $oldsymbol{1}$ Historical summary of free shares allocated

Plan name	Date of the General Meeting authorisation	Date of the award of free shares by the Executive Board	Number of shares awarded	Type of shares to be awarded: new or outstanding	Effective award date	Share price <sup>(1)</sup> In euros
Free Share Plan No. 1	25 February 2005	12 July 2005	2,000	Outstanding	12 July 2007	39.76
Free Share Plan No. 2	13 March 2008	15 January 2009	20,000	Outstanding	15 January 2011	32.61

<sup>(1)</sup> This corresponds to the weighted average price of the three stock market trading days preceding the decision by the Executive Board to award.

6

Allocations to the Company's Corporate Officers during the year ended 30 September 2015

None.

Allocations granted during the financial year ended 30 September 2015 to the ten employees of the Company with the highest number of shares allocated

None.

Allocations granted by the Company and by related companies or groups during the financial year ended 30 September 2015 to all employee beneficiaries

None.

#### Analysis of share capital and voting rights

As at the date on which this document was approved, 23 January 2016, the Company's capital was composed of 7,613,291 shares. At that same date, the number of theoretical voting rights (including those attached to shares with no voting rights) was 11,381,090 and the number of voting rights exercisable at the Ordinary General Meeting of Shareholders was 11,365,297.

#### TO THE BEST OF THE COMPANY'S KNOWLEDGE, THE MAIN SHAREHOLDERS AS AT 21 JANUARY 2016 $^{(1)}$ , ARE AS FOLLOWS:

Major shareholders	Number of shares	Number of single voting rights	Number of double voting rights	Total number of voting rights	% of share capital	% of voting rights exercisable
André and Hélène Guichard*	1,819,861	1,819,860	1	1,819,862	23.90%	16.01%
André Guichard	258,312		258,312	516,624	3.39%	4.55%
Hélène Guichard*	588,276		588,276	1,176,552	7.73%	10.35%
Jean-Pierre Guichard	449,196		449,196	898,392	5.90%	7.90%
Claudine Guichard	37,114		37,114	74,228	0.49%	0.65%
Hervé Guichard	4,500		4,500	9,000	0.06%	0.08%
Xavier Guichard	4,500		4,500	9,000	0.06%	0.08%
M.T. Finance <sup>(1)</sup>	2,417,581		2,417,581	4,835,162	31.75%	42.54%
Subtotal Guichard family	5,579,340	1,819,860	3,759,480	9,338,820	73.28%	82.17%
Lazard Frères Gestion	415,000	415,000		415,000	5.45%	3.65%
Financière de l'Échiquier	360,510	360,510		360,510	4.74%	3.17%
Treasury shares <sup>(2)</sup>	13,062			-	0.17%	0.00%
ODDO Agreement	2,731			-	0.04%	0.00%
Registered public	8,640	321	8,319	16,959	0.11%	0.15%
Public	1,234,008	1,234,008		1,234,008	16.21%	10.86%
Subtotal Public	2,033,951	2,009,839	8,319	2,026,477	26.72%	17.83%
TOTAL	7,613,291	3,829,699	3,767,799	11,365,297	100.00%	100.00%

<sup>(1)</sup> Shares indirectly owned by the Guichard family.

To the best knowledge of the Company, there are no other shareholders that directly or indirectly, alone or in collaboration, hold more than 5% of the capital or the voting rights in the Company.

<sup>(2)</sup> Shares held by Lazard Frères Gestion on behalf of investment funds and SICAV: 13,062 direct registered shares and 2,731 treasury shares held as part of the share buyback programme under the liquidity agreement.

<sup>\*</sup> Mrs Hélène Guichard died on 5 December 2015.

#### **VOTING RIGHTS EXERCISABLE BY BARE OWNERS** IN EXTRAORDINARY GENERAL MEETINGS OF SHAREHOLDERS

Major shareholders	Total number of shares	Total number of voting rights	% of voting rights exercisable
Hervé Guichard	93,386	186,772	1.64%
Xavier Guichard	93,386	186,772	1.64%
Jean-Pierre Guichard	659,816	1,319,632	11.61%

#### **VOTING RIGHTS EXERCISABLE BY BENEFICIAL OWNERS** IN ORDINARY GENERAL MEETINGS OF SHAREHOLDERS

Major shareholders	Total number of shares	Total number of voting rights	% of voting rights exercisable
André Guichard	258,312	516,624	4.55%
Hélène Guichard*	588,276	1,176,552	10.35%

Mrs Hélène Guichard died on 5 December 2015.

#### Control of the Company

The Company is controlled by the Guichard family according to the terms described on page 141. Nonetheless, the Company has taken a certain number of measures aimed at ensuring that control is not exercised improperly, notably:

- the presence of four independent members among the eight members forming the Board of Directors (situation as at 21 January 2016);
- the splitting of the roles of Chairman of the Board and General Manager;
- the Audit Committee and the Appointments and Remuneration Committee are composed entirely of independent members.

#### Shareholders' agreement

No shareholders' agreement or any clause in an agreement envisaging preferential conditions for the sale or purchase of shares has been notified to the AMF (Autorité des marchés financiers, the French securities regulator).

Group personnel hold no shares in the Company's share capital by way of special investment funds.

#### Changes in share capital ownership in the past three years

As a %	30/09/2015	30/09/2014	30/09/2013
Guichard family	73.28%	73.28%	73.28%
Public and other registered shares	26.55%	26.55%	26.55%
Direct registered treasury shares	0.17%	0.17%	0.17%
	100.00%	100.00 %	100.00%

#### Collective agreements to retain securities of Manutan International

On 28 August 2006 the members of the Guichard family, Company's shareholders, signed a collective agreement to retain securities, pursuant to Article 787-B of the French General Tax Code, whereby they undertook to retain collectively 1,812,898 shares of Manutan International, representing at the date of signing of the collective agreement 23.81% of the financial rights and 31.94% of the voting rights attached to shares issued by the Company.

This commitment was entered into for a period of twenty-four months, which started to run from its registration, i.e. from 28 August 2006. At its expiry, it would be extended year by year by tacit agreement.

Each member shall have the option to withdraw from the agreement on the condition that they notify the others of their decision one month before the end of the current period.

The collective agreement to retain was signed by:

- André Guichard, Director;
- ▶ Hélène Julliard\*, wife of André Guichard;
- Jean-Pierre Guichard, Chairman of the Board of Directors;
- Claudine Laffont, wife of Jean-Pierre Guichard;
- ▶ Hervé Guichard, General Manager and Director;
- Xavier Guichard, Deputy General Manager and Director;

▶ MT Finances, whose share capital is wholly owned by the members of the Guichard family referred to above.

On 15 November 2012 the members of the Guichard family, the Company's shareholders, signed a second collective agreement to retain securities, pursuant to Article 787-B of the French General Tax Code, whereby they undertook to retain collectively 3,661,759 shares of Manutan International, representing at the date of signing of the collective agreement, 48.09% of the share capital, 48.22% of the financial rights and 48.01% of the theoretical voting rights attached to shares issued by the Company.

This commitment was entered into for a period of twenty-four months, which started to run from its registration. At its expiry, it would be extended year by year by tacit agreement.

Each member shall have the option to withdraw from the agreement on the condition that they notify the others of their decision one month before the end of the current

These two undertakings, with the same signatories, are intended to coexist. The only difference is the scope of the shares covered by the undertakings, as the second undertaking includes a higher number of financial and voting rights than the first.

### Market in the securities

Main Index	CAC All-Tradable
Other indices	CAC Small and CAC Mid & Small
Market	EURONEXT Paris – Compartment B
Listed on	NYSE EURONEXT Paris
Code or symbol	MANUTAN INTL
ISIN Code	FR0000032302
Reuters	MATP.PA
Bloomberg	MAN FP

#### Stock market information

Five-year data	30/09/2015	30/09/2014	30/09/2013	30/09/2012	30/09/2011
Number of shares	7,613,291	7,613,291	7,613,291	7,613,291	7,613,291
Closing balance	43.00	40.43	40.67	30.95	42.07
Market capitalisation (in millions of euros)	327	308	310	236	320
Highest price (in euros)	50.53	56.14	41.99	43.52	54.15
Lowest price (in euros)	34.85	40.10	27.98	28.35	41.00
Average daily volume (in number of shares)	1,869	3,653	3,094	1,723	1,004
Average daily capital (in euros)	80,103	176,078	103,954	58,133	49,211

Mrs Hélène Guichard died on 5 December 2015

#### Share capital

The Company's share capital at 21 January 2016 consists of 7,613,291 shares with a par value of €2 each.

As at that date, the proportion of the capital held by the public was 26.51%. The percentage of shares held by the Company as treasury stock was 0.21%. The remainder of the share capital is held, directly or indirectly by the Guichard family.

#### Shareholders at 30 September 2015

As at 30 September 2015, shares in Manutan (Manutan Intl) stood at €43.00, an increase of 6.4% compared with the closing price at 30 September 2014. On 21 January 2015, after the markets closed, the shares were quoted at €49.57.

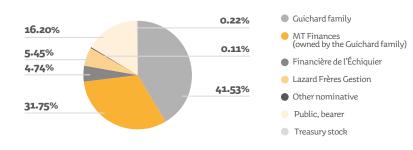
#### Control of the Company

As at 30 September 2015, the Company was held and controlled, directly and indirectly, by the Guichard family, with 73.28% of its capital and 82.18% of the voting rights.

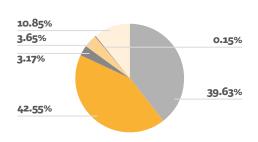
A list of shareholders as at 30 September 2015 is also presented on page 135 of this document, in the chapter entitled "General information concerning the issuer".

#### **CAPITAL AS AT 30 SEPTEMBER 2015**

#### Main shareholders



#### Voting rights

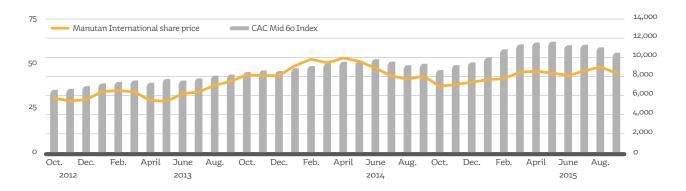


#### Liquidity contract

The Company entered into a liquidity contract with Oddo Corporate Finance in accordance with the professional ethics charter of AMAFI (Association française des marchés financiers, the French Financial Markets Association), in the framework of share buyback programme. See also page 138 of this document.

#### Movements in the share price

Relative to the CAC Mid 60 index From 1 October 2012 to 30 September 2015



#### Change in listed price

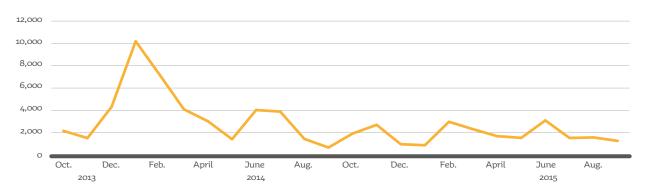
During the financial year, the share price reached its highest closing price (€50.53) on 18 August 2015, and its lowest closing price (€34.85) on 16 October 2014. On 30 September

2015 the closing price was €43.00 (€40.43 in September 2014). The PER is 12.69 based on the consolidated earnings per Group share at 30 September 2015.

#### **Trading volume**

From 1 October 2012 to 30 September 2015, 1,408,047 shares in Manutan International were traded, representing capital of €65.8 million (compared with 1,720,549 shares representing €71.5 million for the previous financial year).

#### **AVERAGE DAILY TRADING VOLUME - OCTOBER 2013 TO SEPTEMBER 2015**



### Dividends

In euros For the financial year ended	30/09/2015	30/09/2014	30/09/2013	30/09/2012	30/09/2011
Profit (loss)	25,821,905	24,166,235	23,277,107	23,900,875	28,531,420
Number of shares	7,613,291	7,613,291	7,613,291	7,613,291	7,613,291
Total dividend distributed	9,516,614	8,907,550	8,603,019	8,831,417	10,658,607
Price	43.00	40.43	40.67	30.95	42.07
Basic earnings per share <sup>(1)</sup>	3.39	3.18	3.06	3.14	3.75
Net dividend per share	1.25	1.17	1.13	1.16	1.40
40% reduction <sup>(2)</sup>	0.50	0.47	0.45	0.46	0.56
Dividend payout ratio (%)	37%	37%	37.0%	37.0%	37.4%
Total gross yield(3) (%)	4.07	4.05	3.89	5.25	4.66

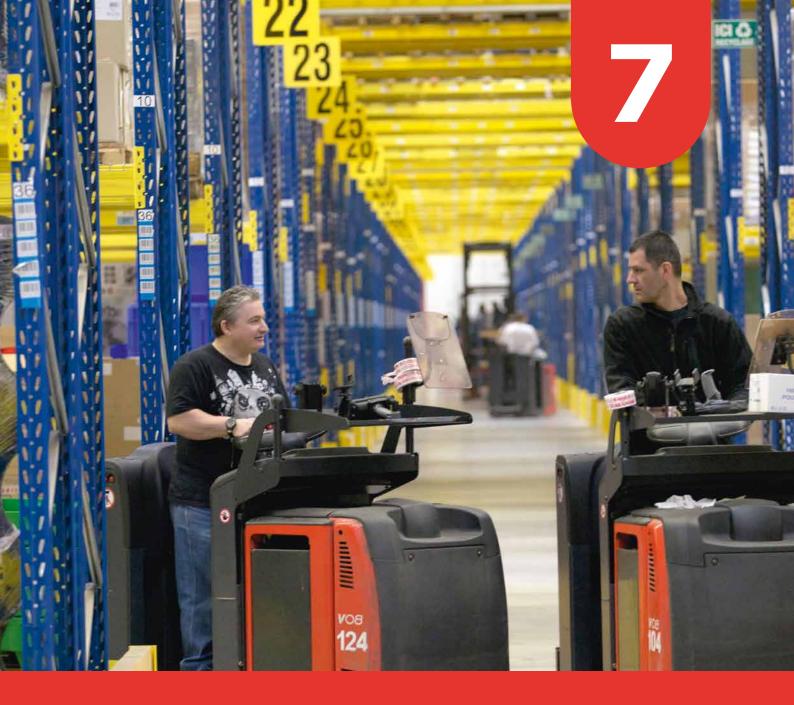
- (1) Earnings per share on a net result basis are calculated using the average number of shares in issue during the said year.
- (2) Reduction of 40% provided for by Article 158-3-2 of the French Tax Code ("Code général des impôts") for individuals tax resident in France.
- (3) Calculated using share price on 30 September in each financial year.

Over the last five years, the distributed dividend has been between 37% and 37.4% of consolidated net income. At the General Meeting of Shareholders of 17 March 2016, the Board of Directors will propose a distribution rate of 37% of consolidated net income, i.e. €1.25 per share in respect of the financial year ended 30 September 2015.

Prescription period of dividends: 5 years.

Allocation of unclaimed dividends:

Direction nationale d'interventions domaniales, Service des curatelles, Les Ellipses, 3, avenue du Chemin-de-Presles, 94417 Saint-Maurice Cedex, France.



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### Person responsible for the reference document

Xavier Guichard, CEO of Manutan International, located at ZAC du Parc des Tulipes, Avenue du 21e Siècle, 95500 Gonesse.

### Declaration of the person responsible for the reference document

"I declare that to the best of my knowledge, after having taken all reasonable measures for this purpose, the information contained in this reference document reflects reality and there are no omissions such as might alter its import.

I declare that to my knowledge, the financial statements were prepared in accordance with applicable accounting standards and fairly present the assets, financial position and result of the Company and all the Companies included in the consolidation, and that the Management Report presented on page 67 presents a fair view of the operations, results and financial position of the Company and Companies included in the consolidation, as well as a description of the major risks and uncertainties they face.

I have obtained from the Statutory Auditors an end of engagement letter in which they state that they verified the information on the financial position and the accounts shown in this reference document as well as reading the complete document.

The consolidated financial statements for the financial year ended 30 September 2014 and the Parent Company financial statements for the year ended 30 September 2014, which are set out on pages 84 and 120 of this document respectively, have been the subject of reports prepared by Statutory Auditors, as required The Statutory Auditors' reports on the consolidated and parent company financial statements do not contain any observations.

## Responsibility for the Statutory Audit

#### **Principal Statutory Auditors**

#### **Mazars SA**

#### Represented by Bruno Balaire

61, rue Henri-Regnault, 92400 Courbevoie

Initial appointment date: 12 March 2015

Duration of office: expires at the end of the Ordinary General Meeting of Shareholders convened to consider the accounts for the financial year ended 30 September 2020.

#### **KPMG SA**

#### Represented by Franck Noël

3, cours du Triangle, 92939 Paris-La Défense Cedex

Initial appointment date: 4 March 2004

Duration of office: expires at the end of the Ordinary General Meeting of Shareholders convened to consider the accounts for the financial year ended 30 September 2015.

#### **Alternate Statutory Auditors**

#### Mr Dominique Muller

61, rue Henri Regnault - 92400 Courbevoie

Initial appointment date: 12 March 2015

Duration of office: expires at the end of the Ordinary General Meeting of Shareholders convened to consider the accounts for the financial year ended 30 September 2020.

#### **KPMG Audit IS SAS**

Immeuble Le Palatin

3, cours du Triangle, 92939 Paris-La Défense Cedex

Initial appointment date: 18 March 1998

Duration of office: expires at the end of the Ordinary General Meeting of Shareholders convened to consider the accounts for the financial year ended 30 September 2015.

The principal and alternate Statutory Auditors are registered with the Regional Association of Statutory Auditors of Versailles (Compagnie régionale des Commissaires aux Comptes de Versailles).

## Shareholder relations and documents accessible to the public

#### Responsibility for financial information

**Brigitte Auffret - Deputy CEO** 

Tel. secretariat: +33 (0)1 34 53 18 33 E-mail: brigitte.auffret@manutan.fr

#### **Investor contact**

#### Yassine Soumari - Corporate Finance

Tel. +33 (0)1 34 53 35 55

E-mail: contact.investors@manutan.com

The deed of incorporation and the Company's Articles of Association, as well as all reports, letters and other documents, historical financial information of the Company and its subsidiaries over the past two financial years, valuations and statements prepared by an expert when such documents are required by the Law, and any other document required by the Law may be consulted at the Company's office address: Manutan International, ZAC du Parc des Tulipes, Avenue du 21e Siècle, 95506 Gonesse Cedex, France.

The major press releases and documents published by the Company are available to the public on the Company's website at www.manutan.com.

## Cross-reference table of the Registration Document

For easier reading of this Registration Document, the following thematic table enables to identify major sections required by European Commission Regulation No. 809/2004 of 29 April 2004 implementing Directive 2003/71/CE of the European Parliament and Council.

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